

INDEPENDENT SCHOOL DISTRICT 273  
OFFICIAL MINUTES OF THE REGULAR MEETING OF JUNE 10, 2024

REGULAR MEETING  
7:00 PM

Edina Community Center Room 350  
5701 Normandale Road, Edina  
and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg (virtual)  
Mr. Dan Arom  
Ms. Cheryl Barry (virtual)  
Mr. Michael Birdman (virtual)  
Ms. Karen Gabler (virtual)  
Ms. Jennifer Huwe (virtual)  
Mr. Elliot Mann (virtual)

PRESIDING OFFICER: Chair Erica Allenburg

7:00 PM - 9:14 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent (virtual)  
Dr. Randy Smasal, Assistant Superintendent (virtual)  
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships (virtual)  
Mert Woodard, Director of Finance and Operations (virtual)

Matt Flugum, Digital Learning Coordinator (virtual)  
Sarah Kiel, Normandale Elementary Teacher (virtual)  
Nathaniel Lindley, Director of Media and Technology Services (virtual)  
Paula O'Loughlin, PartnerEd (virtual)  
Kim Senn, Muralist (virtual)

CERTIFIED CORRECT:

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Ms. Erica Allenburg, Chair

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Mr. Dan Arom, Clerk

(Official Publication)  
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
DISTRICT 273 EDINA, MINNESOTA JUNE 10, 2024

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg (virtual), Arom, Barry (virtual), Birdman (virtual), Gabler (virtual), Huwe (virtual), Mann (virtual). Staff present: Stanley (virtual), Smasal (virtual), Sailer (virtual), Woodard (virtual); Flugum (virtual), Kiel (virtual), Lindley (virtual), O'Loughlin (virtual), Senn (virtual).

APPROVAL OF AGENDA

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

- A. Commendation for Assistant Superintendent Randy Smasal
- B. Designation of Identified Official with Authority for the MDE External User Access Recertification System
- C. Minutes: *May 13 work session and regular meetings, May 21 work session, and May 31 special meeting*
- D. Personnel Recommendations
- E. Check Register - May 2024
- F. Electronic Fund Transfers - month
- G. Gifts and Bequests – May 2024
- H. Copier and Printer Management Proposal
- I. Property, Casualty, and Liability Insurance Renewal - Fiscal Year 2025
- J. Workers' Compensation Insurance Renewal - Fiscal Year 2025
- K. Food Service Management Contract Renewal - Fiscal Year 2025
- L. Lease Agreement with West Metro Credit Union
- M. Minnesota International Chinese School Room Rental Agreement
- N. Minnesota Japanese School Room Rental Agreement
- O. Membership in the Minnesota School Boards Association (MSBA) 2024-2025
- P. Student Support Services Agreements
  - 1. Amergis Educational Staffing
  - 2. Stepping Stones Group LLC
  - 3. Strategic Behavioral Solutions

DISCUSSION

- A. Strategic Plan Core Planning Team Update
- B. Media Specialists Board Update
- C. Legislative Action Committee (LAC) 2023-2024 Recap
- D. Policy Review (506, 717, 805, 811)

ACTION

- A. 2024 Metro South Adult Basic Education Joint Powers Agreement
- B. Preliminary Budget - Fiscal Year 2025
- C. Policy Review (714, 716, 718, 720, 721, 801, 802, 804, 808, 813)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

## INFORMATION

- A. Enrollment Mobility
- B. Investment Summary - May 2024
- C. Expenditure Summary - May 2024
- D. Deep Portage October 14 - 16, 2024
- E. Deep Portage February 24 - 26, 2025
- F. Eagle Bluff February 26 - 28, 2025
- G. Deep Portage May 12 - 14, 2025
- H. Camp Foley May 21 - 23, 2025
- I. Calendar Changes for the 2024-25 School Year

## ADJOURNMENT

The meeting adjourned at 9:14 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Mr. Dan Arom, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S  
JUNE 10, 2024 REGULAR MEETING

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg (virtual), Arom, Barry (virtual), Birdman (virtual), Gabler (virtual), Huwe (virtual), Mann (virtual). Staff present: Stanley (virtual), Smasal (virtual), Sailer (virtual), Woodard (virtual); Flugum (virtual), Kiel (virtual), Lindley (virtual), O'Loughlin (virtual), Senn (virtual).

