

**From:** [Dr. Matthew Conway](#)  
**To:** [Debra Bova](#)  
**Subject:** Fwd:  
**Date:** Wednesday, November 18, 2020 1:27:14 PM

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Here is the other request for unpaid leave for the BOE meeting.

Thanks,

Matt

Dr. Matthew J. Conway, Jr.  
Superintendent of Schools  
Derby Public Schools  
[35 Fifth Street](#)  
[Derby, CT 06418](#)

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Begin forwarded message:

**From:** Deborah Zaleha <[dzaleha@derbyps.org](mailto:dzaleha@derbyps.org)>  
**Date:** November 18, 2020 at 1:09:03 PM EST  
**To:** "Dr. Matthew Conway" <[mconway@derbyps.org](mailto:mconway@derbyps.org)>  
**Cc:** Mario Ciccarrini <[mciccarini@derbyps.org](mailto:mciccarini@derbyps.org)>, Jim Burns  
<[jburns@derbyps.org](mailto:jburns@derbyps.org)>

November 16, 2020

Dear Dr. Conway,

This has been a difficult beginning of the school year for all of us. My family situation at home has changed due to COVID. Therefore, I am

contacting you and the Derby Board of Education to inform you that I will be unable to return to work December 1st, as I had originally planned. I am writing for consideration for an extension on my current leave of absence, to continue to the end of June. If anything changes, I will certainly contact you, fully knowing that you will need to fill my position at some point. I do appreciate all your support that you have given me during these difficult times.

Sincerely,  
Deborah Zaleha  
Bradley School

CC: Mario Ciccarini, Jim Burns