

***Killeen Independent School District  
Board Agenda Item Information Sheet***

**Date:** June 18, 2024

**Agenda Item Caption:** Discussion of Low Attendance Days Waiver Requests to be Submitted to the Texas Education Agency

**Purpose of Agenda Item:** Information only

**Administrative Recommendation:** Place on the next consent agenda to approve the low attendance days waiver requests to be submitted to the Texas Education Agency.

**Background Information:** Districts or campuses can request a waiver from the Texas Education Agency (TEA) to excuse any instructional days from average daily attendance and Foundation School Program funding calculations that have attendance at least ten percentage points below the last school year's overall average attendance, for the district or applicable campus, due to inclement weather, health or safety-related issues. In the waiver, the district must attach supporting documentation of low attendance for the day(s) (including the reason for the low attendance rate) and the prior year's attendance report (showing the average for the year) for the district or applicable campus.

Low Attendance Day(s) Waivers are due to TEA by the end of July each year.

**Fiscal Analysis:** If accepted by TEA, Average Daily Attendance funding for missed days would be recaptured at a rate of approximately \$36 per day per student (based on a basic allotment of \$6,160 for 170 instructional days).

**Regulatory Requirement:** Texas Education Agency 2023-2024 *Student Attendance Accounting Handbook*

**Contact Person for Additional Questions/Information:**

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**Attachments:** Low Attendance Chart

**Signature Requested:** No