

**Mary M. Knight School District**  
**Surplus Property Disposition Request Form**

Surplused By: Garrett Johannes

Date: 7/31/2025

The following form must accompany all items being surplused and all items should be clearly marked as surplus. Please forward a copy of this form to the administration building.

| Qty | Item Description                      | Condition |
|-----|---------------------------------------|-----------|
| 16  | Dell Desktop Core i5, 4GB RAM, no HDD | Obsolete  |
| 1   | HP Desktop Core i5, 4GB RAM, no HDD   | Obsolete  |
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(For Admin Use) Location of Stored Surplused Items: \_\_\_\_\_