

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Full Board Meeting Minutes
Tuesday, March 25, 2025 – 5:30 p.m.
Howard Male Conference Room/Zoom Room**

CALL TO ORDER

The Alpena County Board of Commissioners met, and the meeting was called to order by Chairman John Kozlowski in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom on Tuesday, March 25, 2025, at 5:30 p.m.

ROLL CALL

Roll was called with the following Commissioners present: Bill LaHaie, District #1; Dan Ludlow, District #2; Lucille Bray, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Todd Britton, District #6; Travis Konarzewski, District #7 and John Kozlowski, District #8.

PRAYER

Prayer was offered by Pastor John Shipman with St. Paul Lutheran Church.

PLEDGE OF ALLEGIANCE

Chairman Kozlowski called for the Pledge of Allegiance to the Flag of the United States of America.

AGENDA

Moved by Commissioner Peterson and supported by Commissioner Fournier to adopt the agenda as presented. Motion carried.

PUBLIC COMMENT

Administrator Jesse Osmer noted at the end of the agenda is a correspondence from a constituent who had an opinion on a vote that would be taking prior to that portion of the agenda and wanted to make sure it was brought to everyone's attention before the vote.

BILLS TO PAY

Chair Kozlowski presented the bills to be paid.

	SUBMITTED:	APPROVED:
General Fund & Other Funds	\$118,734.69	\$118,734.69

Moved by Commissioner LaHaie and supported by Commissioner Britton to pay all bills as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

BUDGET AJUSTMENTS

1. County Administrator – Budget Amendments

ACTION ITEM #1: Recommendation to approve the corrections to the March 11, 2025, budget adjustments as follows:

ACTION ITEM #1: The Committee recommends approval to transfer \$125,000 from the Opioid Settlement Revenue line item 284-200-685.000 into Jail/Corrections Transfer from 284 Opioid Settlement line item 101-351-699.284 as presented.

Amendment – ACTION ITEM #1: The Committee recommends approval to transfer \$125,000 from the Opioid Settlement Revenue line item **284-200-995.351** into Jail/Corrections Transfer from 284 Opioid Settlement line item 101-351-699.284 as presented.

ACTION ITEM #2: The Committee recommends approval to transfer \$40,000 from the Opioid Settlement Revenue line item 284-200-685.000 into Prosecuting Attorney Transfer from 284 Opioid Settlements line item 101-296-699.284 as presented.

Amendment – ACTION ITEM #2: The Committee recommends approval to transfer \$40,000 from the Opioid Settlement Revenue line item **284-200-955.296** into Prosecuting Attorney Transfer from 284 Opioid Settlements line item 101-296-699.284 as presented.

2. County Administrator – Budget Increases

ACTION ITEM #3: Recommendation to approve an increase to the MSUE Assessment expenditure line item #101-710-801.001 to \$41,200 to allow us to begin paying the quarterly invoices from MSU for the amount granted to them for operations through the Youth & Rec Grant as presented.

ACTION ITEM #4: Recommendation to approve the budget amendment to increase expenditure line item #210-651-972.000 Equipment/City Contract by \$175,000 as presented.

ACTION ITEM #5: Recommendation to approve the budget adjustment to increase expenditure line item #210-651-801.000 City Contract Payments by \$74,086 as presented.

ACTION ITEM #6: Recommendation to approve the budget adjustment to increase revenue line item #101-200-402.001 Current Taxes-Real & Personals by \$80,012 for a total of \$5,959,628 as presented.

ACTION ITEM #7: Recommendation to approve the budget adjustment to increase expenditure line item #101-301-702.002 by \$32,500 for a total of \$583,250 as presented.

ACTION ITEM #8: Recommendation to approve the budget adjustment to increase expenditure line item #101-351-702.008 by \$47,512 for a total of \$589,476 as presented.

5. Clerk – Budget Adjustment

ACTION ITEM #9: Recommendation to increase revenue line #101-261-677.000 Reimbursements & Refunds by \$245.00 and increase the expense line #101-261-956.000 Election Expenses by \$245.00 to allow the Alpena County Clerk to collect the reimbursement from the State of Michigan, and then pay it to the city and township clerks.

Moved by Commissioner and supported by Commissioner to approve the budget adjustments as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

CONSENT CALENDAR

Chairman Kozlowski presented the Consent Calendar with minutes for approval.

