

**Sunken Lake Park Committee
DRAFT Meeting Minutes
Wednesday, May 31, 2023, at 1:00 p.m.
Howard Male Conference Room**

The Sunken Lake Park Committee met on Wednesday, May 31, 2023, at 1:00 p.m. in the Howard Male Conference Room.

Sunken Lake Park Committee members in attendance were Bonnie Krajniak, Chuck LeFebvre (via zoom), Pam Kirchoff (sitting in for Marty Thomson) and Comanagers Erin & Keith Felax. Marty Thomson, excused. Also in attendance were County Maintenance Superintendent Wes Wilder (via telephone) if needed; Alice Thompson, Jan Kendziorski, Geri Mulka, County Administrator Mary Catherine Hannah, and County Board Assistant/Parks Recording Secretary Lynn Bunting.

CALL TO ORDER

Chair Pam Kirchoff called the Sunken Lake Park Committee meeting to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL

All members present, except Marty Thomson, excused.

PUBLIC COMMENT

Jan Kendziorski of Hawks shared her concerns and complaints as a camper at Sunken Lake Park with the Committee. Chair Kirchoff informed Jan to send her a letter of concerns/complaints in writing to her via mail or email and this will be reviewed by the Parks PointPersons Committee then goes to the Parks Commission Board.

PARK TOUR

The Committee went on a Park Tour/Visit of all four County Parks on May 20th and noted the following at Sunken Lake Park:

1. Eleven Picnic tables needed; Rustic stie needs.
2. New Rustic area.
3. Parking near new bathroom.
4. Tree work needed by house – get quotes for licensed/insured tree service as camp hosts cannot run heaving equipment.

FRIENDS OF SUNKEN LAKE PARK UPDATE

None.

PARK COMANAGERS REPORT

Comanagers Erin & Keith Felax presented the following:

1. Mary Catherine reported that she did follow up with 911 Director Kim Elkie who spoke with Chief Edmonds, and they are working on a formal agreement and policy for priority calls routed to 911. Presque Isle County and Long Rapids Township do not have an agreement between County and Presque Isle.
2. Camp Host Applicant James Kendziorski will resubmit for a Camp Host for 2024.
3. Passed out Friends of Sunken Lake Park Donation Forms for review.
4. Seasonals update – discussion with Marty Thomson approved number of seasonals and currently have

