

**Minutes of Regular Meeting
September 26, 2023**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, September 26, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace. Ms. Stacy Arias was absent.

CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:32 p.m.

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees, including a faculty member and staff members
- b. Discuss candidate recommendations for appointment of school marshals for the District

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding Civil Action No. 4:22-CV-184-ALM pending in federal court, Cause No. DC-21-14315 and Cause No. 416-04944-2014 each pending in state courts, and anticipated litigation arising from a claim by a former student

RECONVENE REGULAR MEETING: 7:03 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT

There was no public comment.

Approval of the September 26, 2023 Consent Agenda Items

2023-09-C1 Approval of the Minutes of the August 22, 2023 Special Called Public Hearing on the Proposed Tax Rate, and August 22, 2023 Regular Meeting

2023-09-C2 Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

On motion of Trustee Menon, and second of Trustee Gomel, the September 26, 2023 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-09-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: AD (Local) Educational Role, Mission, Purpose, and Responsibility DLB (Local) Employee Performance – Suspension - ADD FD (Local) Tuition and Fees GD (Local) Community Expression and Use of College Facilities

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policy.

No action was required.

2023-09-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: CDB (Local) Accounting – Inventories – ADD, CT (Local) Intellectual Property CU (Local) Research – ADD, DEB (Local) Compensation and Benefits – Fringe Benefits, DH (Local) Employee Standards of Conduct, DHC (Local) Employee Standards of Conduct – Child Abuse and Neglect Reporting - DELETE – moved to DHB (Local), EJ (Local) Miscellaneous Instruction Policies - DELETE – moved to CU (Local)

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 8-0.

2023-09-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Police Support Fees Related to the Facility and Patio Space Fees, Effective September 26, 2023

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Police Support Fees related to the Facility and Patio Space Fees, effective September 26, 2023.

The motion was approved 8-0.

2023-09-4 Report Out of the Finance and Audit Committee and Consideration of a Budget Amendment to the Fiscal Year 2024 Operating Budget and Adjusting the Employer 403(b) Match to 4% as Included in the 2023-24 Budget

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a Budget Amendment to the Fiscal Year 2024 Operating Budget and Adjusting the Employer 403(b) Match to 4% as Included in the 2023-24 Budget.

The motion was approved 8-0.

2023-09-5 Report Out of the Finance and Audit Committee and Consideration of Approval for Establishing a Tuition Waiver for Dependents of Full-Time Collin College Employees

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for Establishing a Tuition Waiver for Dependents of Full-Time Collin College Employees.

The motion was approved 8-0.

2023-09-6 Report Out of the Finance and Audit Committee and Consideration of Approval of the Audit Plan for Fiscal Year 2024

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Audit Plan for Fiscal Year 2024.

The motion was approved 8-0.

2023-09-7 Consideration of Approval of the School Marshal Appointment for the Recommended Candidates

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 8-0.

2023-09-8 Consideration of Approval of Facility Naming in Connection with a Major Gift

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 8-0.

2023-09-9 Consideration of Approval for Travel and Attendance at the 2023 Association of Community College Trustees (ACCT) Leadership Congress for One or More Members of the Board of Trustees

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 8-0.

2023-09-10 Consideration of Approval of the Bid Report for September 26, 2023

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for September 26, 2023, which included two new solicitations:

New Solicitation	
Purchase Request #1	\$ 350,000
Parking Lot Restriping	
Purchase Request #2	570,000
Medical Equipment and Supplies	
Total of New Solicitation	<u>920,000</u>
Grand Total	<u><u>\$ 920,000</u></u>

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

- Follow Up to Trustee Question
- Campus Road Signage Updates/Installations
- Workday Student Status Report for September 2023
- Personnel Report for September 2023
- Internal Audit Department Self-Assessment Results
- Quarterly Grant Budget Amendments June-August 2023
- Monthly Investment Report as of August 31, 2023

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:47 p.m.