- A) **Finance Ways & Means Committee Meeting Minutes** – March 11, 2025 (minutes only)
- B) **Courts & Public Safety Committee Meeting Minutes** – March 17, 2025

ACTION ITEM #CPSC-1: The Committee recommends approval of the reimbursement request from the City of Alpena in the amount of \$372,690.24 for the purchase of the 2024 Horton ambulance with Stryker power cot/load system, 800 MHz portable communication radio, and an 800 MHz mobile vehicle communication radio per the 2024 Ambulance Service Agreement – Amendment 1 as presented.

- C) **Local Emergency Planning Committee Meeting Minutes** – February 20, 2025

ACTION ITEM #LEPC-1: The Committee recommends approval of the 2025 Besser Offsite Response Plan as presented.

ACTION ITEM #LEPC-2: The Committee recommends approval of the 2025 Frontier Offsite Response Plan as presented.

- D) **Central Dispatch Committee Meeting Minutes** – February 20, 2025

ACTION ITEM #CDC-1: The Committee recommends to approve Policy I-07 – Medical First Responder – Ride Back to Scene with updates as presented.

- E) **Local Planning Team Meeting Minutes** – February 20, 2025 (minutes only)

INFORMATIONAL: **Parks & Recreation Committee Meeting Minutes** – February 19, 2025

Moved by Commissioner and supported by Commissioner to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners

LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

JAIL MEDICAL CONTRACT

Sheriff Erik Smith

Moved by Commissioner and supported by Commissioner to approve the jail medical contract with Around the Clock Healthcare Services as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #4: Recommendation to approve the jail medical contract with Around the Clock Healthcare Services (ATC) effective April 1, 2025, in the amount of \$199,680 as presented.

HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT

E911 and Emergency Management Director Kim Elkie presented the MSP Emergency Management & Homeland Security Division 2024-25 Hazardous Materials Emergency Preparedness Grant for review and approval.

Moved by Commissioner and supported by Commission to approve the Hazardous Emergency Preparedness Grant as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #5: Recommendation to approve the MSP Emergency Management & Homeland Security Division 2024-25 Hazardous Materials Emergency Preparedness Grant in the amount of \$1,500 with \$300 in kind contribution (20%) and authorize the Local Emergency Planning Committee Chair to sign all pertaining documents as presented. This has had Grant Review Committee approval.

PERSONNEL COMMITTEE RECOMMENDATION

County Administrator Jesse Osmer reported the Personnel Committee conducted interviews last week for the vacancy on the Library Board and recommend appointing Jennifer Graham to the board.

Moved by Commissioner and supported by Commissioner to approve the appointment of Jennifer Graham to the Library Board as presented. Motion carried.

ACTION ITEM #6: Recommendation to approve the appointment of Jennifer Graham to the Library Board effective immediately with the term ending December 31, 2025, as presented.

RRS INVOICES

Administrator Osmer presented two invoices from Resource, Recycling Systems, Inc. for the Materials Management Planning Phase 2 Work Program for review and approval to pay.

Moved by Commissioner and supported by Commissioner to approve payment of both invoices from RRS as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #7: Recommendation to approve payment of RRS Invoice SIN004852 in the amount of \$7,500 and RRS Invoice SIN005333 in the amount of \$7,500 for the Materials Management Planning Phase 2 Work Program as presented.

PHASE 3 - MATERIALS MANAGEMENT PLANNING

Administrator Osmer presented Phase 3 from RRS for Materials Management Planning for review and approval.

Moved by Commissioner and supported by Commissioner to approve entering into Phase 3 of the Materials Management Planning as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #8: Recommendation to approve the proposal from RRS for Phase 3 of the 5-County Materials Management Planning as presented.

CONTRACTUAL PAYMENT

Administrator Osmer

TREE REMOVAL

Administrator Osmer

SALE OF VEHICLE

Administrator Osmer

SALE OF PROPERTY

Administrator Osmer

NMMA CONTRACT & RESOLUTION

Administrator Osmer

EMERGENCY MANAGEMENT CONTRACT

Administrator Osmer

POLL VOTE #1: BUDGET AJUSTMENT AMENDMENTS

Chairman Kozlowski presented Poll Vote #1 as informational.

POLL VOTE ACTION ITEM #1: Recommendation to approve the following budget amendments and transfers as presented:

Amendments

Increase the following budget line items:

- **#246-265-667.003 NEMCSA Lease to \$40,562**
- **#246-265-932.000 Building Maintenance to \$13,870**
- **#297-523-727.000 Office Supplies to \$500**
- **#297-523-801.000 Prof Serv-Development to \$30,000**
- **#297-523-955.000 Miscellaneous Expense to \$1,500**

Transfers

- **\$500 from #101-245-801.000**
- **\$500 from #101-173-860.000**
- **\$500 from #101-702-860.000**
- **\$6,500 from #246-265-932.000**
- **\$8,000 to #297-523-550.000**

Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

POLL VOTE #2: EARNED SICK TIME ACT POLICIES

Chairman Kozlowski presented Poll Vote #2 as informational.

