

**JOINT POWERS AGREEMENT
MEMO OF UNDERSTANDING**

Burnsville Senior Citizens' Center

Since 1981, The City of Burnsville and Independent School District 191 have agreed to jointly support the Senior Citizens' Center located at Diamondhead Education Center, Burnsville, Minnesota. It is the intention of both parties to share equally in the operational costs of the senior center as outlined in this memo of understanding.

I. **Duration:** Three years commencing January 1, 2025 subject to termination or amendment upon six months written notice.

II. **School District Responsibility:**

1. Provide, operate, maintain and care for the area currently occupied by the senior center consisting of 4,916 square feet.
2. Employ a Director for the Senior Center and pay all costs and assume all responsibility relating to employment including compensation, insurance benefits, retirement, workers' compensation and liability insurance.
3. Purchase liability insurance for the senior center in the minimum amount of \$1,000,000 basic coverage and \$1,000,000 excess coverage. The City of Burnsville shall be listed as an additional insured with respect to operation of the senior center.
4. Maintain all financial records and pay all bills relating to this joint endeavor.
5. Share an annual report on the Senior Center.

III. **City Responsibilities:**

1. Reimburse the school district annually for 50% of the annual administrative salaries and benefits, maintenance, utilities and custodial expenses and Chatter newsletter fees as estimated below and agreed to at the beginning of each calendar year. These costs are estimated as follows for the year commencing January 1, 2025 (school years 2024-25, 2025-26 and 2026-27) and renewable January, 2028. The Senior Center will submit an estimated 3% annual increase in budget to the City for review and City staff shall add expense to the City budget.

Administrative salaries	\$ 95,418
Administrative benefits	\$ 38,155
Maintenance, utilities and custodial	\$ 27,038
Chatter newsletter expenses	<u>\$ 22,271</u>

TOTAL \$182,882

City's portion @ 50% \$ 91,441

IV. **Hold Harmless Agreement**

The City of Burnsville and Independent School District 191 agree to hold each other harmless with respect to any liability resulting from the performance of the responsibilities contained in this agreement. This agreement will remain in effect for three years commencing January 1, 2025.

City of Burnsville
100 Civic Center Parkway
Burnsville, Minnesota 55337

Independent School District 191
200 W. Burnsville Parkway
Burnsville, Minnesota 55337

Elizabeth B. Kautz, Mayor

Theresa Battle, ISD 191 Superintendent

Date

Date

Gregg Lindberg, City Manager
Services

Stacey Sovine, Exec. Dir. of Business

Date

Date