#### INDEPENDENT SCHOOL DISTRICT NO. 877 Buffalo-Hanover-Montrose, Minnesota

#### **AUDITED FINANCIAL STATEMENTS**

For the Fiscal Year Ended June 30, 2011

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#### BOARD OF EDUCATION AND ADMINISTRATION For the Year Ended June 30, 2011

Board of Education	Position	Term Expires
Dave Wilson	Chairperson	December 31, 2013
Sue Lee	Vice Chairperson	December 31, 2011
Melissa Brings	Clerk	December 31, 2011
Jeff Mattson	Acting Clerk/Treasurer	December 31, 2013
Doug Olson	Treasurer	December 31, 2013
Patti Pokorney	Director	December 31, 2011
Rolf Mohwinkel	Director	December 31, 2011
Administration		
Scott Thielman	Superintendent	
Gary Kawlewski	Director of Finance and Opera	tions
Tina Burkholder	Controller	



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#### INDEPENDENT AUDITOR'S REPORT

To the School Board Independent School District No. 877 Buffalo-Hanover-Montrose, Minnesota

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Independent School District No. 877, Buffalo-Hanover-Montrose, Minnesota, as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit. The prior year partial comparative information has been derived from the District's 2010 financial statements and, in our report dated October 18, 2010, we expressed unqualified opinions on the respective financial statements of the governmental activities, each major fund and the aggregate remaining fund information.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Independent School District No. 877, Buffalo-Hanover-Montrose, Minnesota, as of June 30, 2011, and the respective changes in financial position thereof, and the respective budgetary comparison for the General Fund for the year then ended in conformity with U.S. generally accepted accounting principles.

The District has implemented Government Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions for the year ended June 30, 2011.

The financial statements include partial year comparative information. Such information does not include all of the information required to constitute a presentation in conformity with U.S. generally accepted accounting principles. Accordingly, such information should be read in conjunction with the District's financial statements for the year ended June 30, 2010, from which such partial information was derived.



In accordance with Government Auditing Standards, we have also issued a report dated September 30, 2011, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

U.S. generally accepted accounting principles require that the Management's Discussion and Analysis, which follows this report letter, the Schedule of Funding Progress – Other Post Employment Benefits and the Schedule of Employer Contributions – Other Post Employment Benefits on page 62, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The accompanying supplementary information identified in the Table of Contents is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Nonprofit Organizations, and is also not a required part of the financial statements. The accompanying supplementary information identified in the Table of Contents, and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the information is fairly stated, in all material respects in relation to the financial statements as a whole. The Other District Information identified in the Table of Contents has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide assurance on it.

Rem DeVenter Vies Lod. KERN, DEWENTER, VIERE, LTD.

St. Cloud, Minnesota September 30, 2011 (THIS PAGE LEFT BLANK INTENTIONALLY)

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

This section of Independent School District No. 877's (the "District") annual financial report presents a discussion and analysis of the District's financial performance during the fiscal year ended June 30, 2011. Please read it in conjunction with the District's financial statements, which immediately follow this section.

The Management's Discussion and Analysis (MD&A) is a new element of required supplementary information specified in the GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, issued in June 1999. Certain comparative information between the current year (2010-2011) and the prior year (2009-2010) is required to be presented in the MD&A.

#### FINANCIAL HIGHLIGHTS

Key financial highlights for the 2010-2011 fiscal year include the following:

- The District's total combined net assets increased over 5.19% over the course of the year and were \$ 27.1 million at June 30, 2011.
- During the year, the District's expenses were \$ 63.7 million and its revenues were \$ 65.0 million.
- The General Fund reported an unassigned fund balance this year of \$ 6.3 million.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of four parts: Independent Auditor's Report, required supplementary information which includes the MD&A, the basic financial statements and supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are the district-wide financial statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide financial statements.
- The governmental funds statements tell how basic services such as regular and special education were financed in the short-term as well as what remains for future spending.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The financial statements also include notes that explain in more detail information in the basic financial statements. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.

Figure A-1

**Annual Financial Report** Financial Section Required Supplementary **Basic Financial** Statements, including Information — Management's Independent Supplementary Auditors' Report Information Budgetary Discussion and Comparisons Analysis District-wide Fund Financial Notes to Financial Financial Statements Statements Statements Summary < Detail

6

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain. The remainder of this overview section of MD&A highlights the structure and contents of each of the statements.

	Major Features of the D	Figure A-2 istrict-Wide and Fund Financial Statements	· ·
	District-Wide Statements	Fund Financial Statements - Governmental	Fiduciary Funds
Scope	Entire district (except fiduciary funds)	The activities of the District that are not proprietary, such as special education, building maintenance, food service and community education	Instances in which the District is the trustee or agent for someone else's resources
Required financial statements	Statement of Net     Assets     Statement of Activities	<ul> <li>Balance Sheet</li> <li>Statement of Revenues, Expenditures and Changes in Fund Balance</li> </ul>	<ul> <li>Statement of Fiduciary Net Assets</li> <li>Statement of Changes in Fiduciary Net Assets</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resource focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resource focus
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be consumed and liabilities paid during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both short-term and long-term
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All revenues and expenses during the year, regardless of when cash is received or paid

#### **District-Wide Statements**

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two district-wide statements report the District's net assets and how they have changed. The term "net assets" is defined as the difference between the District's assets and liabilities and is one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net assets are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

In the district-wide financial statements, the District's activities are shown in one category:

• Governmental Activities: Most of the District's basic services are included here, such as regular and special education, transportation, administration, food services and community education. Property taxes and state appropriations finance most of these activities.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds, not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by state law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (e.g., repaying its long-term debts) or to show that it is properly using certain revenues (e.g., federal grants).

The District has one type of fund:

• Governmental Funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view to determine whether the District's working capital will be sufficient to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide reconciliations between the governmental funds statements and the district-wide statements, which do present a long-term focus.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

#### **Net Assets**

The District's consolidated net assets increased 5.19% and were \$27,109,445 on June 30, 2011 (See Table A-1). The District's total assets decreased 3.34% due to receiving more federal aid throughout the school year which decreases the receivable at year end and recognizing nearly \$2.8 million in depreciation on the capital assets. Total liabilities decreased 5.75% with the state's early recognition of property tax revenue and recognizing almost \$4 million in bond principal payments.

The restricted net assets decreased mainly from the change in the health and safety fund balance. The unrestricted net assets increased due to the change in net assets and an increase in our post-employment severance commitments with an updated actuarial valuation.

	Table A-1 strict's Net Asset	S		
	 Governmen	tal Acti	vities	Percentage
	2011		2010	Change
ASSETS:				
Current and Other Assets	\$ 27,531,543	\$	28,280,412	-2.64%
Capital and Non-Current Assets	 85,376,278		88,524,538	-3.56%
Total Assets	\$ 112,907,821	\$	116,804,950	-3.34%
LIABILITIES:				
Current Liabilities	19,250,716		20,500,317	-6.10%
Long-Term Liabilities	66,547,660		70,531,948	-5.65%
Total Liabilities	\$ 85,798,376	\$	91,032,265	-5.75%
NETASSETS:				
Invested in Capital Assets, Net				
of Related Debt	\$ 16,075,381	\$	15,030,130	6.95%
Restricted	999,936		1,327,127	-24.65%
Unrestricted	10,034,128		9,415,428	6.57%
Total Net Assets	\$ 27,109,445	\$	25,772,685	5.19%

#### Change in Net Assets

The net change in assets for 2010-2011 was \$ 1,336,760 based on total revenues of \$ 65.0 million and total expenses of \$ 63.7 million. Table A-2 on the following page shows the breakdown into the various revenue and expense categories.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Ta	ıbl	<b>e A</b> -1	2
Change	in	Net	Assets

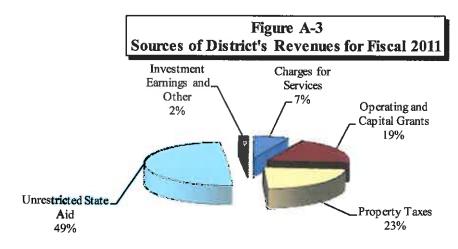
	Government	tal Activities	Percentage
	2011	2010	Change
REVENUES:			
Program Revenues:			
Charges for Services	\$ 4,477,579	\$ 4,364,073	2.60%
Operating Grants and Contributions	11,306,492	11,247,544	0.52%
Capital Grants and Contributions	1,319,102	1,311,695	0.56%
General Revenues:			
Property Taxes	14,890,269	12,601,519	18.16%
Unrestricted State Aid	31,896,634	30,767,401	3.67%
Investment Earnings	25,183	60,640	-58.47%
Other	1,185,466	4,222,713	-71.93%
Income (Loss) from Joint Venture	(55,525)	45,475	-222.10%
Gain on Sale of Capital Assets		400	-100.00%
Total Revenues	65,045,200	64,621,460	0.66%
EXPENSES:			
Administration	1,580,175	1,629,308	-3.02%
District Support Services	1,428,968	1,349,016	5.93%
Regular Instruction	28,382,760	27,971,705	1.47%
Vocational Education Instruction	1,460,241	1,491,393	-2.09%
Special Education Instruction	9,278,119	8,850,609	4.83%
Instructional Support Services	2,898,662	2,912,959	-0.49%
Pupil Support Services	4,666,301	4,528,727	3.04%
Sites and Buildings	4,917,678	4,929,680	-0.24%
Fiscal and Other Fixed Cost Programs	133,443	180,096	-25.90%
Food Service	2,906,023	2,725,448	6.63%
Community Service	2,971,686	2,780,664	6.87%
Interest and Fiscal Charges on Long-term Liabilities	3,084,384	3,091,310	-0.22%
Total Expenses	63,708,440	62,440,915	2.03%
CHANGE IN NET ASSETS:	1,336,760	2,180,545	-38.70%
Beginning Net Assets	25,772,685	23,592,140	9.24%
Ending Net Assets	\$ 27,109,445	\$ 25,772,685	5.19%

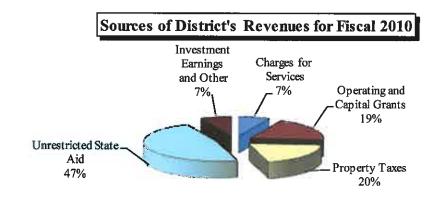
#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

#### Revenues

The District's total revenues were approximately \$ 65.0 million for the year ended June 30, 2011. Property taxes and state formula aid accounted for 72% of total revenue for the year (See Figure A-3). Another 2% came from other general revenues combined with investment earnings, and the remaining 26% from program revenues.





