

TO: Board of Directors
Region One Education Service Center

SUBJECT: **Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor and Service RFP 16-01-06, Extension 2 of 2**

DATE: December 18, 2018

ITEM 12: Action

BACKGROUND AND SIGNIFICANT ISSUES: This proposal allows Child Nutrition Program – South Texas Cooperative (CNP-STC) members the opportunity to purchase, but is not limited to, tables, seating, food court products, mobile kiosks/carts/feeding units, menu boards, signage, outdoor furniture, outdoor shade sails, lighting, flooring, art, décor, design/counseling service. Price lists and/or catalogs have been provided by each vendor; each cooperative member must conduct a cost or price analysis for the procurement of the specific goods and/or services being requested within the scope of this Request for Proposal (RFP). CNP-STC members are responsible for the selection of goods and/or services available to meet the needs of their district.

On February 3, 2016 the Region One Education Service Center Purchasing Department, acting on behalf of its CNP-STC members, received seven (7) responses to Cafeteria Dining Décor and Service RFP 16-01-06.

On February 23, 2016 the Region One Education Service Center Board of Directors met to review and approve the recommendation of the CNP-STC Cafeteria Dining Décor and Service RFP 16-01-06, effective March 1, 2016 through February 28, 2018 with two (2) one (1) year extension options. Seven (7) vendors were awarded after evaluation of cost analysis, cooperative member needs, and complete proposal submissions.

On December 19, 2017 Region One ESC Board of Directors met to review and approve the first of two (2) extension options for CNP-STC Cafeteria Dining Décor and Service RFP 16-01-06, effective March 1, 2018 through February 28, 2019 with one (1) one-year extension agreements remaining. All vendors agreed to the extension option.

On behalf of the CNP-STC membership, the current awarded vendors were offered, and accepted, the opportunity to utilize the last of two (2) extension options for Cafeteria Dining Décor and Service RFP 16-01-06, effective March 1, 2019 through February 29, 2020.

RELATED GOALS: To assist Child Nutrition Program – South Texas Cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

COST AND FUNDING SOURCES: Cooperative members order products and services directly through the awarded vendor(s). A cost recovery fee is paid by members to join the CNP-STC. Of the net total invoice amounts on all services performed under this proposal, a flat fixed service fee rate of \$0.0100 cents on each \$1.00 dollar of total sales made through this contract paid to the Region One ESC by the vendors.

EXECUTIVE DIRECTOR'S RECOMMENDATION: Recommend approval of the Child Nutrition Program – South Texas Cooperative Cafeteria Dining Décor and Service RFP 16-01-06, Extension 2 of 2, to the following vendors: *ISITE Software, LLC – Laguna Beach, CA; Pasco Brokerage, Inc. – Plano, TX; Palmer Hamilton, LLC – Elkhorn, WI; Lozz Quatezz, LLC dba The Sign Depot – McAllen, TX; The Shipping Depot, LLC dba The Print Shop at Shipping Depot – Rio Grande City, TX; The Edu-Source Corporation – San Antonio, TX; Young & Kenady, Inc. dba Descon – Brownsburg, IN.*

Respectfully submitted,



Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible:

Connie Lopez, Deputy Director
Amanda Galvan, Finance Director
Lori Atwood Ramos, Purchasing Coordinator
Kristina Carrizales, Purchasing Cooperative Specialist

**Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor and Service
RFP 16-01-06, Extension 2 of 2**

Action Taken

_____ made a motion to approve the Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor and Service RFP 16-01-06, Extension 2 of 2, to the following vendors:
ISITE Software, LLC – Laguna Beach, CA; Pasco Brokerage, Inc. – Plano, TX; Palmer Hamilton, LLC – Elkhorn, WI; Lozz Quatezz, LLC dba The Sign Depot – McAllen, TX; The Shipping Depot, LLC dba The Print Shop at Shipping Depot – Rio Grande City, TX; The Edu-Source Corporation – San Antonio, TX; Young & Kenady, Inc. dba Descon – Brownsburg, IN.

Seconded by: _____

Vote: _____