

Date: August 2, 2012

To: School Board

From: Dr. Malone

RE: Meeting Notes, August 6, 2012

2A. Superintendent's Report

- i. The Becker School District will be offering a breakfast program at all four schools this fall. This will be a pilot program through October. Breakfast will be served before school each day and continue through October. Beginning in November breakfast will be served at the schools with enough participation to support the program. The cost is \$1.25. Breakfast is free for those who qualify for free or reduced price lunch.
- ii. The Middle and High Schools will be participating in a program developed by the U of M called Ramp-Up to Readiness. The program goal is to increase the number and diversity of MN students who graduate from high school and with the knowledge, skills, and habits for success in higher education. The program will be delivered during homeroom classes. The scope and sequence includes items such as: personal organization, building positive relationships, identification of post-secondary plans, career options, college costs and admission procedures, personal budgeting, and personal financial skills.

There is no revenue associated with the program. However, staff members received training at no cost. The U of M provides the curriculum materials, which includes the development of personal finance skills for students.

- iii. The executive council goals are attached. This format will be used for all staff members. Coordinating the goals of the school district to support the district vision creates organizational alignment and leverages resources toward a common purpose.
- iv. This summer, district personnel participated in two major professional development activities. The training will advance executive council goals for the upcoming school year.
 - A leadership team of eighteen teachers and administrators attended a three-day training on Dr. Marzano's Art and Science of Teaching Protocol. Becker hosted the training conference for over two hundred educators. The instructional framework identifies forty-one research-based strategies for effective teaching. Also, the leadership team will attend three one-half day trainings during the school year on iObs (professional growth software). Marzano trainers will present up to six teacher workshops for all Becker teachers during the upcoming school year.

- A leadership team of twenty-seven teachers and administrators will attend a three-day training on PLCs in mid-August. The presenters include Drs. Richard and Becky Dufour along with other national PLC experts. The conference will be at the Minneapolis Convention Center. The schedule includes collaboration time for the Becker PLC Leadership Team with experts available for consultation.
- v. The School District is installing an antenna on one of the city water towers. In exchange, the city maintenance dept will have access to an open channel. To be in compliance with FCC narrow banding requirements, the district upgraded all of our radios using health and safety revenue. The new radios are digital and use a UHF frequency. The antenna and repeaters served by this antenna provide clear, long-range radio communication contact between district vehicles and personnel.
- The one-year lease includes no cost to the school district and renews automatically each year for 9 more years unless terminated by one of the parties. This arrangement is a win-win for both entities and a good example of local governments collaborating to save money.
- vi. The fall staff development schedule will focus on student academic achievement emphasizing The Marzano Instructional Protocol and PLCs as the means through which every child will reach their potential. The schedule is nearly completed and will soon be distributed to staff and school board members.
- vii. The High School HVAC Project is proceeding on time and on budget. Substantial completion is expected on August 17th.

3. Consent Agenda

C. I recommend accepting the following resignations:

- I. Travis Opgenorth, JV Lacrosse
- II. Greg Lynch, Technical Director High School Musical
- III. Judy Eilers, Food Service

D. I recommend approving the following contracts:

- I. Kelsey Fautsch, H.S. English Teacher 0.67 FTE, BA, Step 1, \$24,675
- II. Taylor Essen, H.S. Science Teacher 0.92 FTE, BA, Step 1, \$33,883.
- III. Stuart Nelson, H.S. Social Studies, MA 60, Step 7 \$61,330 (probationary contract).
- IV. Maggie Maine, H.S. Business Teacher 0.92 FTE, BA, Step 1, \$33,883 (was previously a 0.84 FTE contract).
- V. Co-Curricular Contracts
 - a. Travis Opgennorth, Head Girls Lacrosse Coach, \$4,491.
 - b. Gretchyn Quernemoen, Junior High Girls' Tennis Coach, \$1,975
 - c. Rich Kimmerle, Technical Director, High School Musical, \$2,971

- VI. Kayla Stafford, Kindergarten Teacher, BA, Step 2, \$38,051
- VII. Nikki Loria, Kindergarten Teacher, BA+45, Step 2, \$41,264
- VIII. Jean Klisch, Reading Specialist, MA, Step 2, \$42,336
- IX. Dawn Drayna, Kindergarten Teacher, BA+45, Step 1, \$39,827

- E. Negotiators for the Becker School District and the Local #284 SEIU reached two contract agreements. The contracts are for 2010-12 and 2012-14.