POLL VOTE ACTION ITEM #2: Recommendation to approve the Michigan Earned Sick Time Act Policies for full-time and part-time employees as presented.

Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

Facilities, Capital & Strategic Planning Committee Update – Chair Konarzewski

Airport Committee Update – Chair LaHaie

Courts & Public Safety Committee Update – Chair Bray

Personnel Committee Update – Chair Fournier

OTHER BOARDS & COMMISSIONS

District #1: Commissioner Bill LaHaie gave an update on the following boards/commissions he represents:

Health Board – There is a small deficit in operations for the month but that usually straightens out. DHD4 and DHD2 received a grant for \$49,550.00 that they are going to split. There was a communicable disease report and there were updates to policies.

District #2: Commissioner Dan Ludlow gave an update on the following boards/commissions he represents:

NEMCSA – Unable to attend.

NEMCOG – Presentation on MSU Extension highlighting programs like 4H. They have soil test kits for lawn, garden, and crop.

Thunder Bay Marine Sanctuary – Did not meet.

District #3: Commissioner Lucille Bray gave an update on the following boards/commissions she represents:

LEPC, Central Dispatch, and LPT – Updates are being made to polices and will be reviewed at the next meeting. The new call handling system will be implemented in March. Offsite response plans were approved for Besser and Frontier.

Thunder Bay Transportation – Meeting is this week.

District #4: Commissioner Bill Peterson gave an update on the following boards/commissions he represents:

26th Judicial Court Mgt. Council – Did not meet.

Montmorency Oscoda Alpena (MOA) Landfill Authority – Not pumping as much in the injection well because everything is frozen this time of year.

Target – Meeting is in March.

District #5: Commissioner Brenda Fournier gave an update on the following boards/commissions she represents:

Parks & Recreation Commission – People are commenting on Campspot and are finding it easier to make their reservations. Parks are already booking up for this coming year.

District #7 Commissioner Travis Konarzewski gave an update on the following boards/commissions he represents:

Community Corrections Advisory Board – Cancelled due to weather.

Northern MI Counties Association – Cancelled due to weather.

District #8 Commissioner John Kozlowski

NE MI Consortium – Discussed budget information and Jail Simulation Release.

NMMMA – Meeting is on Thursday. Commissioner LaHaie will attend.

RESOLUTION #25-04

Commissioner Bray presented Resolution #25-04 in support of Amtrak service from Flint to Mackinaw City.

RESOLUTION 25-04

ALPENA COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN SUPPORT OF AMTRAK SERVICE FROM FLINT TO MACKINAW CITY

WHEREAS, the Citizens of Northern Michigan do not have reliable transportation to transport Northern Michigan residents and visitors to Flint in a timely fashion to connect to Amtrak Blue Water Train to Chicago that departs at 7:30 a.m.; and

WHEREAS, a resident of Cheboygan County has requested that an Amtrak train depart from Flint to Mackinaw City in the late afternoon and return from Mackinaw City to Flint in the early morning so the train can get to Chicago before 10:00 a.m. where a traveler can connect to all trains out of that station; and

WHEREAS, bringing the passenger rail back to Northern Michigan would not only assist all residents with reliable transportation to Flint, Detroit, Chicago, and beyond, it would benefit economic development; and

WHEREAS, we appreciate your attention to this critical matter and your continued commitment to the people of Northern Michigan. We thank you for your leadership, and we look forward to your prompt consideration of this request.

NOW, THEREFORE, BE IT RESOLVED on behalf of the Alpena County Board of Commissioners, we respectfully urge you to consider bringing back passenger rail to Northern Michigan and revive the glory days of old with the Detroit & Mackinaw Railroad; and

FURTHER BE IT RESOLVED that this Resolution be forwarded to all state and federal Michigan lawmakers as well as the Michigan Association of Railroad Passengers (MARP).

Moved by Commissioner and supported by Commissioner to approve Resolution #25-04 as presented. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Commissioner and supported by Commissioner to adjourn the meeting. Motion carried.
The meeting was adjourned at p.m.

John Kozlowski, Chairman of the Board

Keri Bertrand, County Clerk

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