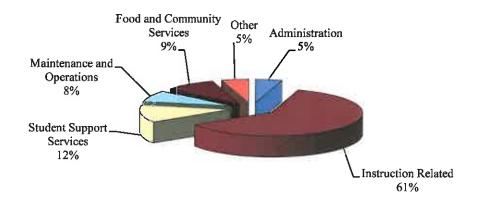
#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

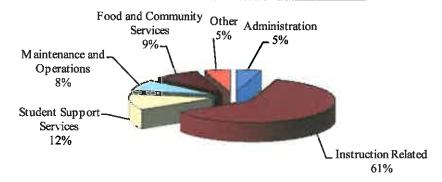
#### **Expenses**

The total cost of all programs and services increased 2.03% to \$63,708,440. The District's expenses are predominantly related to educating, caring for and transporting students. The administrative expenses of the District accounted for 5% of total costs for the past two fiscal years (see Figure A-4).

Figure A-4
District Expenses for Fiscal 2011







#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

#### **Governmental Activities**

Typically, the District does not incorporate funds allocated to direct instruction as part of an analysis of expenditures in all governmental funds. Funding for general operation of the District is controlled by the state and the District does not have latitude to allocate money received from entrepreneurial-type funds of food service and community education. Therefore, a more accurate analysis would be limited to the allocation of resources received for the general operation of the District and would show that 73% of those resources are spent on instruction and support services associated with instruction.

Table A-3 presents the cost of 12 major District activities. The table also shows each activity's net cost (total cost less fees generated by the activities and intergovernmental aid provided for specific programs). The net cost shows the financial burden that was placed on the District's taxpayers by each of these functions.

Some of the cost was paid by the users of the District's program revenue of \$4,477,579. The federal and state governments subsidized certain programs with grants and contributions (\$11,306,492 for operating purposes and \$1,319,102 for capital purposes). District taxpayers and the taxpayers of the State of Minnesota, however, paid for most of the District's costs with general revenue of \$47,942,027. The remaining portion of governmental activities was paid for with \$14,890,269 in property taxes, \$31,896,634 of state aid based on the state-wide education aid formula and \$1,155,124 with investment earnings and other general revenues.

	Prog	Tab ram Expenses ar	le A-3 ad Net Cost c	of Services		
	_	t of Services	Percentage		of Services	Percentage
	2011	2010	Change	2011	2010	Change
Administration	\$ 1,580,175	\$ 1,629,308	-3,02%	\$ 1,580,175	\$ 1,629,308	-3.02%
District Support Services	1,428,968	1,349,016	5.93%	1,414,013	1,333,419	6.04%
Regular Instruction	28,382,760	27,971,705	1.47%	24,114,783	23,887,435	0.95%
Vocational Education		-		, ,	-,,	
Instruction	1,460,241	1,491,393	-2.09%	1,460,241	1,491,393	-2.09%
Special Education				, ,	, ,	
Instruction	9,278,119	8,850,609	4.83%	2,731,140	2,022,513	35.04%
Instructional Support						
Services	2,898,662	2,912,959	-0.49%	2,898,042	2,915,571	-0.60%
Pupil Support Services	4,709,052	4,528,727	3.98%	4,477,573	4,257,477	5.17%
Sites and Buildings	4,917,678	4,929,680	-0.24%	4,062,280	4,084,897	-0.55%
Fiscal and Other Fixed						
Cost Programs	133,443	180,096	-25.90%	116,155	177,765	-34.66%
Food Service	2,863,272	2,725,448	5.06%	6,317	(30,559)	-120.67%
Community Service	2,971,686	2,780,664	6.87%	660,164	657,074	0.47%
Interest and Fiscal Charges						
on Long-term Liabilities	3,084,384	3,091,310	-0.22%	3,084,384	3,091,310	-0.22%
Total	\$ 63,708,440	\$ 62,440,915	2.03%	\$ 46,605,267	\$ 45,517,603	2.39%

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$ 13,916,271.

Revenues for the District's governmental funds were \$65,029,220 while total expenditures were \$65,039,996. As a result, the District completed the year with a net change in fund balance of (\$10,776).

#### **GENERAL FUND**

The General Fund includes the primary operations of the District in providing educational services to students from kindergarten through grade 12 including pupil transportation activities and capital outlay projects.

The following schedule presents a summary of General Fund revenues.

	Table General Fun			
	Year Ended		Char	ige
	June 30, 2011	June 30, 2010	Increase (Decrease)	Percent
Property Taxes	\$ 7,567,980	\$ 5,751,245	\$ 1,816,735	31.59%
Other Local and County				
Revenues	1,916,786	1,895,372	21,414	1.13%
State Sources	40,626,197	38,950,416	1,675,781	4.30%
Federal Sources	2,177,310	5,711,279	(3,533,969)	-61.88%
Sales and Other Conversion				
of Assets	44,830	34,705	10,125	29.17%
Total Revenue	\$ 52,333,103	\$ 52,343,017	\$ (9,914)	-0.02%

Total General Fund revenue was similar to the previous year and decreased by \$ 9,914, or 0.02%. Property taxes revenue increased \$ 1,816,735 from the 2009-2010 fiscal year with the implementation of the State's property tax shift. Revenue from state sources increased \$ 1,675,781 whereas the revenue from federal sources decreased \$ 3,533,969 due to how the Minnesota Department of Education (MDE) was classifying the stabilization funds that replaced part of the general education aid formula in 2009-2010. Revenue from state sources had a similar reduction with the property tax shift but was offset by the reclassification of the stabilization funds.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### GENERAL FUND

The following schedule presents a summary of General Fund expenditures.

		le A-5 d Expenditures		
	Year	Ended	Chang	e
	June 30, 2011	June 30, 2010	Increase (Decrease)	Percent
Salaries	\$ 29,355,872	\$ 28,408,337	\$ 947,535	3.34%
Employee Benefits	9,992,701	19,199,037	(9,206,336)	-47.95%
Purchased Services	7,615,841	7,756,533	(140,692)	-1.81%
Supplies and Materials	2,177,662	2,168,996	8,666	0.40%
Capital Expenditures	2,409,625	3,206,814	(797,189)	-24.86%
Other Expenditures	335,508	406,002	(70,494)	-17.36%
Total Expenditures	\$ 51,887,209	\$ 61,145,719	\$ (9,258,510)	-15.14%

Total General Fund expenditures decreased \$ 9,258,510, or 15.14%, from the previous year. Last school year, the District approved a \$ 10.845 million other post employment benefits (OPEB) bond. The General Fund's contribution of the OPEB bond was \$ 9,712,137 and is the reason for the decrease in expenditures. Without the OPEB bond, the General Fund's expenditures would have increased \$ 453,652, or 0.88%, from the previous year. The District maintained its expenditures for the 2010-2011 school year with the continuation of conservative budgeting practices.

In the 2010-2011 school year, General Fund revenues and other financing sources exceeded expenditures by \$ 842,804. As a result, the total fund balance at June 30, 2011 increased to \$ 12,059,364 of which \$ 5,383,627 is restricted, committed, or assigned. The unassigned fund balance decreased from the prior year, ending at a balance of \$ 6,277,042 at June 30, 2011, or 12.87% of expenditures with the nonspendable fund balance of \$ 398,695 included. The District closely monitors its fund balance.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### **GENERAL BUDGETARY HIGHLIGHTS**

The District revises its annual budget once each year. The budget amendment caused the changes shown between the original budget amount and the final budget amount which primarily fall into the following two categories:

- Change in salaries from projected amounts due to staffing for enrollment and special education needs and contract settlements.
- Changes in revenue entitlements from state aid proration and enrollment changes in weighted average daily membership (WADM).

While the District's final budget for the General Fund anticipated that expenditures would exceed revenues and other sources by more than \$15,462, the actual results for the year show \$842,804 excess revenue and other financing sources over expenditures. Revenues were under the District's final budget by 0.28% whereas expenditures were under budget by 1.63%.

- Actual revenues were slightly less than expected by \$ 144,360 and right on target. The District received more local property tax revenue than anticipated which was offset by recognizing less state general education aid in 2010-2011 due to the state's property tax shift.
- Actual expenditures were \$857,216 under budget reflecting the District's conservative budgeting practices. Employee benefits were under budget by more than \$275,000. Through lower fuel and utility prices and conservation, utility expenditures and transportation fuel costs came in under budget by more than \$400,000. The District also budgeted \$130,000 in 2011 funds for short-term borrowing interest expense but could delay this for one more year since there was a positive cash flow.

#### CAPITAL PROJECTS AND DEBT SERVICE FUNDS

There was no activity in the Building Construction Fund during the 2010-2011 school year since all projects funded by the 2003 building bond referendum were completed and closed out.

The Debt Service Fund expenditures exceeded revenue by \$527,664 in fiscal year 2010-2011. The remaining fund balance of \$1,405,394 at June 30, 2011 is available for meeting future debt service obligations.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### OTHER NONMAJOR FUNDS

The Food Service Fund revenues and other financing sources exceeded expenditures by \$33,477 increasing its fund balance to \$136,147. The food service department had less a la carte sales with a similar reduction in food supply costs. A dish room remodel for Montrose was planned and budgeted in 2010-2011 but was moved to the following year. The number of meals served was similar to the prior year, but the District received higher federal reimbursement rates for meals served.

The Community Service Fund revenues and other financing sources exceeded expenditures by \$ 10,551 and increased its fund balance to \$ 288,400 at June 30, 2011.

The Post Employment Debt Service Fund revenues exceeded expenditures by \$ 26,966 to start a fund balance for future debt service obligations.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Capital Assets**

By the end of 2011, the District had invested approximately \$ 114.5 million in a broad range of capital assets, including school buildings, athletic facilities, computer and audio-visual equipment and administrative offices, (see Table A-6). This amount represents a net increase of \$ 657,705, or 0.58%, from last year. Total depreciation expense for the year was approximately \$ 3.5 million. More detailed information about capital assets can be found in Note 4 to the financial statements.

The Dis	Table A-6 strict's Capital Ass	sets	
	2011	2010	Percentage Change
Land	\$ 4,224,158	\$ 4,224,158	0.00%
Construction in Progress	391,043	-	N/A
Land Improvements	2,960,182	2,925,161	1.20%
Buildings and Improvements	101,766,156	101,706,606	0.06%
Equipment and Transportation Vehicles	5,134,805	4,962,714	3.47%
Total Historical Cost	114,476,344	113,818,639	0.58%
Less Accumulated Depreciation	(39,205,742)	(35,735,941)	9.71%
Total	\$ 75,270,602	\$ 78,082,698	-3.60%

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Construction – Next Five Years**

Currently, the District is renovating the middle school tennis courts. The project was in progress as of June 30, 2011 but will be completed during the 2011-2012 school year. The District partnered with the City of Buffalo to finance the \$ 500,000 tennis court renovation.

An alternate facility project is foreseen in the next two years. The alternate facility project is the final ventilation project at Parkside Elementary and estimated to cost \$ 3.1 million.

