



North Slope Borough School District

P.O. Box 169, Utqiagvik, AK 99723

Memorandum of Agreement

(An MOA for more than \$10,000.00 must be approved by the School Board prior to start of contract. In a fiscal year MOA to the same contractor totaling more than \$10,000.00 must be approved by the School board prior to start of the contract).

Contractor: NWEA MOA Control # _____

Address: 121 NW Everett Street Portland OR 97209
Street or POB City State Zip

503 624-1951 kimberly.cooper@nwea.org
Area Code Phone # E-mail Address:

Federal ID # 93-0686108 Or Soc. Sec. #: _____ Alaska Business License # 1050430

10/18/2021 February 27, 2022 ☐ W-9 Attached ☒ W-9 Submitted Previously
Start Date: End Date:
(mmddyy) (mmddyy)

Contractor Agrees To: Provide training, via Zoom, as follows:

- October 18 3- groups with 2 trainers in each group for the initial 2 hour training.
- NWEA agrees to submit invoice for payment following training.
- NWEA will provide 3 follow up trainings or 1 training with 3 groups dependent on the outcome of the initial training. All sessions are 2 hours.

Initial Training topics:

Session 1 (Level 1)

- How are my students doing?
- How will results inform instruction for students?

Session 2 (Level 2)

- How will results inform instruction for students?
- What are my students ready to learn?

Session 3 (Level 3)

- How does MAP Growth support differentiation?
- How do I plan responsive instruction?

District Contract Person: Liz Noble Phone #: 907-852- Ext 9654

Email Address: Liz.noble@nsbsd.org Fax: _____

District Agrees To: Determine 3 levels, via Survey, of professional development for the initial October 18, 2021 training.
District agrees to solicit district wide participation.
District agrees to provide bandwidth to support district wide training.

Payment Terms: NSBSD will process invoice for payment within 30 days of invoice receipt.

Enter Account Code as Account #: 100.200.351.000.410 Amount \$12,000

Total: _____

MOA Not to Exceed: \$12,000.00 Budget Authority Approval: _____

NSBSD MOA (08-22-18)

A – GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursable, must be included in the MOA. All MOAs for more than \$10,000 require prior School Board approval before Contractor provides any service.
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to the Chief Financial Officer.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and the NSBSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have signed the MOA.
4. The Contact Person will be responsible for obtaining the contractor's signature and submitting the original MOA to the Business Manager.
5. The Contact Person must approve for payment all contract invoices and receipt documentation prior to submission for payment to the Business Manager.
6. When the MOA involves travel paid by the NSBSD; a CTR (Contracted Travel Requisition) must accompany any invoice.
7. MOAs cannot be used for NSBSD employees.
8. Any NSBSD employee who authorizes services prior to the required approvals may be subject to disciplinary actions up to and including termination. (BP 4118 and 4218)

B – Contractor Responsibilities

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit an invoice with the appropriate documentation (copies of airline tickets, hotel bills, etc.) to the Contact Person for approval of payment. This MOA Control #: must be on the invoice.
3. As a condition of performance, the Contractor must pay all applicable federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NSBSD Business Office or submitted with this MOA. No W-9, backup withholding of Federal taxes will be withheld per the present required – presently 29%.

5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify in accordance with the Master Subscription Agreement referenced on the NWEA Schedule A dated 08/30/2021.
7. This contract may be terminated by either party at any time with written notice.
8. Maintain internet access and be accessible by phone while performing duties outside of the North Slope.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.
Any changes in the terms of this MOA must be on an ADDENDUM FROM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

 Chief Financial Officer

 Chief Financial Officer's Signature

 Date (mmddyy)

 Superintendent, NSBSD

 Superintendent's Signature

 Date (mmddyy)

Geri Cohen

Geri Cohen

13-Sep-2021

 Contractor NWEA

 Contractor's Signature
 Geri Cohen, CFO & EVP

 Date (mmddyy)

Routing: ☐ Biz Mger. ☐ Supt. ☐ Contractor ☐ Contact Person ☐ Admin. Svcs. Dept.

h/sh/executive admin/MOA/MOA template 2018-2019

NSBSD-MOA (08-22-18)

Signatures



Signed by Geri Cohen on 13-Sep-2021

Job Title: **EVP & Chief Financial Officer**

Company: **NWEA**





eSign Audit Trail

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