- 18 total seasonals and would like up to for 24 seasonals, but have no room (need more sites).
5. Memory Boards in lieu of camping time discussion with names on boards. Chuck has a list and is trying to get a hold of 5 people and have a total of 16+.
6. Numbers on picnic tables on the campsite. Route and make at end of tables with numbers.
7. Cookhouse update – received temporary permit. There is a new president of Friends of Sunken Lake Park and working on boards inside cookhouse to redo with new boards.
8. Rustic needs picnic tables – map update to move site C down and remove sites M, N, and L in rustic. Remove poles to make a site. Chuck mentioned to look at pickle ball site. Pam reported to remove 3 rustic sites on water and expanding day use area and the SLP Committee agreed. Combine 19 & 21. 37 walk through, too close to the bathrooms, need to take out and use for more parking. Site 22 take out need to expand beach area. Site 46 last season in August 2023 in the woods, take out for visitor parking. Remove total of 9 camp sites and present to the Parks board for approval on the CIP for the 2024 season and renumber camps sites. Bonnie recommends a rustic place on hills and Erin reported she put this on the CIP.
9. Wedding on the bridge on July 8th.
10. Telephone update – Chuck reported that the wire is cut, broken, buried cable and that Frontier said they will charge to do for the landline for the home and store and stated they could not find an active account for SLP though been paying the bill monthly and they stated that the line is dead.
11. Internet update – Erin reported been using the Verizon hotspot and has dropped a couple of times and will not hold signal unless she moves closer to the window and will get one bar and has no internet service in the house. Erin reported that AT&T works but no county contract with them. Pam reported that the County IT Director is working on it, and she will give him an update after this meeting. Mary Catherine reported that there is no satellite coverage.
12. Tractor front seal is leaking but is usable. Zero Turn needs repair, change blades, and have no extra blades. Bonnie reported she will contact Ford to pick up.
13. Trugreen contract discussion – issues with spraying and Mary Catherine reported that BLP is not happy either with the service. Wes and crew will train when next available class and hope to be certified by end of summer. Bonnie reported that she has a company to contact, Northwoods Pest Control, that will give a quote for service.
14. Water tests done, fine and will do quarterly.
15. Rental Agreement – Erin drafted up for renting bikes, kayaks, paddle boats for people to rent and is not asking for money but to have some type of agreement/release form that parents and people will be charged if not returned. Discussion on bikes left laying around all over the park and Erin reported that she is telling people to leave up by the house/store. Mary Catherine reported the need to work on a safe passageway through the park and is the responsibility of the County for the camper's safety and should have a notification of risk signing off on taking bikes, etc. through the park. Erin reported that campers still need to cross the dam and will end up on the road.
16. Sand Bay Marina Invoice discussion – Mary Catherine reported that \$15,930 was approved in August of 2022 for the dock project at SLP and that \$5,696 was not carried over into the 2023 budget. The invoice that came in recently is for the rails for the dock project and the cost is more now than the quote in 2022 and short \$2,351 to pay for the bill. The Committee recommended to present the invoice to the Parks board for approval. Moved by Bonnie Krajniak and supported by Pam Kirchoff to recommend to pay \$5,696.12 for the railing for the Dock at Sunken Lake Park from Sand Bay Marina (approved dock project in 2022) and present to the Parks Commission for approval to increase the Parks General Capital Outlay Sunken Lake Park expense line item and pay the Sand Bay Marina Invoice for the railing for the dock Sunken Lake Park. Roll call vote was taken: All ayes. Motion carried.
17. SLP New Bathhouse – Epoxy/paint floors, something was on cement.
18. Larry and Jeanie Rhode Camp Hosts will not be back in the park until the 14th.
19. Dogman – Greg asked Erin if he could do in the park and the Committee agreed that he can.
20. Have truck now from Enterprise.

2023 BUDGET

1. Backpack leaf blower/push behind discussion.
2. Four cameras, no app, screen but no playback, no SD cards. Mary Catherine spoke with Earl, and he reported that with the features you had to subscribe to get service and was not clear when cameras were bought.

OTHER DISCUSSION

1. Small additional boat dock donation discussion – Person purchased own dock and wants to put there at Sunken Lake Park and to donate to the park and wants to use while he is a camper. Discussion and concerns if allow anyone to donate and put a dock in and to be careful with liability. Donation of dock but not exclusive use and Committee recommend to bring to PointPersons for discussion. Bonnie reported that the park needs another new dock and will not be where the other docks are and down to one dock now at SLP.
2. Drainage issue – driveway to park discussion – quote from Manning, need to funnel water into drain system and does not show this in the quote; need some way of catching it. Chuck reported a problem with water and to discuss further to not create another situation and need a more detailed quote to catch the water and bring back to the next SLP Committee meeting. Erin will notify Manning.

PARKS PERFORMANCE REVIEW

Pam reported the parks performance review form was discussed at BLP and are working on revamping the form and evaluation system.

YOUTH & RECREATION 2024 GRANT APPLICATION PRESENTATION

Pam reported that SLP will be making a presentation for their Youth & Recreation Grant Application for 2024 on Thursday, July 6th at 7:40 p.m. to the Youth & Recreation Committee in the Howard Male Conference Room.

***Next meeting: Wednesday, June 28, 2023, at 1:00 p.m. in the Howard Male Conference Room**

ADJOURNMENT

Moved by Bonnie Krajniak and supported by Pam Kirchoff to adjourn. Motion carried. The meeting adjourned at 2:40 p.m. Motion carried.

Respectfully submitted,

Pam Kirchoff, PointPersons/Parks Commission Chair

llb