

**Region 18 Education Service Center
Interlocal Agreement
Cooperative Purchasing**

PURPOSE

The Purpose of the Region 18 Education Service Center Cooperative Purchasing Program is to reduce the cost of purchasing and bidding.

TERM

The term of this agreement will be from June 23, 2010, to June 22, 2011.

RIGHT

Region 18 Education Service Center is granted the right to issue cooperative "open catalog" bids on behalf of this school district for (select one or more categories)

- ☒ School and Office Supplies and Instructional Materials and Furniture
- ☒ Computer Hardware, Software, Supplies and Accessories
- ☒ P. E. and Athletic Equipment and Supplies

Participants are not limited to purchasing through this agreement, which is entirely optional.

RESPONSIBILITIES

The Region 18 Education Service Center Purchasing Cooperative Committee is responsible for the following:

- determining commodities for cooperative purchasing
- awarding bids in accordance with the competitive bidding procedures for Texas public schools
- approving vendors

Region 18 Education Service Center is responsible for the following:

- issuing invitations to bid
- posting legal notices
- tabulating bids for the Cooperative Purchasing Committee and school districts
- providing participating districts with procedures for purchasing from the cooperative

Participating school districts are responsible for the following:

- taking board action to approve membership in the cooperative
- paying the appropriate membership fee to Region 18 Education Service Center
- providing a signed Interlocal agreement to Region 18 Education Service Center
- following ordering procedures as established, submitting purchase orders directly to the vendors
- seeking resolution of all problems regarding billing, deliveries, quality / quantity with vendors

District Name _____

Superintendent or Designee's Printed Name _____

Date _____

Superintendent or Designee's Signature _____