#### Long-Term Debt

At year-end, the District had \$69,925,221 in general obligation (G.O.) bonds and capital leases, a decrease of 5.24% from last year as shown in Table A-7. The District also had \$1,483,173 in future post employment severance benefits payable at June 30, 2011. The School Board has committed \$3,965,750 for payment of future post employment severance and health benefits. More detailed information about the District's long-term liabilities is presented in Note 7 to the financial statements.

The District	Table A-7 's Long-Term Liab	oilities	
	2011	2010	Percentage Change
G.O. Bonds	\$ 67,230,000	\$ 71,225,000	-5.61%
Net Bond Premium and Discount	401,177	438,721	-8.56%
Net G.O. Bonds	67,631,177	71,663,721	-5.63%
Obligations Under Capital Leases	2,294,044	2,129,577	7.72%
Net G.O. Bonds and Capital Leases	69,925,221	73,793,298	-5.24%
Severance Payable	1,141,704	997,771	14.43%
Compensated Absences Payable	341,469	340,550	0.27%
Total	\$ 71,408,394	\$ 75,131,619	-4.96%

#### **Bond Ratings**

The District's G.O. bonds carry an MSDE enhanced rating of Aa2 according to the most recent Moody's Investor Service Rating.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2011

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Limitations on Debt

The state limits the amount of G.O. debt the District can issue to 15% of the market value of all taxable property within the District's corporate limits. The District's outstanding debt is significantly below this limit.

#### FACTORS BEARING ON THE DISTRICT'S FUTURE

With the exception of the voter-approved operating referendum, the District is dependent on the State of Minnesota for its revenue authority. Recent experience demonstrates that legislated revenue increases have not been sufficient to meet instructional program needs and increased costs due to inflation.

During the 2011 State Legislative session, the basic general education formula was increased by \$ 50 per pupil unit for the next two years. The District will also qualify for a new state aid component called Literacy Aid in fiscal year 2013 which could amount to an additional \$ 50 per pupil unit. However, the legislature moved the state aid payment shift from 70/30 for fiscal year 2011 to 60/40 for 2012 and beyond. This will cause school districts to borrow funds for cash flow. This will negate some of the gains seen on the formula for the next two years. In addition, the District's operating referendum of \$ 379 per pupil expires after the 2012-13 fiscal year. The District is holding a vote to extend the levy for another 10 years in November of 2011. Both existing referendums plus some level of increase in state funding will be needed for districts to maintain existing programs over the next two year period. Even though the additional funding will help create some funding stability, the District will need to continue its conservative budgeting practices.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Business Office, Independent School District No. 877, 214 1<sup>st</sup> Avenue NE, Buffalo, Minnesota 55313.

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**BASIC FINANCIAL STATEMENTS** 

#### STATEMENT OF NET ASSETS June 30, 2011

(With Comparative Totals as of June 30, 2010)

	Governmer	ntal Activities
	2011	2010
ASSETS		
Cash and Investments	\$ 4,949,177	<b>\$</b> 7,641,017
Current Property Taxes Receivable	7,374,905	7,359,922
Delinquent Property Taxes Receivable	399,479	327,974
Accounts Receivable	181,143	153,296
Interest Receivable	345	9
Due from Department of Education	13,202,959	10,723,941
Due from Federal Government through Department of Education	349,019	1,209,452
Due from Other Minnesota School Districts	44,342	73,230
Due from Other Governmental Units	229,478	389,539
Inventory	146,780	163,044
Prepaid Items	335,009	238,997
Advance of Unearned General Education Aid	318,907	8
Equity Interest in Joint Venture	956,950	1,012,475
Net Other Post Employment Benefits (OPEB) Asset	9,148,726	9,429,365
Capital Assets not being Depreciated:		
Land	4,224,158	4,224,158
Capital Assets, Net of Accumulated Depreciation:		
Construction in Progress	391,043	€
Land Improvements	1,094,085	1,173,402
Buildings	67,738,360	70,709,141
Machinery and Equipment	1,822,956	1,975,997
, , , ,		
Total Assets	<u>\$ 112,907,821</u>	\$ 116,804,950
LIABILITIES AND NET ASSETS		
Liabilities Assault Pauli	e 1 100 (20	f 500.017
Accounts Payable	\$ 1,199,628	\$ 589,916
Salaries and Benefits Payable	856,896	817,439
Interest Payable	1,253,346	1,478,345
Due to Other Minnesota School Districts	132,091	248,874
Due to Other Governmental Units	147,825	131,601
Unearned Revenue	181,076	71,377
Property Taxes Levied for Subsequent Year's Expenditures	10,555,510	12,523,642
Property Tax Shift Adjustment	63,610	
Bond Payable, Net:		
Payable Within One Year	4,215,000	4,032,544
Payable After One Year	63,416,177	67,631,177
Capital Lease Payable:		
Payable Within One Year	225,108	226,577
Payable After One Year	2,068,936	1,903,000
Compensated Absences Payable:		
Payable Within One Year	341,469	340,550
Severance Payable:		
Payable Within One Year	79,157	39,452
Payable After One Year	1,062,547	997,771
Total Liabilities	85,798,376	91,032,265
Net Assets	17.000.001	15 030 130
Invested in Capital Assets, Net of Related Debt	16,075,381	15,030,130
Restricted for:	410 M/O	/#0 000
Debt Service	410,762	653,923
Other Purposes	589,174	673,204
Unrestricted	10,034,128	9,415,428
Total Net Assets	27,109,445	25,772,685
Total Liabilities and Net Assets	<u>\$ 112,907,821</u>	\$ 116,804,950
The Notes to the Einspeiel Statements are an interval most of this at-t		11

# STATEMENT OF ACTIVITIES For the Year Ended June 30, 2011 (With Comparative Totals for the Year Ended June 30, 2010)

			Program Revenues		Net (Expense)	Net (Expense) Revenues and
			Operating	Capital Grants	Changes in	Changes in Net Assets
		Charges for	Grants and	and	Government	Governmental Activities
Functions/Programs	Expenses	Services	Contributions	Contributions	2011	2010
Governmental Activities						
Administration	\$ 1,580,175	:: <b>∽</b>	• • • • • • • • • • • • • • • • • • •	 &9	\$ (1.580.175)	\$ (1.629.308)
District Support Services	1,428,968	14,955	100			
Elementary and Secondary Regular Instruction	28,382,760	463,113	3,317,075	487,789	(24,114,783)	(23,887,435)
Vocational Education Instruction	1,460,241		₩ ₩	3.5	(1.460.241)	(1.491.393)
Special Education Instruction	9,278,119	268,145	6,278,834	2.	(2,731,140)	(2,022,513)
Instructional Support Services	2,898,662	620	,	.5	(2,898,042)	(2,915,571)
Pupil Support Services	4,666,301	98,400	133,079	(#)	(4,434,822)	(4,257,477)
Sites and Buildings	4,917,678	24,085		831,313	(4,062,280)	(4,084,897)
Fiscal and Other Fixed Cost Programs	133,443	17,288	*	#:	(116,155)	(177,765)
Food Service	2,906,023	1,710,573	1,146,382	*	(49,068)	30,559
Community Education and Services	2,971,686	1,880,400	431,122	**	(660,164)	(657,074)
Interest and Fiscal Charges on Long-Term Debt	3,084,384				(3,084,384)	(3,091,310)
Total Governmental Activities	\$ 63,708,440	\$ 4,477,579	\$ 11,306,492	\$ 1,319,102	(46,605,267)	(45,517,603)
	General Revenues	<b>50</b>				
	I dates.					1
	Property 1	Property Laxes, Levied for General Purposes	reneral Purposes		7,600,733	5,766,124
	Property 1	laxes, Levied for (	Property Laxes, Levied for Community Service		792,636	540,006
	Property	Property Laxes, Levied for Debt Service	Jebt Service		6,496,900	6,295,389
	State Aid-Formula Grants	nula Grants			31,896,634	30,767,401
	Other General Revenues	Revenues			1,185,466	4,222,713
	Investment Income	some			25,183	60,640
	Net Income (L	Vet Income (Loss) from Joint Venture	ınture		(55,525)	45,475
	Gain on Sale o	Gain on Sale of Capital Assets			è	400
	Total	Total General Revenues			47,942,027	47,698,148
	Change in Net Assets	sets			1,336,760	2,180,545
	Net Assets - Beginning	ning			25,772,685	23,592,140
	Net Assets - Ending	<u></u>			\$ 27,109,445	\$ 25,772,685
					1	

<sup>₩</sup> The Notes to the Financial Statements are an integral part of this statement.

#### BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2011

(With Comparative Totals as of June 30, 2010)

			Other Nonmajor	Total Cover	nmental Funds
	General	Debt Service	Funds	2011	2010
ASSETS				2011	2010
Cash and Investments	\$ 207,763	\$ 4,257,016	\$ 484,398	\$ 4,949,177	\$ 7,641,017
Current Property Taxes Receivable	3,031,353	3,715,260	628,292	7,374,905	7,359,922
Delinquent Property Taxes Receivable	174,791	194,851	29,837	399,479	327,974
Accounts Receivable	181,143	· ·	´ <del>-</del>	181,143	153,296
Interest Receivable	345			345	363
Due from Department of Education	12,952,913	97,459	152,587	13,202,959	10,723,941
Due from Federal Government	, , , ,		,.	,,	,,,-
through Department of Education	349,019	3	-	349,019	1,209,452
Due from Other Minnesota School Districts			44,342	44,342	73,230
Due from Other Governmental Units	189,628	9	39,850	229,478	389,539
Inventory	63,686		83,094	146,780	163,044
Prepaid Items	335,009	-		335,009	238,997
Advance of Unearned General Education Aid	291,233		27,674	318,907	
Total Assets	\$ 17,776,883	\$ 8,264,586	\$ 1,490,074	\$ 27,531,543	\$ 28,280,412
LIABILITIES AND FUND BALANCES Liabilities					
Accounts Payable	\$ 1,134,527	\$	\$ 65,101	\$ 1,199,628	\$ 589,916
Salaries and Benefits Payable	858,800	₽ 3	(1,904)	856,896	817,439
Due to Other Minnesota School Districts	129,811	-	2,280	132.091	248,874
Due to Other Governmental Units	143,731		2,280 4,094	147,825	
Deferred Revenue	283,748	194,852	101,955	580,555	131,601
Property Taxes Levied for Subsequent	265,146	194,032	101,533	360,333	399,351
Year's Expenditures	3,041,334	6,664,340	849,836	10 555 510	12 622 642
Property Tax Shift Adjustment	63,610	0,004,540	049,030	10,555,510 63,610	12,523,642
Severance Payable	61,958	*	17,199	79,157	20.452
Total Liabilities	5,717,519	6,859,192	1,038,561	13,615,272	39,452 14,750,275
Total Elabilities	3,717,319	0,039,192	1,038,361	13,613,272	14,750,275
Fund Balances					
Nonspendable	398,695	-	83,094	481,789	402,041
Restricted	70,650	1,405,394	368,419	1,844,463	2,490,240
Committed	3,965,750		-	3,965,750	3,474,913
Assigned	1,347,227	5		1,347,227	1,310,793
Unassigned	6,277,042	-	-	6,277,042	5,852,150
Total Fund Balances	12,059,364	1,405,394	451,513	13,916,271	13,530,137
Total Liabilities and					
Fund Balances	\$ 17,776,883	\$ 8,264,586	\$ 1,490,074	\$ 27,531,543	\$ 28,280,412

# RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS - GOVERNMENTAL FUNDS June 30, 2011

(With Comparative Totals as of June 30, 2010)

	2011	2010
Total Fund Balances - Governmental Funds	\$ 13,916,271	\$ 13,530,137
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in governmental funds.		
Cost of Capital Assets	114,476,344	113,818,639
Less Accumulated Depreciation	(39,205,742)	(35,735,941)
Equity interests in underlying capital assets of joint ventures are not reported in the funds because they do not represent current financial assets.		
Equity Interest in Joint Venture - Wright Technical Center	956,950	1,012,475
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.  Long-term liabilities at year-end consist of:		
Bond Principal Payable	(67,230,000)	(71,225,000)
Net Premium on Bonds Payable	(401,177)	(438,721)
Capital Lease Payable	(2,294,044)	(2,129,577)
Compensated Absences Payable	(341,469)	(340,550)
Severance Payable	(1,062,547)	(997,771)
Net OPEB asset created through treatment of General Obligation (G.O.) Taxable OPEB Bonds as employer contribution to defined benefit OPEB		
plan is not recognized in the governmental funds.	9,148,726	9,429,365
Delinquent property taxes receivables will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.	399,479	327,974
ming mirrory and motoriou in him initial.	377,479	321,717
Governmental funds do not report a liability for accrued interest on bonds and capital leases until due and payable.	(1,253,346)	(1,478,345)
Total Net Assets - Governmental Activities	\$ 27,109,445	\$ 25,772,685

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS For the Year Ended June 30, 2011

(With Comparative Totals for the Year Ended June 30, 2010)

			Other Nonmajor	Total Cover	mental Funds
	Compusi	Daht Camilas	•	2011	
REVENUES	General	Debt Service	Funds	2011	2010
Local Property Taxes	\$ 7,567,980	\$ 5,680,910	\$ 1,569,874	\$ 14,818,764	# 12 <i>572 57</i> 0
Other Local and County Revenues	1,916,786	6,676	2,009,363	3,932,825	\$ 12,577,579
Revenue from State Sources	40,626,197	324,866	370,179		3,716,156 39,872,412
Revenue from Federal Sources	2,177,310	324,800	1,023,676	41,321,242 3,200,986	6,648,134
Sales and Other Conversion of Assets	44,830	-		1,755,403	
Total Revenues	52,333,103	6,012,452	1,710,573 6,683,665	65,029,220	1,737,364 64,551,645
Total Revolues	32,333,103	0,012,432	0,065,005	03,029,220	
EXPENDITURES					
Current					
Administration	1,551,574	16-5		1,551,574	1,889,825
District Support Services	1,388,422	141	_	1,388,422	1,418,031
Elementary and Secondary Regular Instruction	24,586,883		2	24,586,883	29,565,134
Vocational Education Instruction	1,437,294	100	E3	1,437,294	1,666,751
Special Education Instruction	8,868,874		-	8,868,874	10,619,368
Instructional Support Services	2,443,701			2,443,701	2,886,636
Pupil Support Services	4,650,999			4,650,999	4,713,291
Sites and Buildings	4,416,394			4,416,394	5,033,839
Fiscal and Other Fixed Cost Programs	133,443	959		133,443	180,096
Food Service	133,773	<u>-</u>	2,825,861	2,825,861	3,032,051
Community Education and Services	1.7	-	2,959,658	2,959,658	3,379,867
Capital Outlay	57	•	2,737,030	2,939,036	100,516,6
Administration	8,366	0.00	-	8,366	3,958
District Support Services	6,934		-	6,934	7,959
Elementary and Secondary Regular Instruction	279,212	- 33	5	279,212	•
Vocational Education Instruction	13,525		-	•	384,319
Special Education Instruction	,	溸	- 5	13,525	22,530
Instructional Support Services	341,892			341,892	105,875
Pupil Support Services	352,243		*2	352,243	582,025
Sites and Buildings	539	600	20	539	2,399
Food Service	1,406,914		-	1,406,914	3,162,786
	59	(9)	20.220	40.350	14,135
Community Education and Services  Debt Service	8	-	28,378	28,378	7,085
Principal		2 990 000	115 000	1 005 000	4 100 000
Interest and Fiscal Charges	78	3,880,000	115,000	3,995,000	4,180,000
	£1 007 300	2,660,116	683,774	3,343,890	2,931,951
Total Expenditures	51,887,209	6,540,116	6,612,671	65,039,996	75,789,911
Excess of Revenues Over					
(Under) Expenditures	445 004	(507.664)	70.004	(10.33()	(11 020 077)
(Onder) Expenditures	445,894	(527,664)	70,994	(10,776)	(11,238,266)
OTHER FINANCING SOURCES (USES)					
Proceeds from Sale of Capital Assets	£ 947	8	28	5.047	400
Bond Issuance	5,867	-		5,867	400
		-	•	060	10,845,000
Bond Discount			-	<u>.</u>	(108,450)
Proceeds from Capital Leases	391,043			391,043	1,324,474
Total Other Financing Sources (Uses)	396,910		<del>-</del>	396,910	12,061,424
Net Change in Fund Balances	842,804	(527,664)	70,994	386,134	823,158
TIND DALANCES					
FUND BALANCES	11.017.570	1.000.050	200 510	10.500.105	10 800 0-0
Beginning of Year	11,216,560	1,933,058	380,519	13,530,137	12,706,979
End of Year	\$ 12,059,364	\$ 1,405,394	\$ 451,513	\$ 13,916,271	\$13,530,137

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES - GOVERNMENTAL FUNDS

#### For the Year Ended June 30, 2011

(With Comparative Totals for the Year Ended June 30, 2010)

	2011	2010
Net Change in Fund Balances - Total Governmental Funds	\$ 386,134	\$ 823,158
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.		
Capital Outlays	733,248	2,749,938
Depreciation Expense	(3,532,224)	(3,576,580)
Loss on Disposal	(13,120)	-
Net income from the equity interest in joint venture does not provide current		
financial resources and is not reported as revenue in the funds.	(55,525)	45,475
Compensated absences are recognized as paid in the governmental funds but recognized		
as the expense is incurred in the Statement of Activities.	(919)	(247,760)
Severance benefits are recognized as paid in the governmental funds but recognized as the expense is incurred in the Statement of Activities.	(64,776)	131,676
the expense is incurred in the statement of Activities.	(04,770)	151,070
Proceeds of G.O. Taxable OPEB Bonds issued during fiscal year 2010 were contributed to the OPEB plan to retire the unfunded obligation. Governmental funds report such outlay as expenditures. The impact on the Statement of Activities is the creation of a new net OPEB asset which is a combination		
of the contribution to the irrevocable trust from the proceeds of the OPEB bond issue and the amortization of the net OPEB obligation for the current year.	(280,639)	10,126,537
amortization of the net of EB dongation for the current year.	(200,039)	10,120,557
Principal payments on long-term debt and leases are recognized as expenditures in the		
governmental funds but have no effect on the net assets in the Statement of Activities.	4,221,576	4,342,592
Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an		
expenditure in the funds when it is due and thus requires use of current		
financial resources. In the Statement of Activities, however, interest expense is		
recognized as the interest accrues, regardless of when it is due.	224,999	(219,122)
Governmental funds report the effect of bond discounts and premiums when		
the debt is first issued, whereas these amounts are deferred and amortized		
in the Statement of Activities.	37,544	150,165
Proceeds from the sale of bonds and leases are recognized as other financing sources		
in the governmental funds increasing fund balance but having no effect		
on net assets in the Statement of Activities.	(391,043)	(12,169,474)
Delinquent property taxes receivable will be collected in subsequent years,		
but are not available soon enough to pay for the current period's expenditures		
and, therefore, are deferred in the funds.	71,505	23,940
Change in Net Assets - Governmental Activities	\$ 1,336,760	\$ 2,180,545

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND For the Year Ended June 30, 2011

	Budgeted Amounts		1	Variance with
	Original	Final	Actual Amounts	Final Budget - Over (Under)
REVENUES	Original	Fillal	Amounts	Over (Under)
Local Property Taxes	\$ 5,841,425	\$ 3,399,125	\$ 7,567,980	\$ 4,168,855
Other Local and County Revenues	1,881,784	1,921,786	1,916,786	(5,000)
Revenue from State Sources	42,348,334	44,668,688	40,626,197	(4,042,491)
Revenue from Federal Sources	2,232,884	2,447,064	2,177,310	(269,754)
Sales and Other Conversion of Assets	40,800	40,800	44,830	4,030
Total Revenues	52,345,227	52,477,463	52,333,103	(144,360)
EXPENDITURES				
Current				
Administration	1,570,604	1,540,794	1,551,574	10,780
District Support Services	1,199,183	1,236,736	1,388,422	151,686
Elementary and Secondary Regular Instruction	24,927,731	24,794,489	24,586,883	(207,606)
Vocational Education Instruction	1,556,095	1,529,975	1,437,294	(92,681)
Special Education Instruction	9,017,181	9,157,996	8,868,874	(289,122)
Instructional Support Services	2,660,776	2,567,963	2,443,701	(124,262)
Pupil Support Services	4,827,194	4,829,769	4,650,999	(178,770)
Sites and Buildings	4,929,141	4,770,281	4,416,394	(353,887)
Fiscal and Other Fixed Cost Programs	270,130	270,130	133,443	(136,687)
Capital Outlay Administration	0.000	0.000	0.277	(62.4)
	9,000	9,000	8,366	(634)
District Support Services Elementary and Secondary Regular Instruction	9,650 188,580	9,650	6,934	(2,716)
Vocational Education Instruction	7,180	188,580 7,180	279,212 13,525	90,632
Special Education Instruction	329,493	340,010	341,892	6,345 1,882
Instructional Support Services	287,557	322,557	352,243	29,686
Pupil Support Services	1,400	1,400	532,243	(861)
Sites and Buildings	917,915	1,167,915	1,406,914	238,999
Total Expenditures	52,708,810	52,744,425	51,887,209	(857,216)
Excess of Revenues Over				
(Under) Expenditures	(363,583)	(266,962)	445,894	712,856
OTHER FINANCING SOURCES				
Proceeds from Sale of Capital Assets	1,500	1,500	5,867	4,367
Proceeds from Capital Leases		250,000	391,043	141,043
Total Other Financing Sources	1,500	251,500	396,910	145,410
Net Change in Fund Balances	\$ (362,083)	\$ (15,462)	842,804	\$ 858,266
FUND BALANCES				
Beginning of Year			11,216,560	
End of Year			\$ 12,059,364	

#### STATEMENT OF FIDUCIARY NET ASSETS June 30, 2011

ASSETS Investments	OPEB Irrevocable Trust Fund
Brokered Money Market Fixed Income Equities Mutual Funds	\$ 36,130 5,963,382 2,707,370 3,551,947
Total Assets	\$ 12,258,829
NET ASSETS Held in Trust for OPEB	\$ 12,258,829

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS For the Year Ended June 30, 2011

ADDITIONS Investment Income	OPEB Irrevocable Trust Fund
Investment Income Interest and Dividends	\$ 1,736,355
Less Investment Expenses	(70,729)
Net Investment Income	1,665,626
Change in Net Assets	1,665,626
NET ASSETS	
Beginning of Year	10,593,203
End of Year	\$ 12,258,829

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## NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The District operates under a school board form of government for the purpose of providing educational services to individuals within the District areas. The governing body consists of a seven member board elected by the voters of the District to serve four-year terms.

