

FLOODWOOD SCHOOL
115 WEST 4TH AVE, PO BOX 287
FLOODWOOD, MN 55736

Facilities Committee Agenda

Monday April 28, 2025

Media Center

Notes

1. Call to order of the meeting: 4:18 PM
2. Roll call (Kellee Young, Dave Rohde, Sue Hoeft, Amanda Fjeld, Haley Walsh, Al Clark, Ashley Engh, ~~Rick Gill, City of Floodwood and Bryan Hutchinson~~)
3. Notes of the February 24, 2025 meeting were reviewed.
4. Status of Old Projects:
 1. Roof Status/Condensation Issue
 - Jamar findings were reviewed regarding gym air handlers being set to manual at 20%, steam leak in the boiler room and dirty air handler filter. More information will be available through the HVAC Audit being completed by Jamar. There have been additional occasions of humid and stuffy conditions and the air handler needs regular adjustment.
 2. Recalibration of the heating system
 - HVAC audit will be presenting their Audit findings at the regular board meeting tonight.
 3. LTFM Discussion
 - Superintendent Hoeft has a business manager who will be assisting herself and the business manager to develop a LTFM plan this spring with assistance of another area Business Manager. InGensa facility assessment is in progress.
 4. Schedule for summer school wide projects
 - Items on the list were reviewed for both summer needs and Fire Chief concerns from the Fire Department Walkthrough that took place on March 27, 2025 with Fire Chief Lassila and Facilities Manager Al Clark. Reminders of the summer needs list will be sent out again to staff to complete. Disconnection and out of order signage will need to be added to the gas stove in Home Ec as the issue has no clarification to date.

5. Field Maintenance

- Communication between Facilities and Activities are important with a variety of staff assisting with field prep and maintenance. Two additional substitute grounds workers will be board approved at the May regular meeting.

6. Repainting handicap spots and resealing front parking area

- Still needs to be completed. Yellow lines needed also in emergency lanes as the signs are not sufficient. Cones should be utilized during winter months. We will wait to do any patching until we have the completed assessment from InGensa.

7. Playground needs - LCP Grant and Bid Review

- Grant received. Calls for bids will have board action tonight at the regular meeting. Bids were reviewed and items were identified as additional needs if price comes out less than anticipated. Greg with LCP will let us know how flexible we can be with funds. Discussion to move the new lights from the ice rink area to the basketball court were discussed.

8. IEA Annual Review

- All completed at this time. The annual schedule is expected this summer. The Superintendent and Facilities Manager will meet to review and address at that time.

9. Hoist Repair

- Completed 4/24/2025. Electrician is needed to complete the function of the hoist in front of the stage. Switch needs to be located where entire hoop can be seen while raising and lowering. Wiring also needs to be moved as it restricts the functionality of the hoist.

10. Lead in Water Remediation

- Reviewed and fixtures have all been labeled as nonpotable, taken out of service or remediation efforts corrected the high readings. Luke with InGensa shared that based on the existing drawings I would put an estimate at \$237,800 to replace the existing piping and fixtures in the 1957 and 1976 sections of the building. Flushing schedule needs to be reviewed and added to the summer needs list to be completed before students return to the building.

11. Audit of HVAC controls

- Jamar will be presenting their Audit findings at the regular board meeting tonight.

12. Audit of boiler hydronic system equipment

- Jamar will be presenting their Audit findings at the regular board meeting tonight.

5. Status of New Projects

1. Review current Facility Needs Items

- Reviewed and notes made in progress notes of the tracker.

2. Review future projects not currently in budget

- Reviewed and notes made in progress notes of the tracker.

3. Ice Rink Location for 2025-2026 season

- Rick Gill, City of Floodwood mentioned that next year the ice rink may need a different location or some ground leveling work. Ideally he would like to have it be set up and not need to be disassembled annually. Discussion took place about possible locations for next year from the space next to the bus garage to on top of the basketball court.

4. Floor Waxing Schedule

- Discussion took place regarding both gyms being completed over summer. Superintendent Hoeft will check with Activities on this item and status of smooth vs sticky floors per sport. Weekly communication to all staff will be needed on floor progress throughout the summer. Waxing to be completed prior to practices starting for fall sports or adjustment to parking for practices will be needed as no parking will be allowed on the loading dock.

5. Reorganizing of rooms for next school year

- Map of classroom reorganization was reviewed. Principal Fjeld will notify the Facilities Manager of the finalized moves. AI will get quotes on the cost to fix the bathroom sinks in the band hall. If this repair occurs, certain moves may be added to the list.

6. Summer practices parking and entrances to use

- Map and communication to coaches of parking and entrances to use for practices over the summer if floor waxing is not completed in time. Suggestion of parking on south side of building with E9 used for building access. Otherwise parking in student lot for EVERYONE (including coaches) and walking in through E7 loading dock gym door.

7. 2025 Facilities Walkthrough- Indoor and Outdoor

- Due to weather and time constraints, a list and photos were reviewed. Superintendent Hoeft and Principal Fjeld will work to get items on needs lists and communicate with the Facilities Manager.

6. Health and Safety

- Staff Safety Concern Tracker had no new additions. Incident list only had new additions of gym/recess injuries that were not a result of facilities issues.

8. Next Meeting August 18, 2025 at 4:15pm

9. Adjourn: 5:59 PM