



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: September 25, 2023, Personnel Report

DATE: September 25, 2023

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

Name	School	Position	Effective Date	FTE

**II. Resignations**

Name	School	Position	Effective Date	FTE

**III. Reappointments**

Name	School	Position	Effective Date	FTE

**IV. Retirement**

Name	School	Subject/Grade	Effective Date	School Year

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**V. FMLA**

Name	School	Position	Approximate Dates	School Year
Gates, Katlynn	GMSN	School Counselor	1/8/24 – 3/8/24	23/24
Gates, Tom	GMSN	P.E. Teacher	3/8/24 – 4/8/24	23/24
Rusk, Kathleen	HSS	4th Grade Teacher	1/17/24 – 4/9/24	23/24

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## SUPPORT STAFF

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### I. New Hires

Name	School	Position	Effective Date	School Year
Barrera, Domitila	WES	2 <sup>nd</sup> Shift Custodian	9/25/23	23/24

### II. Resignations

Name	School	Position	Effective Date	School Year
Richardson, Jack	ALL	Custodian Floater – 12 mo.	9/8/2023	23/24
Myatt, Julie	WAS	SPED Assistant – SLC	10/4/2023	23/24

### III. Termination

Name	School	Position	Effective Date	School Year

### IV. Reclassification/Transfer

Name	School	Position	Effective Date	FTE
Bartolone, Antonio	HSS	2nd Shift Custodian HSS to FT Sub Custodian Floater	10/5/2023	1.0
Hutchison, Theresa	GMSN	2nd Shift Custodian HSS to FT Sub Custodian Floater	10/5/2023	1.0

### V. FMLA

Name	School	Position	Approximate Dates	School Year
Viverito, Pamela	WES	SPED Assistant	9/21/23 – 10/20/23	23/24

### VI. Retirement RESCINDED

Name	School	Subject/Grade	Effective Date	School Year
Peruba, Karen	GMSN	SPED Assistant	5/24/2024	23/24

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## ADMINISTRATORS

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No Changes.