The accounting policies of the District conform to U.S. generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies.

#### A. Reporting Entity

The financial statements present the District and its component units. The District includes all funds, organizations, institutions, agencies, departments and offices that are not legally separate from such. Component units are legally separate organizations for which the elected officials of the District are financially accountable and are included within the financial statements of the District because of the significance of their operational or financial relationships with the District.

The District is considered financially accountable for a component unit if it appoints a voting majority of the organization's governing body and it is able to impose its will on the organization by significantly influencing the programs, projects, activities or level of services performed or provided by the organization, or there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on, the District.

As a result of applying the component unit definition criteria above, it has been determined the District has no component units.

Some student activity accounts of the District are under School Board control; therefore, these student activities are included in the General Fund. There are other student activity accounts which are not under School Board control and separate financial statements have been issued for these activities.

A copy of the financial statements of the student activity accounts may be obtained by writing in care of Independent School District No. 877, Buffalo-Hanover-Montrose Schools, 214 First Avenue Northeast, Buffalo, Minnesota 55313.

#### 1. Joint Ventures

A joint venture is a legal entity or other organization that results from a contracted agreement and that is owned, operated or governed by two or more participants as a separate and specific activity subject to joint control. The participants retain either an ongoing financial interest or an ongoing financial responsibility. The District participates in one joint venture. A description of this organization is included in Note 11.

#### **B.** Basic Financial Statement Information

The government-wide financial statements (i.e. the Statement of Net Assets and the Statement of Activities) display information about the reporting government as a whole. These Statements include all the financial activities of the District, except for the fiduciary funds. The fiduciary funds are only reported in the Statement of Fiduciary Net Assets at the fund financial statement level.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **B.** Basic Financial Statement Information (Continued)

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The District applies restricted resources first when an expense is incurred for a purpose for which both restricted and unrestricted net assets are available. Depreciation expense that can be specifically identified by function is included in the direct expenses of that function. Depreciation expense relating to assets that serve multiple functions is presented as unallocated deprecation in the Statement of Activities. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities. The effect of interfund activity has been removed from these Statements.

Separate fund financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Trust Fund is presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the District, this Fund is not incorporated into the government-wide statements.

#### C. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide financial statements and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting transactions are recorded as described below and on the following page.

#### 1. Revenue Recognition

Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue is generally considered as available if collected within 60 days after year-end. State revenue is recognized in the year to which it applies according to *Minnesota Statutes* and U.S. generally accepted accounting principles. *Minnesota Statutes* include state aid funding formulas for specific fiscal years. Federal revenue is recorded in the year in which the related expenditure is incurred. Other revenue is considered available if collected within one year.

## NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### C. Measurement Focus and Basis of Accounting (Continued)

#### 2. Recording of Expenditures

Expenditures are generally recorded when a liability is incurred. The exceptions to this general rule are that interest and principal expenditures in the Debt Service Fund, compensated absences and claims and judgments are recognized upon maturity.

The District applies resources in the following order when an expenditure is incurred for a purpose for which both restricted and unrestricted fund balances are available: restricted, committed, assigned and unassigned.

#### **Description of Funds:**

#### Major Funds:

General Fund – This Fund includes the general operations and pupil transportation activities of the District, as well as the capital related activities such as maintenance of facilities, equipment purchases, health and safety and disabled accessibility projects.

Debt Service Fund – This Fund is used to account for the accumulation of resources for, and payment of, G.O. bond principal, interest and related costs.

#### Nonmajor Funds:

Food Service Special Revenue Fund – This Fund is used to account for food service revenues and expenditures.

Community Service Special Revenue Fund – This Fund is used to account for services provided to residents in the areas of community education, school readiness, early childhood and family education or other similar services.

Post Employment Debt Service Fund – This Fund is used to account for the accumulation of resources for payments of OPEB bonds, principal and related costs.

#### Fiduciary Fund:

OPEB Irrevocable Trust Fund – This Fund is used for reporting resources set aside and held in an irrevocable trust arrangement for OPEB.

#### D. Deposits and Investments

The District's total deposits and investments are comprised of two major components, each with its own set of legal and contractual provisions as described on the following pages.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### D. Deposits and Investments (Continued)

#### 1. District Funds Other than OPEB Trust Fund

In accordance with applicable *Minnesota Statutes*, the District maintains deposits at depository banks authorized by the School Board.

Minnesota Statutes requires all deposits be protected by federal depository insurance, corporate surety bonds or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by Federal Deposit Insurance Corporation (FDIC) insurance or corporate surety bonds.

Cash and investments include balances from all funds that are combined and invested to the extent available in various securities as authorized by state law. State statutes authorize the government and the District to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and the State Treasurer's Investment Pool. Earnings from the pooled investments are allocated to the individual funds based on the average of month-end cash and investment balances.

Short-term, highly liquid debt instruments (including commercial paper, banker's acceptances and U.S. Treasury and agency obligations) purchased with a remaining maturity of one year or less are reported at amortized cost. Other investments are reported at fair value.

Cash and investments at June 30, 2011 were comprised of shares in the Minnesota School District Liquid Asset Fund (MSDLAF) and money market funds. The MSDLAF is an external investment pool not registered with the Securities Exchange Commission (SEC) that follows the same regulatory rules of the SEC under Rule 2.a.7. The fair value of the position in the pool is the same as the value of the pool shares.

The District had a formal deposit and investment policy in place as of June 30, 2011 to address the following risks:

Custodial Credit Risk – Deposits: For a deposit, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District has a deposit policy that requires the District's deposits to be collateralized as required by *Minnesota Statutes* 118.03 for an amount exceeding FDIC or FSLIC coverage. *Minnesota Statutes* require all deposits be protected by federal depository insurance.

Interest Rate Risk: This is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates. The District's investment policy states the portfolio shall be managed in a manner to attain a market rate of return through budgetary and economic cycles while preserving and protecting capital in the overall portfolio. Investment maturities shall be scheduled to coincide with projected cash flow needs.

Credit Risk: This is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. The District's investment policy refers to *Minnesota Statutes* 118A.01 through 118A.06. Statutes limit investments in the top two ratings issued by nationally recognized statistical rating organizations. The District will minimize credit risk by limiting investments to those allowed by statutory constraints.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### D. Deposits and Investments (Continued)

#### 1. District Funds Other than OPEB Trust Fund (Continued)

Concentration of Credit Risk: The District's investment policy places no limit on the amount the District may invest in any one issuer, though it does state the District shall diversify its investments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions or maturities and that no more than 50% of the total portfolio will be with any one instrument.

Custodial Credit Risk – Investments: For an investment, this is the risk that in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investment policy states investments shall be held by institutions designated by the School Board.

#### 2. OPEB Trust Fund

These funds represent investments administered by the District's OPEB Trust investment managers. As of June 30, 2011, they were comprised of brokered money markets, government agencies, corporate securities, equities and mutual funds.

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of short-term investments with original maturities of three months or less from the date of acquisition. Investments are stated at fair value.

Minnesota Statutes authorize the OPEB Trust to invest in obligations of the U.S. Treasury, agencies and instrumentalities, shares of investment companies whose only investments are in the aforementioned securities, obligations of the State of Minnesota or its municipalities, bankers' acceptances, future contracts, corporate bonds, common stock and foreign stock of the highest quality, mutual funds, repurchase and reverse agreements, commercial paper of the highest quality with a maturity no longer than 270 days and in the State Board of Investments. Investments are stated at fair value.

Interest Rate Risk: The District's OPEB Trust Investment Policy states the investment emphasis is on the current income requirements and capital preservation, with a secondary emphasis on capital appreciation. The District has a moderate risk tolerance. The asset allocation strategy for the trust is as follows:

Asset Class	Percent	Range		
Cash Equivalents	2%	0-100%		
Bonds	48%	+/- 15%		
Equities	50%	+/- 15%		

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### D. Deposits and Investments (Continued)

#### 2. OPEB Trust Fund (Continued)

Credit Risk: The District will minimize credit risk by limiting investments to those allowed in the Trust portfolio.

Concentration of Credit Risk: The District's OPEB Trust Investment Policy states no single security, with the exception of a security issued by the U.S. Government, its agencies and/or instrumentalities, shall at the time of purchase, constitute more than 5% of the value of the portfolio. The Policy also indicates the District has an investment horizon which is considered to be long-term, in excess of 10 years.

Custodial Credit Risk: The District's OPEB Trust Investment Policy does not address custodial credit risk.

#### E. Property Tax Receivable

Current property taxes receivable are recorded for taxes certified the previous December and collectible in the current calendar year, which have not been received by the District. Delinquent property taxes receivable represents uncollected taxes for the past six years, and are deferred and included in the liability section of the fund financial statements as deferred revenue because they are not available to finance the operations of the District in the current year.

#### F. Property Taxes Levied for Subsequent Year's Expenditures

Property taxes levied for subsequent year's expenditures consist principally of property taxes levied in the current year which will be collected and recognized as revenue in the District's following fiscal year to properly match those revenues with the budgeted expenditures for which they were levied. This amount is equal to the amount levied by the School Board in December 2010, less various components and their related adjustments as mandated by the state. These portions of that levy were recognized as revenue in fiscal year 2011. The remaining portion of the levy will be recognized when measurable and available.

## G. Inventories

Inventories of commodities donated directly by the U.S. Department of Agriculture are recorded at market value. Other inventories are stated at cost as determined on a first-in, first-out (FIFO) basis. Inventories are recorded as expenditures when consumed rather than when purchased.

#### H. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. Prepaid items are recorded as an expenditure at the time of consumption.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### I. Property Taxes

The District is located in the Counties of Wright and Hennepin.

