



UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

TOPIC: Budget Calendar for 2021-2022

SUBMITTED BY: Laida P. Benavides, CPA **OF:** Division of Finance

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: December 15, 2020

Informational Item:

The presented calendar allows for the development of Budget 2021-2022 with input from campus/district site-based committees and the Board of Trustees.

UNITED INDEPENDENT SCHOOL DISTRICT

Board Budget 2021-2022 Calendar

TIMELINE	ACTIVITY/PROCESS
September 2020	Approved 2020-2021 operating budget for General Operating, Food Service, and Debt Service funds implemented.
Nov. 2020-Feb. 2021	Develop Budget Calendar. Review topics to address for budget building process. Review 2020-2021 information-enrollment, class sizes, budget issues, etc. Enrollment projection study reviewed. Boundary changes proposals reviewed. Staffing guidelines revised, if necessary.
December 15, 2020	Present Budget 2021-2022 Calendar to Board
January 2021	Student projections per campus established. Review enrollments/boundaries. Prepare Campus/Dept. Budget Training manuals.
January 12, 2021	87th Legislative session starts.
January/April 2021	Board approval of boundary changes for the 2021-2022 school year, if necessary.
January 19, 2021	Board budget workshop-Board Initiatives, projected enrollments, and budget issues.
February 16, 2021	Board budget workshop-Review Board Initiatives, projected enrollments, and new programs.
March 23, 2021	Board Budget Workshop: Discuss board initiatives and other district programs.
April 20, 2021	Board Budget Workshop (tentative)
May 18, 2021	Board Budget Workshop (tentative)
May 28, 2021	87th Legislative session ends.
June 2021	Final "draft" budget document delivered to Board of Trustees for review.
June 11, 2021	Controlled Budget Management process in effect for departments.
June - July 2021	U.I.S.D. Board of Trustees budget workshops; campus and department budgets will be reviewed along with prioritized programs and projects as determined by the Superintendent, Deputy, Associate and Assistant Superintendents; prioritized projects will include recommended salary adjustments for teachers, paraprofessionals, manual trades, and administrative staff.
August 2021	Public hearings on proposed 2021-2022 tax rate and proposed budget. A quorum must be present for public hearing. Final 2021-2022 budget approved and 2021-2022 tax rate approved at the regularly scheduled Board of Trustees meeting. Certified property values approved at regularly scheduled Board of Trustees meeting.
September 1, 2021	Approved 2021-2022 operating budget for General Operating, Food Service, and Debt Service funds implemented.