

MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Tuesday, March 25, 2025

Commission Meeting: 10:00 AM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

The meeting was called to order at 10:29 AM.

ROLL CALL OF COMMISSION MEMBERS

Barbara Bennett: Present
Bill Brizee: Present
Rhonda Budvarson: Present
Judy Eichelberger: Present
Ransom Storm: Absent

ADDITIONS OR CORRECTIONS

1. **PLEDGE OF ALLEGIANCE**
2. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of Meeting Minutes of March 13, 2025
Motion to table. This motion, made by Bennett and seconded by Budvarson, Carried.
Barbara Bennett: Yes
Bill Brizee: Yes
Rhonda Budvarson: Yes
Judy Eichelberger: Yes
Ransom Storm: Absent
Yes: 4, No: 0, Absent: 1
3. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
4. **UNFINISHED BUSINESS**
 - A. **SWOT Analysis Follow-Up**

Chair Eichelberger stated the commission is not starting from scratch on a strategic plan and we should let Lisa Ailport, City Administrator, know we already have some information documented. Donna Phillips, Director Community Development, brought forth the SWOT analysis created during the last meeting. In using the information, the commission came up with a strategic plan using goals to drive the process. Ms. Phillips took all plans and created a list of projects, activities, etc. Cut outs of goals were provided each commissioner and requested they be placed on separate colored papers identifying topics. The commission took some time to sort out the goals into the proper topics. Commissioner Brizee recognized some goals are day to day and some are how we interact with public, etc. to which Ms. Phillips agreed some goals will overlap topics. There could be more topics in the future but what is before you are the topics which were identified during the analysis. It became apparent the commissioners may be grouping them differently but the exercise is meant to create a dialog to move forward. Chair Eichelberger stated this is a great start to do the work Ms. Ailport requested to move forward with the strategic plan. Ms. Phillips stated we will create an updated strategic plan in the next meeting.
 - B. **Update on Book 1**

Chair Eichelberger went to Spokane to see Gray Dog Publishing but they had moved. Mr. Davis and his wife have not given a bid but the commission needs to do a little of refining before a mock up can be produced. Chair Eichelberger will get the information to him this week. Ms. Phillips mentioned putting the sale of the book in the newsletter stating availability in Summer 2025. Commissioner Budvarson said it was fascinating because it started with Chair Eichelberger and Commissioner Bennett simply talking with people to a book.

C. Update on Book 2

Commissioner Bennett said she has completed what she believes would be 7 volumes and has already lined up interviews for more information. She is still working on the Harshaw and Buckles families.

D. Report on CDA HPC Workshop

Vice Chair Brizee said the meeting was more about what the historic surveyor would be doing in the field and there were not very many people in attendance. The surveyor will walk the area in question taking pictures but does not ask questions. Ms. Phillips asked if Kootenai County looked at historic buildings in the city of Hayden Lake? Vice Chair Brizee said Lee Zink suggested the golf course doesn't want a survey because they want the freedom to develop the way they choose. Commissioner Budvarson responded that is unfortunate as the City of Hayden Lake has significant historic areas especially around the lake. Chair Eichelberger and Commissioner Budvarson talked about the brick houses by the lake that may be significant. Chair Eichelberger said the commission should focus on creating an inventory of pictures of historic buildings including Hayden Lake. Ms. Phillips suggested looking at the Kootenai County GIS map then use the link to the Assessor's page to get more information.

E. Community History Awards Protocol

Chair Eichelberger suggested refining the qualifications of who deserves awards for historic significance. Suggestions of possible recipients were Sergeants, Birdies Pies, City of Hayden and Johnsons House on Lacey. Vice Chair Brizee suggested moving fast on identifying worthy award recipients so we can request City Council allow awards in time for City of Hayden's Birthday month in May. Ms. Phillips stated we need to develop protocol which will become an Action Item on the next meeting. It was suggested using the historic wood in storage in the presentation of the awards.

5. NEW BUSINESS

A. Owl Cafe Demo Report and Photos

Ms. Phillips let the commission know she has implemented a requirement on demo permits to request the commission be allowed to take photos of buildings over 50 years old. Demo permits have a small turn around time and this is only a request not a requirement. Vice Chair Brizee is asking Hayden Sky for access to photograph the parcel prior to demo of buildings. Photos of the demolition of the Owl Cafe were shared which are saved in the City files.

6. REPORTS

Chair Eichelberger suggested moving all meetings to Thursdays. This will need to be addressed as an Action Item to have workshops on the 4th Thursday of each month at 10:30AM. Vice Chair Brizee will be attending the HURA meeting to ask if they will receive the commission's input on parcels in the future. Ms. Phillips cautioned how we make requests as we want to have a positive relationship with agencies. It would be a beneficial to begin with appreciation for access to the Owl Cafe demo and how amazing to work with them in future in much the same way. Start with vision and mission and build the relationship from there.

7. ADJOURNMENT **ACTION ITEM**

Motion to adjourn the meeting. This motion, made by Budvarson and seconded by Brizee, Carried.

Barbara Bennett: Yes

Bill Brizee: Yes

Rhonda Budvarson: Yes

Judy Eichelberger: Yes
Ransom Storm: Absent
Yes: 4, No: 0, Absent: 1

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