

## Committee Report

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### **Committee Name: Governance Committee**

Date of Report: June 23, 2021

Written/submitted by: Becky Lund

Date of last meeting: June 14, 2021

Next meeting date: Monday, August 9, 2021

### **Motions/ Action Items for the Board Meeting:**

#### **FOR THE CONSENT AGENDA**

- I. 2<sup>nd</sup> reading/ potential approval of revised policy NP 304 (Gifted and Talented Services)
- II. 1<sup>st</sup> reading of revised policy NP 501 (Curriculum)
- III. 1<sup>st</sup> reading of revised policy NP 502 (Parental Curriculum Review)

**Notes:** The form for NP 502 was also submitted, but does not need Board approval. Both curriculum policies were revised with Dr. Johnson and include her position as Academic Director, which did not exist the last time the policies were reviewed.

#### **Governance Committee Goals for 2020-2021**

- 1. Work with the Executive Director to review and recommend policies that support Nova's mission.**
  - a. Finish reviewing policies from SY2020
    - i. 2 policies (done by October 2020) **DONE.**
  - b. Review policies last reviewed/revised in 2017-2018
    - i. 16 policies (done by June 2021)
  - c. Continue to work on policy process to ensure smooth oversight and revisal as needed (ongoing)  
**5 policies remain to be reviewed and will be reviewed at the beginning of the next school year.**
- 2. Provide the 2020 Election Report and conduct the 2021 board election.**  
(report due October 2020, election work begins December 2020 and ends May 2021)
  - a. Continue a more robust and in-person recruiting of potential Board members, beginning with people serving on Board committees (December – March in particular)  
**DONE.**
- 3. Implement and update the board training process**
  - a. Review and revise as needed the documents that pass on best practices and general knowledge to form a complete Board resource specific to Nova
    - i. Develop a regular review process for the documents and add to a Governance calendar
    - ii. Update document

- b. Provide training and resources on Nova's governance practices and policies for all Board members as needed. Continue to look at monthly Board meeting evaluations for trends and areas of need (ongoing)
  - i. Ensure the Board training calendar is followed and update it as needed
  - ii. Find ways to share the training information with the Nova community as well as the Board

**The Governance Committee is reviewing the best practices documents over the summer.**

**4. Review the current board structure and recommend potential ways to reduce the size of the Board**

- a. Review board structure requirements (MN statute & Nova Bylaws) (November 2020)
- b. Determine parameters for a reduction (best practices, current needs, expiring terms, etc.) (November 2020)
- c. Make a recommendation to the Board for approval BEFORE we publish election materials (done by February 2021; ideally done in January 2021)  
**DONE.**