Property tax levies are certified to the County Auditors in December of each year for collection from taxpayers in May and October of the following calendar year. In Minnesota, counties act as collection agents for all property taxes. The counties spread all levies over taxable property. Such taxes become a lien on property on the following January 1. The Counties generally remit taxes to the District at periodic intervals as they are collected.

A portion of property taxes levied is paid by the State of Minnesota through various tax credits, which are included in revenue from state sources in the financial statements.

### J. Capital Assets

Capital assets are recorded in the government-wide financial statements, but are not reported in the fund financial statements.

Capital assets are defined by the District as assets with an initial individual cost of more than \$5,000 with an estimated useful life in excess of five years, including all computer equipment regardless of the value. Such assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets lives are not capitalized.

Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purpose by the District, no salvage value is taken into consideration for depreciation purpose. Useful lives vary from 20 to 50 years for land improvements and buildings and 5 to 20 years for equipment.

Capital assets not being depreciated include land and construction in progress. The District does not possess any material amounts of infrastructure capital assets, such as sidewalks and parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

#### K. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method.

In the fund statements, governmental fund types recognized bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### L. Compensated Absences

Vacation pay is earned at various rates by employees and accrued as compensated absences in the Statement of Net Assets.

Substantially all employees are entitled to sick leave at various rates. Classified employees are not compensated for unused sick leave upon a qualified termination of employment.

Non-classified employees receive payment for a set number of sick days after reaching age 55 and completing 15 years of service. The amount of compensated absences for sick leave anticipated to be paid upon employees' retirements is recorded as severance payable in the Statement of Net Assets.

#### M. Post Employment Severance and Health Benefits

Severance and health benefits consist of lump sum retirement payments and post employment health care benefits.

The District maintains various early retirement incentive payment plans for its employee groups. Teacher and administrator employee group plans contain benefit formulas based on year of service and/or minimum age requirements. No employee can receive early retirement incentive payments exceeding one year's salary.

Under the terms of certain collectively bargained employment contracts, the District is required to pay the medical and dental insurance premiums for retired teachers and administrators until they reach specific age requirements such as Medicare eligibility. The amount to be paid is equal to the full monthly premium cost for insurance coverage available under the appropriate current employment contract.

#### N. Risk Management

The District is exposed to various risks of loss related to torts: theft of, damage to and destruction of assets; errors and omissions; natural disasters; and injuries to employees for which the District carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in the District's insurance coverage during the fiscal year ending June 30, 2011.

## O. Fund Equity

In the fund financial statements, governmental funds report fund classifications that compromise a hierarchy based primarily on the extent to which the District is bound to honor the constraints on the specific purpose for which amounts in these funds can be spent.

 Nonspendable Fund Balance – These are amounts that cannot be spent because they are not in spendable form as they are legally or contractually required to be maintained intact and include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, nonfinancial assets held for resale, or the permanent principal of endowment funds.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### O. Fund Equity (Continued)

- Restricted Fund Balance These are amounts that are comprised of funds that have legally
  enforceable constraints placed on their use that either are externally imposed by resource
  providers or creditors (such as through debt covenants), grantors, contributors, voters or laws or
  regulations of other governments, or are imposed by law through constitutional provisions or
  enabling legislation.
- Committed Fund Balance These are amounts that can only be used for specific purposes pursuant to constraints imposed by the School Board.
- Assigned Fund Balance These are amounts that are constrained by the District's intent to be used for specific purposes but are neither restricted nor committed. Assignments are made by the Director of Finance and Operations or the School Board.
- Unassigned Fund Balance These are amounts that are the residual amounts in the General Fund not reported in any other classification. Unassigned amounts in the General Fund are technically available for expenditure for any purpose. The General Fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted and committed fund balances exceed the total net resources of that fund.
- Minimum Fund Balance Policy The Board of Education shall strive to maintain a fund balance
  of between 8% and 12% of fund balance to total operating expenditures in the General Fund.
  The fund balance shall be defined as the sum of the unassigned fund balance, the restricted next
  year's approved budget deficit fund balance and the nonspendable fund balances.
- The Business Office shall monitor the fund balance. If the fund balance falls below 8%, the Board of Education shall implement a procedure to stabilize the District's financial position. This shall involve:
  - A. No new programs will be added at the District level unless matched by a like revenue source:
  - B. Allocations such as textbooks, supplies, etc., shall be frozen; and
  - C. The District will review other measures which will not immediately affect delivery of programs but could have a cost savings. An example might be areas where expenses have historically been lower than budgeted levels.
- If the fund balance is projected to decrease below 6%, the District shall take measures to either generate additional revenues or to reduce expenditures through budget cuts or a combination of both.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### P. Net Assets

Net assets represent the difference between assets and liabilities in the government-wide financial statements. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net assets are reported as restricted in the government-wide financial statement when there are limitations on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

## Q. Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenditures/expense during the reporting period. Actual results could differ from those estimates.

#### R. Comparative Data

Comparative total data for the prior year have been presented in total in the fund financial statements and government-wide statements in order to provide an understanding of the changes in financial position and operations of these funds. Certain amounts have been reclassified to conform to the presentation used in the current year.

#### NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Information

Budgets presented in this report for comparison to actual amounts are presented in accordance with U.S. generally accepted accounting principles. Each June, the School Board adopts an annual budget for the following fiscal year for the General, Food Service, Community Service and Debt Service Funds. The approved budget is published in summary form in the District's legal newspaper. Reported budget amounts represent the amended budget as adopted by the School Board. Legal budgetary control is at the fund level.

Procedurally, in establishing the budgetary data reflected in these financial statements, the Director of Finance and Operations submits to the School Board prior to July 1, a proposed operating budget for the fiscal year commencing July 1. The operating budget includes proposed expenditures and the means to finance them. The budget is legally enacted by School Board action. Budget revisions are presented and approved by the School Board in the spring.

Spending control is established by the amount of expenditures budgeted for the fund, but management control is exercised at a decentralized level.

Budget provisions for the Debt Service Fund are set by state law governing required debt service levels.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

## NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### **B.** Excess of Expenditures Over Appropriations

Budgetary controls for governmental funds are established by each fund's total appropriations. Expenditures exceed appropriations in the following Fund for the year ending June 30, 2011.

Fund	Appropriations		Expenditures		 Over
Community Service	\$	2,768,744	\$	2,988,036	\$ 219,292

#### **NOTE 3 – DEPOSITS AND INVESTMENTS**

#### **District Funds Other than OPEB Trust Fund**

#### A. Deposits

In accordance with applicable *Minnesota Statutes*, the District maintains deposits at depository banks authorized by the School Board.

Custodial Credit Risk – Deposits: As of June 30, 2011, the District's bank balance of \$1,376,866 was not exposed to custodial credit risk because it was insured and fully collateralized with securities held by the pledging financial institution's trust department or agent and in the District's name.

As of June 30, 2011 the District had the following deposits:

Checking \$ 636,253

#### **B.** Investments

As of June 30, 2011, the District had the following pooled investments:

Туре	Total	Ratings	Maturity Date
Money Markets MSDLAF	\$ 2,642,084 1,664,840	N/A AAA	N/A N/A
Total Investments	\$ 4,306,924		

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

## **NOTE 3 – DEPOSITS AND INVESTMENTS**

#### **OPEB Trust Fund**

As of June 30, 2011, the District's OPEB Trust Fund had the following investments:

		Investment Maturities							
Investment Type	Fair Value	Less than 1 Year	1-2 Years	2-5 Years	5-10 Years	Greater than 10 years			
Brokered Money Markets Fixed Income:	\$ 36,130	\$ 36,130	\$	\$	\$	\$ -			
Government Agencies	3,465,486	1,026,609	(2)	424,054	1,051,380	963,443			
Corporate Securities	2,497,896	37,665	3*3	724,772	770,737	964,722			
Equities	2,707,370	2,707,370	230	₹8	25	-			
Mutual Funds	3,551,947	3,551,947							
Total Investments	\$12,258,829	\$ 7,359,721	\$ -	\$ 1,148,826	\$ 1,822,117	\$ 1,928,165			

Credit Risk: The District's investments in government agencies and corporate securities were rated Baa2 or greater by Moody's. The District's OPEB Investment Policy states investments must have a rating of Baa3 or greater.

## C. Deposits and Investments

The following is a summary of total deposits and investments:

District Governmental Funds: Deposits (Note 3.A.) Investments (Note 3.B.) Petty Cash	\$ 636,253 4,306,924 6,000
OPEB Irrevocable Trust Fund:	
Investments	12,258,829
Total Deposits and Investments	\$ 17,208,006
Deposits and investments are presented in the June 30, 2011 basic financial statem	ents as follows:
Statement of Net Assets:	
Cash and Investments	\$ 4,949,177
Statement of Fiduciary Net Assets:	
Trust Fund	12,258,829
Total Deposits and Investments	\$ 17,208,006

## NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

**NOTE 4 – CAPITAL ASSETS** 

Capital asset activity for the year ended June 30, 2011 was as follows:

	Beginning Balance Increases		Decreases	Ending Balance
Governmental Activities:				
Capital Assets not				
being Depreciated:	m 1001150			
Land	\$ 4,224,158	\$ =	\$	\$ 4,224,158
Construction in Progress		391,043		391,043
Total Capital Assets				
not being Depreciated	4 00 4 1 5 0	201.042		4 61 5 001
	4,224,158	391,043		4,615,201
Capital Assets				
being Depreciated:				
Land Improvements	2,925,161	75,021	40,000	2,960,182
Buildings	101,706,606	59,550	-	101,766,156
Equipment and Vehicles	4,962,714	207,634	35,543	5,134,805
Total Capital Assets				
being Depreciated	109,594,481	342,205	75,543	_109,861,143
Less Accumulated				
Depreciation for:				
Land Improvements	1,751,759	142,338	28,000	1,866,097
Buildings	30,997,465	3,030,331	=======================================	34,027,796
Equipment and Vehicles	2,986,717	359,555	34,423	3,311,849
Total Accumulated				
Depreciation	35,735,941	3,532,224	62,423	39,205,742
Total Capital Assets being				
Depreciated, Net	73,858,540	(3,190,019)	13,120	70,655,401
	75,050,510	(5,170,017)	الشقاوكة	
Governmental Activities				
Capital Assets, Net	\$ 78,082,698	\$ (2,798,976)	\$ 13,120	\$75,270,602

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### **NOTE 4 – CAPITAL ASSETS**

Depreciation expense of \$ 3,532,224 for the year ended June 30, 2011 was charged to the following governmental functions:

Administration	\$	591
District Support Services		6,978
Elementary and Secondary Regular Instruction		3,326,502
Special Education Instruction		10,003
Instructional Support Services		80,302
Pupil Support		525
Sites and Buildings		56,640
Food Service		43,277
Community Service		7,406
Total Depreciation Expense	_\$	3,532,224

