

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

February 4, 2016

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, February 4, 2016, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Member Jill Olson was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Rapheal reported four FLHS CIS Political Science students attended and they discussed a variety of topics.

5. STUDENT ACHIEVEMENT:

Linwood Elementary Principal Jim Caldwell, teacher Amber Pearl, counselor Gae Jarvis and two elementary students reported on the outdoor education and appreciation of the Linwood School Forest. They invited other district schools and community members to come and use the 170 acre forest.

916 presentation – Superintendent Connie Hayes discussed FLAS partnership with 916. 916 is 14 member districts strong and serves 5000-6000 students every year ranging from special education services to career and technical education.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: MSBA Leadership Conference, SEC Preview Concert and SEC Music Festival, Columbus PTO meeting, sporting events, and choir concert.

6. REPORTS:

Communications – Member Corcoran reported discussing communications update for Reshaping Opportunities for Success 2015-2020, received equity portrait update, discussed registration dates and events for secondary buildings and Spanish immersion program, reviewed the new Rangers Supporting Rangers brochure.

EMID – Member Morehead reported EMID had their organizational meeting and the same officers stayed in place. The audit was completed and EMID received a clean audit. They are working on marketing, and EMID staff are moving to a new building.

Policy – Member Theisen reported reviewing the Bullying Prohibition Policy 541, Proposed Deletion of Summer School Attendance Policy 521 and talked about Standing Committees Policy 116. Policies 541 and 521 are on tonight's agenda.

Staff Welfare – Member Odegaard reported discussing Reshaping Opportunities for Success 2015-2020, looked at 2016-17 staffing, and talked about 2016 legislative platform.

City of Forest Lake – Member Rapheal reported he was contacted by Mayor Stegner. He wants to get together to talk about the relationship between the two boards and how to keep things positive in moving forward given we have a lot building projects going on. The district will put a presentation together and he, along with staff and architects, will go to the city council to show how we are staging the plan and moving things forward. Superintendent Madsen is working with City Administrator Aaron Parrish to schedule the meeting.

Finance – Member Kieger reported receiving a FY 16 budget update, on-site clinic update, and a legislative update.

916 – Member Theisen reported the board added St. Anthony New Brighton as a new member, they had a site plan review of Capitol View, received a teaching and learning update about technology support, and reviewed the intermediate school district legislative platform. Program visits are coming up and all board members are invited to attend.

Buildings & Grounds – Member Theisen reported discussing Reshaping Opportunities for Success 2015-2020, there will be a special press conference about the solar panels next Thursday, February 11 from 9-10:30 am in the high school auditorium, discussed the open house on March 31 from 6-7:30 pm in the high school auditorium, and reviewed the RFP for on-site clinic.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini reported the budget testing target date is February 16. We are testing the schematic design of the secondary buildings and will bring to the Buildings and Grounds Committee on February 18. The high school indoor air quality project phase II shops will have a pre bid meeting on February 10, the bid opening will be February 16 and the bids awarded by the school board on February 18. Forest Lake and Forest View will have a pre bid on February 15, bid opening on February 25 and on March 3 the school board will award bids. The remaining schools and transportation will discuss preliminary design with staff and administration on February 3, 12 and 18. Construction would be staggered over the summers of 2017, 2018 and 2019. The Reshaping Opportunities for Success 2015-2020 open house will be March 31 from 6-7:30 pm in the FLHS media center.

Superintendent's Report: Dr. Madsen reported that we had a two hour late start on Tuesday which hasn't happened in about ten years. The communication with families went out early and SAC was open for regular hours, which was helpful to families using the program, and we did receive positive feedback about that. Upcoming events: February 20 is the Rotary Plunge, February 9 is Kindergarten Roundup in the afternoon and evening, March 31 from 6-7:30 pm is the open house at the high school, April 1 and 2 Feed My Starving Children will be at Hosanna Lutheran Church and the Interact Club from the high school will be participating as well as groups and individuals through the community. They are hoping to have 750 volunteers for this event. Interview dates have been set up for the position of director of teaching and learning. The posting will go up Friday, February 5, applicants selected in early March and interviews scheduled March 30. We are working with the Forest Lake Chamber of Commerce and the City of Forest Lake to sponsor Lake Fest. Activities start June 3 and conclude June 10. The district will be inducting folks into the district and activities Halls of Fame June 6. Information can be found on the district website.

