

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: December 12, 2017



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   December 5, 2017

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   Emorie Davis Bird  
**Title:**   Director of Human Resources

**Subject: Hiring: Teacher Assistant/BES**

**Description:** Jennifer Lafromboise Wagner, Browning Elementary Principal, recommends the following hire:

✚ Dorothy Bearchild, Teacher Assistant, Browning Elementary, (L2/SP), \$14.19/hr.

**Financial Impact:** 680 hrs x \$14.19 = \$9,649.20 x 18% fringe = \$11,386.06 + \$3,860.00 Insurance  
**(Classified Labor Agreement)**

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to



## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant</b>		Applicant Recommended <b>Dorothy Bear Child</b>	
Department/Location <b>Browning Elementary</b>		Supervisor <b>Jennifer Lafromboise Wagner</b>	
Type of Position <b>Classified</b>	Starting Date <b>1/3/2018</b>	Term <b>2017-2018 School Year</b>	

<b>Recruiting</b>	Date Posted: 10/20/2017	Closing Date: Open Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	After Buffalo, Wilda	10/23/17	Yes	n/a
	Bear Child, Dorothy	11/3/17	Yes	11/20/17
	Comes at Night, Joni	11/9/17	No	n/a
	Flamond, Sarah	11/14/17	Yes	11/20/17
	Hall, Kelsey	11/14/17	Yes	11/20/17
	Kennedy, Rebecca	11/7/17	Yes	11/20/17
	Spotted bear, Dee Dee	10/26/17	Yes	11/20/17
	Vaile, Raquel	10/26/17	Yes	11/20/17
	Wells, Ram	10/20/17	Yes	n/a

Interview Committee	Title	Name	Title
Britney Burns	BES Teacher Assistant		
Melinda Juneau	BES Teacher		
Arlene Wippert	BES Instructional Coach		

**Recommendation:** Dorothy is being recommended due to her communication skills, work ethic, and experience. Dorothy has worked for Head Start in the past and expresses her compassion for working with young children.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
Criminal background check	Pending	No	
TB documentation	On file	yes	Ok

Salary: \$14.19/hr.	Placement: <u>L1/SP</u>	Contract Days: 189 days
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Prepared by: Sherie Blue Date 12/05/2017 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_