#### **NOTE 5 – LONG-TERM DEBT**

# A. Components of Long-Term Liabilities

	Issue Date	Interest Rates	Original Issue	Final Maturity	Principal Outstanding	Due Within One year
Long-Term Liabilities:				1110101111	- Junioning	
G.O. Bonds, Including						
Refunding Bonds:						
2003B School Building Bonds	11/01/03	2.00%-4.60%	\$42,400,000	02/01/24	\$ 33,975,000	\$ 1,915,000
2005A Alternative						
Facilities Bonds	12/01/05	3.75%-3.80%	9,10 <b>0,0</b> 00	02/01/18	5,200,000	665,000
2008 School Building						
Refunding Bonds	12/17/08	4.00%-5.125%	20,340,000	02/01/22	17,325,000	1,635,000
2009A OPEB Bonds	09/15/09	2.00%-4.90%	10,845,000	02/01/23	10,730,000	
Total G.O. Bonds					67,230,000	4,215,000
Unamortized Bond Premium					401,177	
Net Bonds Payable					67,631,177	4,215,000
Capital Leases Payable					2,294,044	225,108
Severance Payable					1,141,704	79,157
Compensated Absences Payable					341,469	341,469
Total all Long-Term						
Liabilities					\$ 71,408,394	\$ 4,860,734

Long-term bond and loan liabilities listed above were issued to finance acquisition and construction of capital facilities, to refinance (refund) previous bond issues and cover annual OPEB costs and net OPEB obligations. Other long-term liabilities, such as severance and compensated absences, are typically liquidated through the General Fund.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### **NOTE 5 – LONG-TERM DEBT**

## **B.** Minimum Debt Payments for Bonds

Minimum annual principal and interest payments required to retire bond liabilities:

Year Ending		G.O. Bonds				
June 30,	Principal	Interest	Total			
2012	\$ 4,215,000	\$ 2,987,753	\$ 7,202,753			
2013	4,365,000	2,811,240	7,176,240			
2014	4,535,000	2,628,477	7,163,477			
2015	4,710,000	2,438,615	7,148,615			
2016	4,890,000	2,239,515	7,129,515			
2017-2021	27,040,000	7,979,300	35,019,300			
2022-2026	17,475,000	1,545,786	19,020,786			
Total	\$ 67,230,000	\$ 22,630,686	\$ 89,860,686			

#### C. Capital Lease Obligations

In March 2004, the District entered into a lease purchase agreement for the construction of a warehouse/storage building. The total financed was \$ 122,850 with an interest rate of 3.89% and is to be repaid through the General Fund. The lease agreement requires the District to make annual payments through January 15, 2012.

In October 2006, the District entered into a lease purchase agreement for the installation of a new district-wide telephone system. The total financed was \$ 445,000 with an interest rate of 4.26% and is to be repaid through the General Fund. The lease agreement requires the District to make annual payments through October 17, 2011.

In October 2006, the District entered into a lease purchase agreement for the construction of an addition to the Phoenix Learning Center. The total financed was \$ 750,000 with an interest rate of 4.79% and is to be repaid through the General Fund. The lease agreement requires the District to make annual payments through October 15, 2021.

In April 2010, the District entered into a lease purchase agreement for the remodel of the Montrose Early Childhood Building. The total financed was \$1,324,474 with an interest rate of 5.55% and is to be paid through the General Fund. The lease agreement requires the District to make annual payments through May 1, 2025.

In March 2011, the District entered into a lease purchase agreement for the construction of tennis courts. The total financed was \$ 500,000 with an interest rate of 4.25% and is to be paid through the General Fund. Of the total financed, \$ 391,043 has been received and spent through June 30, 2011. The lease requires the District to make semi-annual payments through April 1, 2018.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### **NOTE 5 – LONG-TERM DEBT**

## C. Capital Lease Obligations (Continued)

The future minimum lease obligations and the net present value of these minimum lease payments were as follows:

Year Ending		
June 30,		
2012	\$	344,522
2013		285,694
2014		285,695
2015		285,696
2016		285,696
2017-2021		1,177,636
2022-2026		561,024
Total Minimum Lease Payments		3,225,963
Less Amount Representing Interest		(822,962)
		_
Present Value of Minimum Lease Payments	\$_	2,403,001

Amounts above include the total \$500,000 financed for the tennis court project; although, only \$391,043 has been received through June 30, 2011.

The carrying value and related accumulated depreciation at June 30, 2011 for the assets purchased was as follows:

Carrying Value	\$ 2,952,890
Less Accumulated Depreciation	(429,472)
Assets Net of Depreciation	\$ 2,523,418

## D. Changes in Long-Term Liabilities

	Beginning					Ending	
	Balance	Addi	Additions		Leductions	Balance	
Long-Term Liabilities:							_
G.O. Bonds	\$ 71,225,000	\$	-	\$	3,995,000	\$ 67,230,000	
Net Premium	438,721		1/2		37,544	401,177	
Capital Leases Payable	2,129,577	39	91,043		226,576	2,294,044	
Severance Payable	1,037,223	10	53,670		59,189	1,141,704	
Compensated Absences Payable	340,550	52	21,775		520,856	341,469	_
Total Long-Term Liabilities	\$ 75,171,071	\$ 1,07	76,488	_\$_	4,839,165	\$ 71,408,394	_

## NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

## NOTE 6 - RESTRICTED/RESERVED FUND BALANCES

Certain portions of fund balance are reserved based on state requirements to track special program funding, to provide for funding on certain long-term liabilities or as required by other outside parties.

# **Fund Equity**

Fund equity balances are classified below to reflect the limitations and restrictions of the respective funds.

#### A. Restricted/Reserved Fund Balance

	General Fund		Debt Service		N	Other onmajor Funds		Total
Nonspendable for:								
Inventory	\$	63,686	\$	-	\$	83,094	\$	146,780
Prepaids		335,009		-		-		335,009
Restricted for:								
Health and Safety		(77,456)		-		-		(77,456)
Operating Capital		61,415		-		-		61,415
Staff Development		74,801		-		-		74,801
Deferred Maintenance		11,890		_		-		11,890
Community Education		-		-		129,672		129,672
Adult Basic Education		_		_		10,669		10,669
Early Childhood and Family								
Education		-		-		99,645		99,645
School Readiness		_		_		40,554		40,554
Food Service		_		_		53,053		53,053
Community Service		-		-		7,860		7,860
Debt Service		_		1,405,394		26,966		1,432,360
Committed for:								
Separation Benefits		3,965,750		-		-		3,965,750
Assigned for:								
Carryover		138,181		-		-		138,181
Dental Insurance		249,898		-		-		249,898
Capital		327,355		-		2		327,355
3rd Party Special Education		186,840		_		-		186,840
Stimulus		273,509		-		-		273,509
Student Activities		171,444		-		*		171,444
Unassigned		6,277,042						6,277,042
Total Fund Balance	<u>\$ 1</u>	2,059,364	_\$_	1,405,394	\$	451,513	_\$_	13,916,271

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 6 – RESTRICTED/RESERVED FUND BALANCES

#### **Fund Equity (Continued)**

#### A. Restricted/Reserved Fund Balance (Continued)

Restricted/Reserved for Health and Safety – This balance represents available resources to be used for health and safety projects in accordance with an approved health and safety plan.

Restricted/Reserved for Operating Capital – This balance represents available resources in the General Fund to be used to purchase equipment and facilities.

Restricted/Reserved for Staff Development – This balance represents unspent staff development revenues set aside from general education revenue that were reserved for staff development.

Restricted/Reserved for Deferred Maintenance – Districts that qualified for deferred maintenance revenue (aid and levy) but have not spent the proceeds must reserve the balance in this code. An independent or special school district that does not qualify to participate in the alternative facilities bonding and levy program under *Minnesota Statutes* 123B.59, subd. 1. para (a) is eligible to receive deferred maintenance revenue per *Minnesota Statutes* 123B.591.

Restricted/Reserved for Community Education – This balance represents the resources available to provide programming such as: nonvocational, recreational and leisure time activities, programs for adults with disabilities, noncredit summer programs, adult basic education programs, youth development and youth service programming, early childhood and family education and extended day programs.

Restricted/Reserved for Adult Basic Education – This account will represent the balance of carryover monies for all activity involving adult basic education.

Restricted/Reserved for Early Childhood and Family Education – This balance represents the resources available to provide for services for early childhood and family education programming.

Restricted/Reserved for School Readiness – This balance represents the resources available to provide for services for school readiness programs. Related to Finance Code 344, School Readiness *Minnesota Statutes* 124D.16.

Restricted for Food Service – This balance represents the accumulation of the activity to provide the food service program.

Restricted for Community Service – This balance represents the remaining aggregate resources for community service programs after other restrictions are removed.

Restricted for Debt Service – This balance represents the resources available for the payment of bond principal, interest and related costs.

Committed for Separation Benefits – This balance represents the resources set aside for the payment of retirement benefits.

Assigned for Carryover – This balance represents unspent budget appropriations carried over for the subsequent year.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 6 – RESTRICTED/RESERVED FUND BALANCES

#### **Fund Equity (Continued)**

#### A. Restricted/Reserved Fund Balance (Continued)

Assigned for Dental Insurance – This balance represents the resources set aside for payment of dental insurance costs.

Assigned for Capital — This balance represents the resources set aside for capital purchases.

Assigned for Third Party Special Education – This balance represents the resources set aside for third party billing purchases.

Assigned for Stimulus – This balance represents the resources set aside for stimulus positions.

Assigned for Student Activities – This balance represents the accumulation of the student activity accounts that are under School Board control.

Net assets restricted for other purposes on the Statement of Net Assets are comprised of the total positive restricted fund balances of the General Fund, Food Service and Community Service Funds.

## NOTE 7 - DEFINED BENEFIT PENSION PLANS - STATE-WIDE

Substantially all employees of the District are required by state law to belong to pension plans administered by the Teachers' Retirement Association (TRA) or Public Employees' Retirement Association (PERA), all of which are administered on a state-wide basis. Disclosures relating to these Plans follow.

#### **Teachers' Retirement Association**

#### A. Plan Description

All teachers employed by the District are covered by defined benefit plans administered by the TRA. TRA members belong to either the Coordinated or Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. These Plans are established and administered in accordance with *Minnesota Statutes* Chapter 354 and 356.

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by *Minnesota Statutes* and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age and a formula multiplier based on years of credit at termination of service

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989 receive the greater of the Tier I or Tier II as described on the following page.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE

## **Teachers' Retirement Association (Continued)**

#### A. Plan Description (Continued)

#### Tier I:

Tier I	Step Rate Formula	Percentage
Basic	First 10 years	2.2% per year
	All years after	2.7% per year
Coordinated	First 10 years if service years are prior to July 1, 2006	1.2% per year
	First 10 years if service years are July 1, 2006 or after	1.4% per year
	All other years of service if service years are prior to July 1, 2006	1.7% per year
	All other years of service if service years are July 1, 2006 or after	1.9% per year

#### With these provisions:

- Normal retirement at age 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- Three percent per year early retirement reduction factors for all years under normal retirement age.
- Unreduced benefits for early retirement under a Rule-of-90 (age plus allowable service equals 90 or more).