7. CONSENT AGENDA ITEMS: Member Morehead pulled agenda 7.4 and then moved to approve agenda items 7.1 -7.3 and 7.5. Member Kieger 2nd the motion and all members present voted aye. The motion carried. Member Morehead acknowledged all the retirees thanking them for their service to the district. Member Morehead made a motion to approve agenda item 7.4. The motion was 2nd by Member Kieger and all members present voted aye. The motion carried.

7.1 Approved the Minutes of January 7 and 21, 2016

7.2 Approved the bills as of February 4, 2016

7.3 Approved Classified Personnel:

Resignation:

Bethke, Darwin – School Bus Driver, effective January 13, 2016.

Damico, Lawrence – Community Education Program Planner, effective February 25, 2016.

Pesek, Amy – Noon Duty Supervisor I at Wyoming Elementary, effective January 21, 2016.

Recommendation of Employment:

Delmont, Katelyn – Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year, effective January 19, 2016. (Open position)

Kaisershot, JoAnne – Noon Duty Supervisor I at Wyoming Elementary, 2.5 hours per day and 35 weeks per year, effective January 26, 2016. (Open position)

Authorization of Transfer:

Cerwinski, Susan - from Cook Helper/Long Hour at Forest Lake Sr. High, 4 hours per day and 178 days per year to Cook Helper/Long Hour at Century Jr. High, 5 hours per day and 178 days per year, effective February 1, 2016. (Open position)

Ice-Anderson, Melinda – from Cook Helper/Long Hour at Southwest Jr. High, 4 hours per day and 178 days per year to Cook Helper/Long Hour at St. Peter’s Elementary, 4 hours per day and 180 days per year, effective February 1, 2016. (Open position)

Newton, Gloria – School Age Care Program Aide Steps Ahead at Lino Lakes Elementary, from 5 hours per day to 5.5 hours per day and 40 weeks per year, effective January 19, 2016.

Noren, Troy – from Custodian II, A shift at the Central Learning Center to Custodian Maintenance VII at Forest Lake Sr. High. (Open position)

Young, Kyle – from Secondary Youth Planner V, 25 hours per week for 35 weeks per year and 20 hours per week for 12 weeks per year to Adult Program/LINK Planner V at the Central Learning Center, 8 hours per day and 47 weeks per year, effective February 15, 2016.

Leave of Absence:

Miller, Sherry – Custodian at Wyoming Elementary, extend leave of absence from December 17, 2015 through March 4, 2016.

Peterson, Paul – School Bus Driver, leave of absence from January 19, 2016 through February 3, 2016.

Remington, Kimberly – School Bus Driver, leave of absence from January 6, 2016 through January 31, 2016.

Seim, Sonja – Special Education Paraprofessional II at Forest Lake Sr. High, extend leave of absence from February 8, 2016 through February 18, 2016.

Svardahl, Cynthia – Noon Duty Supervisor I at Lino Lakes Elementary, leave of absence from December 3, 2015 through January 12, 2016.

End of Employ:

Anderson, Sheldon – Substitute Bus Driver, effective January 26, 2016

Additional Position:

School Age Care Program Aide at Central Montessori Elementary, 3 hours per day and 40 weeks per year. This additional position to be paid for by Community Education.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Barrientos, Raquel: Unpaid LOA for approximate dates: 1/18/16 - 1/29/16
2. Bille, Kirk: Continuation of 415 LOA for 2016-17
3. Kibbel, Jennifer: Continuation of 415 LOA for 2016-17
4. Lurken, Kelli: continuation of LOA thru 6/10/16
5. McCormick, Sara: Unpaid LOA for approximate dates: 3/3/16 - 3/22/16
6. Paulson, Jennifer: Continuation of 415 LOA for 2016-17
7. Waldron, Andrew: Continuation of 415 LOA for 2016-17

B. CANCEL UNPAID LEAVE OF ABSENCE (LOA)

Nicklason, Cheryl: Cancel 3-yr LOA on approx 5/3/16

C. NON-CURRICULAR ASSIGNMENT(S):

1. Brothers, Genise: Jr High Asst Speech (CEN)
2. Buck, John: Head Boys' Golf (SR)
3. Clasen, Zachary: .90 Asst Speech (SR)
4. Eckwright, Tyler: .35 Asst Drumline (SR)
5. Forsythe, Daniel: Asst Girls' Golf (SR)
6. Kendrick, Paul: Head Boys' Track (SR)
7. Monaghan, Lucas: .25 Asst Drumline (SR)
8. Mulroy, Kimberly: .90 Asst Speech (SR)
9. Murra, Austin: .45 Asst Drumline (SR)
10. Newcomb, Timothy: .95 Head Speech (SR)
11. Parenteau, Bailey: .05 Head Speech & .30 Asst Speech (SR)
12. Ungerecht, Kelley: .90 Asst Speech (SR)

