



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: January 12, 2026, Personnel Report

DATE: January 12, 2026

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Name	School	Position	Effective Date	FTE
Vallaro, Kristin	GELP	Early Childhood Blended / Learning Behavior Specialist	1/12/2026	1.0

II. Resignations

Name	School	Position	Effective Date	FTE
Kortenhoeven, Jenna	GHS	English Teacher	6/1/2026	25/26

III. FMLA

Name	School	Position	Approximate Dates	School Year
Miller, Wendy	WAS	Kindergarten Teacher	12/4/2025 – 12/19/2025	25/26

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Fitzpatrick, Robert	GHS	Security	1/5/2026	25/26
Toma, Elysse	HES	Special Education Assistant	1/5/2026	25/26
Williams, Aimee	HSS	Reading Tutor	1/12/2026	25/26

II. Resignations

Name	School	Position	Effective Date	School Year
Rodriguez, Linda	TRAN	Bus Driver	1/5/2026	25/26
Sandrok, Sarah	HES	Special Education Assistant	1/5/2026	25/26
Warnke, Mary	MCS	Reading Tutor	1/16/2026	25/26

III. Reclassification/Transfer

Name	School	Position	Effective Date	School Year
Daly, Michael	MCS to GHS	Custodian	1/12/2026	25/26
Frey, Scott	HSS to CESC	Custodian to Grounds	1/20/2026	25/26
Hennessey, Christopher	WES	Lunchroom Supervisor to Library Assistant/Lunchroom Supervisor	1/5/2026	25/26
Rocke, Mallory	MCS	Lunchroom Supervisor to Kindergarten Assistant/Lunchroom Supervisor	1/5/2026	25/26

IV. FMLA

Name	School	Position	Approximate Dates	School Year
Benner, Patricia	HES	Special Education Assistant	12/8/2025 – 12/19/2025	25/26
Flahaven, Kevin	CESC	Client Services Coordinator	12/1/2025 – 2/27/2026	25/26

ADMINISTRATORS

No Updates