10/16/17

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

	DESTINATION							CHECK ONE											
	Indianapolis, IN							IN-RADIUS			OUT-RADIUS			х					
	REPORT TO: (CIRCLE ONE)							STUDENT TRAVEL OVERNIGHT Y/N						N					
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REQUESTS THAT ARE REQU	CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE								NE)										
SUBJECT TO APPROVAL. TH	H MONTH.				OUT O	F RADIUS	Ū	DISTRICT PD		SPECIAL ED		ACTIVITIES							
AND STUDENT REQUESTS A	F							FEDERAL		SAFETY		VOCATION							
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NAMES OF ATTENDEES	DATE(S) OF TRAVEL	\$10	\$15	CH	DINNER IN- STATE \$20 OUT- STATE \$30	DAILY TOTAI	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER M		PARKIN BAGGAG		RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	AND THE PARTY OF THE PARTY OF	L STAFF EIMB
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TRAVEL REQUEST FORM (POLICY 405.21F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

Oct 2017 # 2

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	fessional Dev										# STUDEN	Name and Address of the Owner, where		# CHAPERONES			
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TRAVEL REQUEST FORM (POLICY 405.21F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

Oct 2017 #3

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TRAVEL REQUEST FORM (POLICY 405.21F)

Oct 2017 #4 MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331 CHECK ONE TITLE OF CONFERENCE DESTINATION X **IN-RADIUS** OUT-RADIUS ASCD Empower 18 Conference Boston, MA STUDENT TRAVEL OVERNIGHT Y/N REPORT TO: (CIRCLE ONE) PURPOSE OF CONFERENCE **BOARD** STAFF **TEAM** Professional Development # STUDENTS # CHAPERONES FUNDING SOURCE (MARK ONE) REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. 100 PD SPECIAL ED **ACTIVITIES** OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING. FEDERAL SAFETY VOCATION MEALS MILEAGE RENTAL CAR TOTAL DATE(S) OF **PARKING** BREAKFAST LUNCH DINNER DAILY DESTINATION MILES TOTAL SHUTTLE REGISTRATION NAMES OF ATTENDEES SUB AIRFARE LODGING STAFF BAGGAGE TRAVEL \$10 \$15 IN-STATE \$20 TOTAL CITY OR .45 TAXI REIMB OUT-STATE \$30 AIRPORT PER MILE 23-Mar-18 \$ 30 24-Mar-18 \$ 15 \$ 30 \$ 55 10 \$ \$ 100 \$ \$ 1,596 SLC 350 158 50 539 \$ 500 \$ 503 Ashley Johnson 30 \$ 55 25-Mar-18 \$ 10 15 \$ 30 \$ 55 26-Mar-18 \$ 10 15 \$ \$ \$ \$ \$ OFFICE USE ONLY ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. TOTAL COST OF REQUEST BUDGET CODE: PROGRAM DIRECTOR INITIAL: 3,138 SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:

SIGNATURE OF SUPERINTENDENT:

10-11-17

BOARD APPROVAL

DATE