

Region 3 Education Service Center
Board of Director's Meeting
April 17, 2017

The Region 3 Education Service Center Board of Directors met at 11:30 am at the Region 3 Education Service Center, 1905 Leary Lane, Victoria, Texas, on April 17, 2017. The notice of the meeting had been posted in the time and manner required. Mr. Brisco, Chair, called the meeting to order at 11:30 pm and noted the presence of a quorum.

ESC Board Members present:

Ms. Laura Whitson
Mr. Reggie Brisco
Mr. Rick Martinez
Mr. Dwight Mutschler
Mrs. Judy Waligura
Mrs. Christy Paulsgrove

ESC Board Members absent:

Mrs. Sandra Kimball

ESC Administrators present:

Mrs. Charlotte Baker, Executive Director
Mr. Anthony C. Dueser, Deputy Executive Director for Business

B. FIRST ORDER OF BUSINESS

Approval of Minutes

The minutes from the February 20, 2017, board meeting had been mailed to the Board members prior to the meeting. Ms. Whitson moved to accept the minutes as presented and Mrs. Paulsgrove seconded the motion. The motion carried unanimously.

E. INFORMATION/DISCUSSION ITEMS

1. Investment Report

The Investment Report as of March 31, 2017, was included in the packet mailed to the Board members prior to the meeting. Mr. Dueser reviewed the pledged securities, cash position report as of 3/31/17, fund balance and budget status report, the budget comparison reports and the schedule of investments. The Executive Director is authorized to cover expenses.

2. Employment/Resignations of Professional Personnel

Charlotte updated the Board regarding employment/resignations of personnel. Cheryl Shamburger returned to Region 3 ESC in April as a retire/rehire.

3. Executive Director Report

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During the Executive Director report, Charlotte presented an overview of the Commissioner's visit on March 3rd. The informational walk-through included service center data, and how we have aligned with TEA's priorities and enablers.

Charlotte then explained to the board that we hired a third party company to do an internal health survey. The results, overall, were very positive. We also contracted with Gibson Consulting to do a review of the organization and our services.

F. CONSENT ACTION ITEMS

1. Consider/Approve Interlocal Agreements and Memoranda of Understanding/Participation with other Regional Education Service Centers and reseller Agreement
2. Consider/Approve Budget Amendments
3. Consider/Accept Participation in State of Texas Purchasing Program

Motion: Mr. Martinez made the motion to approve the consent agenda items as presented. Mrs. Waligura seconded the motion. The motion carried unanimously.

G. ACTION ITEMS

1. Canvas/Accept Election Results

Board Election: Terms expiring in 2017 are Judy Waligura, Place 2 representing Wharton County, Laura Whitson, Place 6 representing DeWitt and Lavaca Counties and Christy Paulsgrove, Place 7 representing Goliad and Karnes County. The election was called for at the December, 2016, meeting.

Motion: Mr. Martinez made the motion to declare Mrs. Judy Waligura, Ms. Laura Whitson and Mrs. Christy Paulsgrove elected to Places 2, 6 and 7, respectively. Mr. Mutschler seconded the motion. The motion carried unanimously.

2. Consider/Approve Selection of Depository Bank

Mr. Dueser discussed the proposals received from three banking institutions for the depository contract for the biennium beginning September 1, 2017. Due to services/rates offered, his recommendation was to continue with Prosperity Bank.

Motion: Mrs. Paulsgrove made the motion to approve the recommendation to continue with Prosperity Bank as the depository bank for Region 3 ESC. Ms. Whitson seconded the motion and the motion carried unanimously.

3. Consider/Approve Organizational Chart

Charlotte presented the proposed organizational chart to the board. She explained that she had contacted other service centers, TASB and Gibson consulting, and took into

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consideration the initiatives coming from TEA, to determine the best organizational structure for the Service Center.

Motion: Mr. Mutschler made the motion to approve the organizational chart as presented. Mrs. Waligura seconded the motion. The motion carried unanimously.

4. Consider/Approve Job Classifications

Motion: Mrs. Paulsgrove made the motion to approve the job classifications as presented. Ms. Whitson seconded the motion. The motion carried unanimously.

J. ADJOURNMENT

There being no further business, the meeting adjourned at 12:34 p.m.

Chairman of the Board

Secretary

Date