APPROVAL OF AGENDA

Member Gabler moved and Member Arom seconded to approve the agenda. All members voted Aye by roll call. The motion passed unanimously.

EXCELLENCE IN ACTION

Normandale Elementary School teacher Sarah Kiel, and parent volunteer and muralist Kimberly Senn shared a presentation about the making of the mural in the Normandale collaboration space.

CONSENT

Member Mann moved and Member Huwe seconded to approve the consent agenda. All members voted Aye by roll call. The motion passed unanimously.

The resolutions were:

- A. Commendation for Assistant Superintendent Randy Smasal
- B. Designation of Identified Official with Authority for the MDE External User Access Recertification System
- C. Minutes: *May 13 work session and regular meetings, May 21 work session, and May 31 special meeting*
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DISCUSSION

Strategic Plan Core Planning Team Update: Dr. Stanley and Ms. O'Loughlin presented information about the annual Core Planning Team's work this year. The team, made up of district staff, students, and community members met for two days in April to visit sites and programs, receive reports, monitor, assess and provide feedback on District progress towards meeting the Strategic Plan outcomes and benchmarks.

Media Specialists Board Update: Staff shared an update on the roles and responsibilities of media specialists for the 2024-2025 school year.

Legislative Action Committee (LAC) 2023-2024 Recap: LAC committee members shared an overview of the committee's work this year.

Policy Review (506, 717, 805, 811): Policy Committee members presented the following policies for discussion. These policies will move forward for approval at the next regular meeting.

- Policy 506 Student Conduct and Discipline
- Policy 717 Video/Electronic Surveillance
- Policy 805 Waste Reduction and Recycling
- Policy 811 Environmental Resources Management

### ACTION

2024 Metro South Adult Basic Education Joint Powers Agreement: Member Birdman moved and Member Arom seconded to approve the motion. All members voted Aye by roll call. The motion passed unanimously.

Preliminary Budget - Fiscal Year 2025: Member Mann moved and Member Gabler seconded to approve the motion. All members voted Aye by roll call. The motion passed unanimously.

Policy Review (714, 716, 718, 720, 721, 801, 802, 804, 808, 813): Member Mann moved and Member Arom seconded to approve the motion. All members voted Aye by roll call. The motion passed unanimously.

- Policy 714 Use of District-Owned Vehicles
- Policy 716 Vending Machines
- Policy 718 Construction and Remodeling of Facilities and Grounds
- Policy 720 Uniform Grant Guidance Policy Regarding Federal Revenue Sources
- Policy 721 Service Animals in Schools
- Policy 801 Equal Access by Students to School Facilities
- Policy 802 Disposition of Obsolete Equipment and Material
- Policy 804 Energy Utilization Management
- Policy 808 Naming Facilities and Educational Programs
- Policy 813 Aquatics Policy

### LEADERSHIP AND COMMITTEE UPDATES

Member Birdman shared that he had attended some of the graduation ceremonies for Intermediate District 287.

Chair Allenburg pointed out the Information item in tonight's meeting materials about the calendar changes for Connect and Assess dates, an additional teacher training date, and an additional day off for students.

### SUPERINTENDENT UPDATES

Dr. Stanley echoed sentiments about the budget report and shared that the Business Services department received a certificate of excellence from the Association of School Business Officials International.

She also read a number of staff commendations: one from a Creek Valley teacher whose guest teacher commended the first grade class on their reading; one from a parent of a early learner with speech challenges, commending the staff person for her dedication, support, and commitment to all students; and one from a staff person who is also a parent of children who attend Kids Club, commending Kids Club staff at Countryside and the whole Community Ed family.

Dr. Stanley also mentioned the recent graduation, and the start of summer with students taking driver's training and thousands of other students who are back for summer programming through Community Education.

#### ADJOURNMENT

At 9:14 PM, Member Mann moved, and Member Arom seconded to adjourn the meeting. All members voted Aye by roll call. The motion passed unanimously.