

# **Facilities Management & Capital Project Status Report November 2020**

## **Facilities Management – Maintenance and Operations - General**

- COVID-19 cleaning / disinfection protocols continue to be followed to keep our school sites safe for all.
- In the past month, the Facilities maintenance crews have completed 198 work orders and are currently working on 269 open work orders.
- Transitioning from summer equipment to winter equipment is occurring, and we are ready for snow removal and sanding efforts to keep all safe on district property.
- Efforts continue to keep absences due to illness backfilled.
- Roof tile repairs at HOCHS have started above the loading dock.

## **Capital Construction**

- The Congdon Park Window Replacement LTFM project is being prepared to bid.
- PSS track remediation efforts are under discussion with district legal representation.

## **Building Operations**

- Operations staff have been working hard to maintain flexibility in the focus of their duties during the month of November. While students were onsite for Hybrid learning, CDC and MDH guidance was followed with nightly cleaning and disinfecting of all student desks and chairs, cafeteria tables, and other heavily used spaces. With the transition to full distance learning, there is still a need for twice daily touchpoint disinfecting, because there are still many teachers and other staff in the buildings, but we now also have time for other tasks such as carpet and furniture extraction and power washing locker rooms and bathrooms. The new equipment we have received has increased our efficiency in performing these tasks greatly.

## **Health, Safety & Environmental Management**

- Hazardous photography chemicals removed from East HS
- Fire Marshal re-inspections of East, Piedmont, and Laura Mac complete. All cleared
- Fire Marshal inspection at Rockridge
- 6 month asbestos checks in relevant schools completed and filed

### **November**

- First report of incidents: 3
- OSHA recordable incidents: 1

### **2020 YTD Incidents (starting in January)**

- First report of incidents: 75
- OSHA recordable incidents: 11
- Days away from work: 83
- Days of restricted work: 282

**WE WISH EVERYONE A SAFE, HEALTHY AND HAPPY HOLIDAY SEASON  
AND A HAPPY NEW YEAR!!**