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TITLE OF CONFERENCE National Association for Music Education					DESTINATION SPOKANE, WASHINGTON				CHECK ONE <input type="checkbox"/> IN-RADIUS <input checked="" type="checkbox"/> OUT-RADIUS <input type="checkbox"/> x						
PURPOSE OF CONFERENCE					REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM				STUDENT TRAVEL OVERNIGHT Y/N						
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH.					BOARD STAFF TEAM				# STUDENTS # CHAPERONES						
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NAMES OF ATTENDEE	DATE(S) OF TRAVEL	MEALS				MILEAGE			PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER	IN-	DAILY TOTAL	DESTINATION CITY	MILES							
Barker, Brett	13-Feb-24			\$ 30		\$ 30									
	14-Feb-24	\$ 10	\$ 15	\$ 30		\$ 55									
	15-Feb-24	\$ 10	\$ 15	\$ 30		\$ 55		\$ -							
	16-Feb-24	\$ 10	\$ 15	\$ 30		\$ 55									
	17-Feb-24	\$ 10	\$ 15			\$ 25			\$ 100			\$ 280	\$ 500	\$ 1,040	\$ 320
Johnson, Jayna	13-Feb-24			\$ 30		\$ 30									
	14-Feb-24	\$ 10	\$ 15	\$ 30		\$ 55									
	15-Feb-24	\$ 10	\$ 15	\$ 30		\$ 55		330	\$ 221						
	16-Feb-24	\$ 10	\$ 15	\$ 30		\$ 55									
	17-Feb-24	\$ 10	\$ 15			\$ 25			\$ 100			\$ 280	\$ 500	\$ 1,040	\$ 541.10
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						\$ 440			\$ 221	\$ 200	\$ -	\$ -	\$ 560	\$ 1,000	\$ 2,080
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.															
BUDGET CODE:					PROGRAM DIRECTOR INITIAL: _____					TOTAL COST OF REQUEST \$ 4,701.10					
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:												BOARD APPROVAL DATE			
SIGNATURE OF SUPERINTENDENT: _____															