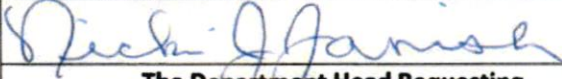


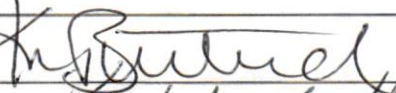

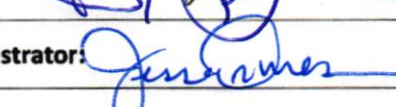

Contract / Leases / Agreements / Grants Form

This is	New	<input checked="" type="checkbox"/>	Renewal	<input type="checkbox"/>	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If you marked YES this needs to go through Grant Review.
This is an	Agreement <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Lease <input type="checkbox"/> Other <input type="checkbox"/> :				
Name of Entity who Contract / Lease / Agreement / Grant is with	USDA - Rural Development				
Project Name	Housing Preservation Grant				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$ 150,000				
Organization Match	\$ 75,000 (CDBG Program Income)				
County Match	\$ 0.00				

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

	July 11, 2024
The Department Head Requesting	Date Signed

GRANT REVIEW COMMITTEE APPROVAL:

County Clerk: 	Date Signed: 7-11-24	I am requesting a meeting	
County Treasurer: 	Date Signed: 7-11-24	I am requesting a meeting	
Finance Chairman: 	Date Signed: 7-12-24	I am requesting a meeting	
County Administrator: 	Date Signed: 7/14/24	I am requesting a meeting	

Please do NOT mark below this line

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



Alpena County Home Improvement Program

719 W. Chisholm Street, Ste. 5
Alpena, MI 49707
www.alpenacounty.org

Telephone (989) 354-9664
Fax (989) 354-9783
Email: homeimprovement@alpenacounty.org

MEMORANDUM

DATE: July 11, 2024
TO: Alpena County Board of Commissioners
FROM: Nicki Janish
SUBJECT: USDA – Rural Development Housing Preservation Grant (HPG)

MESSAGE: The Alpena County Home Improvement Program would like to apply to USDA – Rural Development for the 2024 Housing Preservation Grant (HPG) in the amount of \$150,000. The matching funds for this grant are CDBG/Program Income in the amount of \$75,000, and there is no County match.

The Alpena County Home Improvement Program has applied for and been awarded many Housing Preservation Grants in the past which is a key source of funding for this Program. The most recent grant awarded was in 2023 for \$147,760 which is still being administered, and has assisted six homeowners so far, with at least an additional four anticipated by October 2024. The prior Grant from 2022 in the amount of \$137,220 assisted a total of 14 low income homeowners with home repair needs.

I am seeking Board approval to apply for said grant, and would further ask that the Chairman of the Board be authorized to sign the pre-application and future documents relating to this HPG application.

The pre-application deadline is July 29, 2024.



This Institution is an Equal Opportunity Provider
Hearing Impaired and/or Disabled Applicants Can Call
Michigan Relay System Text Telephone
1-800-649-3777

