

Banner ID #	Last Name Voulgaris, Michael D.	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input type="radio"/> Regular	<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time	<input checked="" type="checkbox"/> New Employee <input type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit:	Job Vacancy No.: (if applicable)
Job Title/Position:	Specialized Area:
Budgeted Position? <input type="radio"/> Yes <input type="radio"/> No	Funded in which FY?
Budget Number:	Position No. (NBAPOSN):
Compensation: <input type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain) \$ _____	Sched _____ Grade _____ Step _____ Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year
Start Date: _____	End Date: _____ <input type="radio"/> At-will-employee <input type="radio"/> Per contract
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input type="radio"/> 12 months <input type="radio"/> Other (specify)	

PROPOSED Division/Unit: Vocational Science	Job Vacancy No.: (if applicable) 1907 F 041
Job Title/Position: Temporary Instructor of Automotive Technology	Specialized Area: Automotive Technology
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Funded in which FY? FY19
Budget Number: 1110-14803-6091-102	Position No. (NBAPOSN): CAR01T
Compensation: <input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain) \$ 58,390	Sched FAC Grade 1 Step 10 Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/19/19	<input checked="" type="checkbox"/> At-will-employee <input checked="" type="checkbox"/> Per contract
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input checked="" type="radio"/> 10 1/2 months <input type="radio"/> 12 months <input type="radio"/> Other (specify)	

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head	Date	Approved by Dean	Date
		Paul J. Quinn	
Digitally signed by Paul J. Quinn Date: 2019.08.07 14:18:45 -05'00'			
Approved by Division Chair	Date	Approved by Vice President	Date
Timothy Guin		<i>[Signature]</i>	8-9-19
Digitally signed by Timothy Guin DN: cn=Timothy Guin, o=Division Chair, ou=VOCS, email=guint@wcjc.edu, c=US Date: 2019.08.07 15:44:38 -05'00'			
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
		<i>[Signature]</i>	8-9-19
Budget Approval	Date	Approved by President	Date
<i>[Signature]</i>	8/9/19	<i>[Signature]</i>	8-12-19

RECEIVED
 Dean of Vocational Instruction
 Date: 8/17/19 Initial: JK

RECEIVED
 Vice President of Instruction
 Date: 8/17/19 Initial: JK