

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

Co-Chair, Elmer Armstrong Jr. called the Joint Construction/Maintenance Committee Meeting to order at 5:00 p.m. on January 30th, 2023, in Kotzebue, AK in the NWABSD Boardroom.

CALL TO ORDER

Observed.

MOMENT OF SILENCE

Committee Members present were:

ROLL CALL

Elmer Armstrong Jr., NWAB Assembly Member
Margaret Hansen, NWABSD Board of Education Member
Marie Greene, NWABSD Board of Education Member
Ellen Coffin, NWABSD Board of Education Member
Austin Swan Sr., NWAB Assembly Member
Tillie Ticket, NWABSD Board of Education Member
Shannon Melton, NWABSD Board of Education Member
Myra Wesley, NANA Board Member
Gladys Jones, NANA Board Member
Reid Magdanz, NWAB Assembly Member (standing in)
Sandy Shroyer-Beaver, NWAB Assembly Member (standing in)

Committee Members absent and excused were:

Gary Hadley, NANA Board Member
Tanya Ballot, NWAB Assembly Member
Hannah Loon, NWAB Assembly Member

Staff/Guests present at the meeting were: Terri Walker-NWABSD Superintendent, Kathy Christy-NWABSD Capital Projects Manager, Dena Strait-NWABSD Capital Projects, Scott Lefebvre-NWABSD Assistant Superintendent, Megan Williams-NWABSD Administrative Services Director, Perrian Windhausen-NWABSD Student Services Director, Brandon Blackham-NWABSD Property Services Director, Dana Orton-NWABSD Curriculum Director, Amy Eakin-NWABSD Director of Technology, Millie Hawley- NWABSD Board member, Alice Adams- NWABSD Board Member, Jazmine Camp-Executive Assistant to School Board and Superintendent

INTRODUCTION OF
STAFF/GUESTS

Margaret Hansen moved to approve the agenda as presented, seconded by Tillie Ticket. Motion passed unanimously by voice vote.

AGENDA APPROVAL

Kathy Christy presented her Capital Projects Report.

CAPITAL PROJECTS
REPORT

Board approval is required to expend \$50,000.00 and higher. At issue is the pending award of contract for the mechanical upgrades of the Buckland School and delegation of contracting authority to the Superintendent. Last year the District received \$888,0000 in funding, the balance from an older legislative appropriation, from the Northwest Arctic Borough for Buckland School HVAC/Energy Upgrades. The project was designed by RSA Engineering, Inc. and bids were advertised December 9,2022. The bids were due January 20th at 2:00 pm. One bid was received from Sturgeon Electric for \$1,286,800. As only one bid was received the District may negotiate with the bidder to adjust the scope of work to correspond to a cost that is within the project budget. The staff will be held Monday January 23 with the contractor and RSA Engineering to identify a revised scope of work. The priority will to be to install DDC controls for the major HVAC equipment. CCD controls of classroom heat may need to be postponed to a future phase when additional funding is secured. It is recommended that the Superintendent be delegated contracting authority to award of a contract to Sturgeon Electric for Buckland School HVAC/Energy Upgrade in an amount not to exceed \$800,000 and authority to approve changes to the contract within the scope and budget of the project. The administration recommends concurrence with the award of contract to Sturgeon Electric in an amount not to exceed \$800,000 for Buckland School HVAC/Energy Upgrade and concurrence with a delegation of change order authority to the Superintendent, as presented.

CONCURRENCE WITH
AWARD OF
CONTRACT
BUCKLAND HVAC AND
DELEGATION OF
CONTRACTING
AUTHORITY

Margaret Hansen moved recommend due pass of the concurrence with the award of contract to Sturgeon Electric with an amended amount not to exceed \$845,000 for Buckland School HVAC/Energy Upgrade and concurrence with a delegation of change order authority to the Superintendent. Sandy Shroyer-Beaver seconded. Motion passed unanimously by voice vote. Ellen Coffin moved to rescind the original motion. Marie Greene seconded. Motion passed unanimously by voice vote. Margaret Hansen moved recommend due pass of the concurrence with the award of contract to Sturgeon Electric with an amended amount of \$845,000 for Buckland School HVAC/Energy Upgrade and concurrence with a delegation of change order authority to the Superintendent. The JMCC supports funding the full project if the amount exceeds \$845,000, if additional funds are found and delegate authority to the Superintendent. Sandy Shroyer-Beaver seconded. Motion passed unanimously by voice vote.

ACTION

The administration requests a resolution from the School Board supporting the FY 2024 Legislative Request for ATC family housing. Legislative requests for state funding are to be submitted annually using the CAPSIS online system. A resolution of support of the School Board identifying the prioritized funding requests improves the chances of project funding. The annual State funding requests are to be submitted to the Legislature by mid-February. A resolution in support of this project is needed to support the CAPSIS application. The construction of a 6-plex for family housing for the Alaska Technical Center is the District's highest priority capital need for state funding. District property in Kotzebue is available for the project. The project has been designed to 65% and is shovel ready for design-build procurement. The total project cost is estimated at \$7,380,000. Applications with a commitment of shared funding also have improved chances of funding. The District is actively pursuing other sources of funding to support the project and to supplement state funding. The Administration requests approval of the resolution supporting development of ATC family housing and commitment of providing a portion of the project costs either through District funds or other grant sources. The administration recommends concurrence with Resolution 23-002, as presented.

CONCURRENCE WITH
RESOLUTION 23-002
SUPPORT OF
LEGISLATIVE
REQUESTS

Margaret Hansen moved recommend due pass of the concurrence with Resolution 23-002. Marie Greene seconded with an amendment to the date noted in the resolution. Motion passed unanimously by voice vote.

ACTION

Margaret Hansen thanks for the committee for coming together and their patience with the last minute information. Marie Greene suggests the JMCC spend time on lessons learned on the Replacement Kivalina School. Elmer Armstrong Jr. expresses that he is happy the committee could meet under the stressful circumstances happening in the region and thanks the staff.

CLOSING COMMENTS

Margaret Hansen moved for adjournment. Sandy Shroyer-Beaver seconded. Meeting adjourned at 6:21 pm.

ADJOURNMENT