



Oak Park Elementary School District 97

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TO: Dr. Carol L. Kelley, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. Finance & Operations
Don Vacca, Maintenance Supervisor

SUBJECT: Vehicle Bid

DATE: June 14, 2016

Currently, we have a vehicle (a 1997 Ford Ranger) that has exhausted its useful life and is down more often than available for use). Rather than investing any financial resources into their repairs, we are recommending replacement of this vehicle with a Ford 350 Pick-Up truck, which will be a relegated vehicle for one of our maintenance employees.

The Maintenance Supervisor prepared the appropriate bid specifications for a 2016 Ford 350 Pick-Up truck and further prepared the appropriate legal notice (see attachment #1) announcing such bid. The legal notice appeared in the May 18, 2016 issue of the Wednesday Journal and such notice called for bids being received at 1:00 p.m. on Wednesday, June 1, 2016.

Attached is a list of bidders invited to bid as well as any other vendors responding as a result of the bid notice (see attachment #2). On Wednesday, June 1, 2016, two bids were received and all firms offered a trade-in value associated with the existing 1997 Ford Ranger vehicle. The two net bids (after trade-in) were \$32,289 and \$34,861 (see bid summary – attachment #3).

We are recommending award to Rizza Ford in North Riverside, IL. This recommendation will return to the Board for approval at its June 28, 2016 meeting and will be paid from the forthcoming 2016-17 Operations & Maintenance Budget.

tmo

attachments (3)