The salary schedule will stay the same for the 2010-11 and 2011-12 school years. The schedule will increase by 1% for the 2012-13 school year and 1.04% for 2013-14. Employees will receive experience recognition for each year of both contracts. Employees who are not eligible for experience recognition will receive a 1% stipend for the 2010-11 school year only. District health insurance contributions will change from 80% of single and 100% of family to a fixed dollar amount cap beginning July 1, 2012.

The average salary increase for each of the four years is 1.35%. The average annual total package increase for the two contracts, including employer contributions and insurance is 2.1%. Members of the Local #284 SEIU ratified the contract in July.

- F. Bread bids were received on July 13th. The bid tabulation is enclosed. **Joe Prom and I recommend accepting the lowest responsible bid, which is from Pan-O-Gold (see enclosure).**
- G. **I recommend designating December 3, 2012 as the public hearing for the Becker FY 2013 budget and payable 2013 levy.**
- H. **I recommend approving the board credit classes for The Marzano Leadership Academy (3 days) and the Professional Learning Communities At Work Conference (3 days) (descriptions attached).**
- I. **I recommend approving the Student Extended Trip for the NFL 7 on 7 National Passing Tourney, July 12-15 and the Lifetouch Yearbook Camp, August 6-7 as presented.** The proposals were developed in accordance with Policy 566 Student Extended Trip Policy. The proposals comply with the requirements of the policy. I have clarified with the appropriate personnel that student extended trips must be approved in advance (see attachments).
- J. **Joe Prom and I recommend approving the enclosed resolution to allow the Superintendent or Director of Business Services to enter into a lease-purchase agreement with American Capital Financial Services, Inc.**

The bus will be leased over five years. The lease payments are included with the FY13 budget for the transportation department. Financing quotes were received from four potential lenders. The lowest quote was from American Capital Financial Services, Inc.

Summary of Estimated Costs: Bus Purchase \$106,737, Net Lease Cost \$114,825, Lease Interest Rate 3.79%:

(22,965)	August 2012 Payment
(22,965)	August 2013 Payment
(22,965)	August 2014 Payment
(22,965)	August 2015 Payment
(22,965)	August 2016 Payment

4. Policy 205 Open Meetings And Closed Meetings is a new policy recommended by the MSBA COSA (Council of School Attorneys). The policy mimics Minn. Stat. § 13D Open Meeting Law. The policy also incorporates other relative statutes and case law as noted at the end of the policy. **I recommend first reading of Policy 205.**
5. A recommendation to revise Policy 560 Use of Multimedia In The Classroom was recently developed by a committee of stakeholders. The committee included the principals, 3 parents, 2 media specialists, a secondary language arts teacher, the superintendent, and the directors of curriculum and instructional technology. The recommended revisions are attached. A summary of the changes are as follows:
 - Middle School: The entire department instead of a single teacher must approve PG movies. Then, the approval of the principal is required. Finally, parent permission is required on a form specifically describing the content of the film and its educational purpose.
 - High School: The entire department instead of a single teacher must approve R movies. Then, the high school site-based team must approve the movie (2 parents, 1 community member, 2 teachers, 1 paraprofessional, principal, asst. principal, and 2 students). Next, the approval of the principal is required. Finally, parent permission is required on a form specifically describing the content of the film and its educational purpose.
6. Policy 611 Home Schooling has been revised to add criteria for accepting credits that will apply toward BHS graduation. Credits transferred from a home school will be reviewed and equalized by the Home School Credit Review Committee. Credits of comparable rigor and content to BHS will be accepted toward graduation. **I recommend first reading of the policy revisions.**
7. **I recommend approving the enclosed school board election resolution as required by statute.**

8. **I recommend approving the enclosed resolution formalizing the bond and referendum election, which was approved by the school board last month.**
9. Jean Duffy, Director of Curriculum and Instruction, will provide an overview of the new Multiple Measurement Rating system. She will also review some data specific to the Becker School District.