



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: September 16, 2013

AGENDA ITEM: Discuss and consider a change to the Board Operating Procedures related to completion of the Board Meeting Agenda.

PRESENTER: Dr. Derek City, Superintendent

ALIGNS TO BOARD GOAL(S): All

Background Information: There has been communicated to Administration some interest on the part of Trustees to change the deadline for final completion of the Board packet for each respective Board meeting. The current timeline and recommended changes are as follows:

	Current Schedule	Proposed Schedule
Deadline Day to Submit Items to Supt Secretary by Staff	Wednesday prior to Board Meeting	Tuesday prior to Board Meeting
Boardbook Release Day to Trustees by Supt Secretary	Friday prior to Board Meeting	Thursday prior to Board Meeting

Administrative Considerations: This change to Board Operating Procedures, if approved, will require the various divisions of the Administrative team to complete and submit to the Superintendent's Secretary all agenda items and supporting documentation by Tuesday. She will then build BoardBook and "go live" with the agenda by Thursday, end-of-business.

FISCAL NOTE: There is no financial impact to the 2013-14 budget related to this item.

Administrative Recommendation: Administration recommends amending the Board Operating Procedures to reflect the date of BoardBook presentation to Trustees from Friday to Thursday.