D. EMPLOYMENT:

1. Lunemann, Jennifer: Long-Term Substitute Contract from 1/25/16 - 6/10/16 (94 days)
2. Matheson, Jacob: 1.0 FTE effective 1/20/16

E. RETIREMENT/RESIGNATION:

1. Jarrett, Susan: retire effective end of 2015-16 (36 years)
2. Jarvis, Gae: retire effective end of 2015-16 (20 years)
3. Matzdorf, Larry: retire effective end of 2015-16 (35 years)
4. Nicklason, Cheryl: retire on approx 5/3/16 (26 years)
5. Olson, William: retire effective end of 2015-16 (35 years)
6. Vail, Kathleen: retire effective end of 2015-16 (32 years)

7.5 Designated School Representative and School Board Representative to MSHSL

8. Donations: Member Odegaard moved, seconded by Member Theisen to adopt the resolution and accept with appreciation the following donations: \$1983.29 from ISD 831 Forest Lake Wrestling Booster Club to FLHS wrestling for assistant coach payment; Full size violin, case and bow, and full size electric violin, case, bow and amplifier from Mary and Shann Benhardus, Chisago City, to FLHS music department valued at \$1300.00; \$200 from Anonymous to FLAS Family Support for holiday gift to district family in need; gift cards, presents and food from Anonymous to FLAS Family Support for holiday giving to specific families in need of holiday help, valued at \$780; School supplies from FL Walmart to FLAS students with a financial need, valued at approximately \$500; \$200 from Faith Lutheran Church, FL to FLAS to help a

district family pay past due utility bill and re-establish service; \$100 from Forest Hills United Methodist Church, FL to FLAS to help a district family pay past due utility bill and re-establish service; hats, gloves and mittens from Forest Lake Christian Church, FL to Forest Lake Elementary students in need, valued at \$50; \$248.30 from ISD 831 Red Line Club, FL, to FLHS girls' hockey for partial payment of bus to Duluth; \$212.99 from ISD 831 Wavemakers to ISD 831 boys' swimming for partial payment of bus to Grand Rapids on 12/29; 100 movie tickets from Michael Minichino, FL to Forest View Elementary for student rewards, valued at \$700; \$3912.97 from Blue Line Club, FL to FLHS boys' hockey for payment of two additional coaches; \$185.50 from Angela Sederholm, FL, Diane Peterson, FL and Kathleen Harrell to Wyoming Elementary for educational needs; \$185.50 from Wells Fargo Matching Gifts, St. Paul, to Wyoming Elementary for educational needs; golf clubs, bag and cart from Patrick Gabriel, FL, to ISD 831 valued at \$100; \$385.02 from Fast Break Club, FL to FLHS girls' basketball for partial payment on coach bus to Duluth on 1/30/16; \$200 from Columbus Lions, FL, to FLHS Robotics Club; \$1000.00 from Peter Bailey, CA, to Nordic ski team; \$3000 from Linwood Elementary PTA to Linwood Elementary for Chromebook purchase; \$100 from Lino Lakes PTO to FLAS for Festival of Cultures; \$5000 from Hallberg Family Foundation, FL, to FLAS to benefit the hockey program; \$353.49 from Wyoming PTA to Wyoming Elementary for staff appreciation.; \$962.00 from Lifetouch, Eden Prairie, to Century Jr. High; \$6.00 from LATV, FL to Century Jr. High band for supplies and materials. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Member Kieger moved to approve School Board Member Reimbursement Guidelines Policy 103A. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.2 Member Morehead moved to approve Out-of-State Travel by School Board Members Policy 103B. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.3 Member Kieger moved to approve Drug-Free Workplace/Drug-Free School Policy 435. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.4 Member Theisen moved to approve Enrollment of Nonresidents Student Policy 503. The motion was 2nd by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- 9.5 Member Morehead moved to approve Proposed Discontinuance of Student Chemical Dependency Policy 526. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.6 Member Kieger moved to approve Student Medication Policy 528. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.