#### Tier II:

For years of service prior to July 1, 2006, a level formula of 1.7% per year for Coordinated Plan members and 2.7% per year for Basic Plan members applies. For years of service July 1, 2006 and after, a level formula of 1.9% per year for Coordinated Plan members and 2.7% for Basic Plan members applies. Actuarially equivalent early retirement reduction factors with augmentation are used for early retirement before the normal age of 65. These reduction factors average approximately 4.0% to 5.5% per year.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE

## **Teachers' Retirement Association (Continued)**

## A. Plan Description (Continued)

Members first employed after June 30, 1989 receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree – no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans which have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is also eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active Plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the provisions in effect at the time they last terminated their public service.

TRA publicly issues a Comprehensive Annual Financial Report (CAFR) presenting financial statements, supplemental information on funding levels, investment performance and further information on benefits provisions. The report may be accessed at the TRA web site www.tra.state.mn.us. Alternatively, a copy of the report may be obtained by writing TRA at Teachers' Retirement Association, 60 Empire Drive, #400, St. Paul, Minnesota 55103-4000 or by calling (651) 296-6449 or (800) 657-3853.

## **B.** Funding Policy

Minnesota Statutes Chapter 354 sets the rates for the employee and employer contributions. These Statutes are established and amended by the State Legislature. Coordinated and Basic Plan members are required to contribute 5.5% and 9.0%, respectively, of their annual covered salary as employee contributions. The TRA employer contribution rates are 5.5% for Coordinated Plan members and 9.5% for Basic Plan members. Total covered payroll salaries for all TRA members state-wide during the fiscal year ended June 30, 2010 was approximately \$ 3.79 billion. TRA covered payroll for all members state-wide for the fiscal years ended June 30, 2009 and 2008 were \$ 3.76 billion and \$ 3.65 billion, respectively. The District's contributions for the years ended June 30, 2011, 2010 and 2009 were \$ 1,266,922, \$ 1,232,254 and \$ 1,243,010, respectively, equal to the required contributions for each year as set by state statute.

The 2010 State Legislature approved employee and employer contribution rate increases to be phased in over a four year period beginning July 1, 2011. Employee and employer contribution rates will rise 0.5% each year of the four year period. Beginning July 1, 2014, TRA Coordinated Plan employee and employer contribution rates will each be 7.5%.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE

### **Public Employees' Retirement Association**

#### A. Plan Description

All full-time and certain part-time employees (nonteacher) of the District are covered by defined benefit plans administered by the PERA. PERA administers the General Employees' Retirement Fund (GERF) which is a cost-sharing, multiple-employer retirement plan. This Plan is established and administered in accordance with *Minnesota Statutes* Chapters 353 and 356.

GERF members belong to either the Coordinated or Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by state statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2% of average salary for each of the first 10 years of service and 2.7% for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2% of average salary for each of the first 10 years and 1.7% for each remaining year. Under Method 2, the annuity accrual rate is 2.7% of the average salary for Basic Plan members and 1.7% for Coordinated Plan members for each year of service. For all GERF members hired prior to July 1, 1989, whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is 65 for Basic and Coordinated Plan members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated Plan members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree – no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the Fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active Plan participants. Vested, terminated employees who are entitled to benefits but are not yet receiving them are bound by the provisions in effect at the time they last terminated their public service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERF. That report may be obtained on the Internet at www.mnpera.org, by writing to PERA at 60 Empire Drive, #200, St. Paul, Minnesota 55103-2088 or by calling (651) 296-7460 or (800) 652-9026.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 7 - DEFINED BENEFIT PENSION PLANS - STATE-WIDE

### Public Employees' Retirement Association (Continued)

### **B.** Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These Statutes are established and amended by the State Legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. GERF Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.0%, respectively, of their annual covered salary in 2010. In 2010, the District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members and 7.0% for Coordinated Plan members. The District's contributions to the Public Employees' Retirement Fund for the years ended June 30, 2011, 2010 and 2009 were \$ 579,097, \$ 548,883 and \$ 528,020, respectively, equal to the contractually required contributions for each year as set by state statute.

#### **NOTE 8 – RETIREMENT PLANS**

#### A. Post Retirement Health Care Savings Plan

The District's Post Retirement Health Care Savings Plan (the "Plan") allows employees to use individual accounts to save for medical expenses. The accounts are funded entirely with employer contributions. Employee participation is a voluntary process negotiated through the collective bargaining process. Employees cannot voluntarily contribute to this Plan. Amounts and how it will be funded must be mandated through collective bargaining or through a personnel policy. Any employee covered under the Plan may draw down the balance of the account for reimbursement of eligible medical expenses including health care premiums. Contributions to the Plan by the District totaled \$87,592 for the fiscal year.

#### B. Defined Contribution Plan

The District provides eligible employees future retirement benefits through the District's Defined Contribution Plan (the "Plan"). Employees of the District are eligible to participate in the Plan commencing on the date of their employment. Eligible employees may elect to have a percentage of their pay contributed to the Plan. The District makes matching contribution for some administrative employees of \$ 33,380. Contributions are invested to tax deferred annuities selected and owned by Plan participants. Employee contributions for the fiscal year totaled \$ 698,171.

#### **NOTE 9 – FLEXIBLE BENEFIT PLAN**

The District has a flexible benefit plan which is classified as a "cafeteria plan" under Section 125 of the Internal Revenue Code. All employee groups of the District are eligible if and when the collective bargaining agreement or contract with their groups allows eligibility. Eligible employees can elect to participate by contributing pretax dollars withheld from payroll checks to the plan for health care and dependent care benefits.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### **NOTE 9 – FLEXIBLE BENEFIT PLAN**

Before the beginning of the plan year, which runs December 31 to December 31, each participant designates a total amount of pretax dollars to be contributed to the plan during the year. At June 30, the District is contingently liable for claims against the total amount of participants' annual contributions to the plan, whether or not such contributions have been made.

Payments of insurance premiums (health and dental) are made by the District directly to the designated insurance companies. These payments are made on a monthly basis and are accounted for in the General Fund.

Amounts withheld for medical reimbursement and dependent care are held for the benefit of the flexible benefit plan. All assets of the plan are administered by an employee of the District. Payments are made by the District to participating employees upon submitting a request for reimbursement of eligible expenses incurred by the participant. The medical reimbursement and dependent care activity is included in the financial statements in the General Fund.

All plan property and income attributable to that property is solely the property of the District, subject to the claims of the District's general creditors. Participants' rights under the plan are equal to those general creditors of the District in an amount equal to eligible health care and dependent care expenses incurred by the participants. The District believes it is unlikely it will use the assets to satisfy the claims of general creditors in the future.

#### NOTE 10 - POST EMPLOYMENT HEALTH CARE PLAN

#### A. Plan Description

The District provides a single-employer defined benefit health care plan to eligible retirees and their spouses. The plan offers medical coverage. In addition, the plan provides severance benefits based on years of service that are placed directly in a medical savings account upon retirement. Medical coverage is administered by BlueCross BlueShield. It is the District's policy to periodically review its medical coverage and to obtain requests for proposals in order to provide the most favorable benefits and premiums for District employees and retirees.

#### **B.** Funding Policy

Retirees and their spouses contribute to the health care plan at the same rate as District employees. This results in the retirees receiving an implicit rate subsidy. Contribution requirements are established by the District, based on the contract terms with BlueCross BlueShield. The required contributions are based on projected pay-as-you-go financing requirements. For fiscal year 2011, the District contributed \$811,947 to the plan. As of June 30, 2011, the District decided to pay retiree benefits on a pay-as-you-go basis rather than draw from the OPEB plan. Administrative costs of the plan are financed through investment earnings.

As of June 30, 2011, there were 59 retirees and beneficiaries receiving health benefits from the District's health plan. The plan has a total of 705 active participants and dependents. Of that total, 549 are not yet eligible to receive benefits.

### NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN

## C. Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost (expense) is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The table below shows the components of the District's annual OPEB cost of the year, the amount actually contributed to the plan and changes in the District's net OPEB obligation to the plan.

ARC	\$ 926,269
Interest on Net OPEB Obligation	(377,248)
Adjustment to ARC	543,565
Annual OPEB Cost (Expense)	1,092,586
Contributions Made	(811,947)
Increase in Net OPEB Obligation	280,639
Net OPEB Obligation - Beginning of Year	(9,429,365)
Net OPEB Obligation - End of Year	\$ (9,148,726)

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation was as follows:

Fiscal Year Ended	Annual OPEB Cost	Employer Contribution	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation		
06/30/09	\$ 1,265,851	\$ 568,679	45%	\$ 697,172		
06/30/10	1,253,420	11,379,957	908%	(9,429,365)		
06/30/11	1,092,586	811,947	74%	(9,148,726)		

#### D. Funded Status and Funding Progress

As of July 1, 2010, the most recent actuarial valuation date, the District had \$ 10,593,203 of assets deposited to fund the plan. The actuarial accrued liability for benefits was \$ 13,803,801 and the actuarial value of assets was \$ 10,593,203, resulting in an unfunded actuarial accrued liability (UAAL) of \$ 3,210,598. The covered payroll (annual payroll of active employees covered by the plan) was \$ 28,590,040 and the ratio of the UAAL to the covered payroll was 11.23%. In September 2009, the District issued G.O. Taxable OPEB Bonds, established an irrevocable trust and contributed \$ 10,690,300 of bond proceeds into the trust to fund the plan. As of June 30, 2011, the ending market value of these assets was \$ 12,258,829.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 10 - POST EMPLOYMENT HEALTH CARE PLAN

# D. Funded Status and Funding Progress (Continued)

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Amounts determined regarding the funded status of the plan and the ARC of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

The Schedule of Funding Progress – Other Post Employment Benefits, presented as required supplementary information following the Notes to the Financial Statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities, consistent with the long-term perspective of the calculations.

At the July 1, 2008 actuarial valuation date, the projected unit credit cost method was used. The actuarial assumptions included a 4% discount rate, which is based on the investment yield expected to finance benefits depending on whether the plan is funded in a separate trust (about 7% to 8.5%, long-term, similar to a pension plan) or unfunded (3.5% to 5%, shorter-term, based on District's general assets). The District currently plans to fund the liability. At the actuarial valuation date, the annual health care cost trend rate was calculated to be 9% initially, reduced incrementally to an ultimate rate of 5% after 8 years. Both rates included a 4% inflation assumption. The UAAL is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at July 1, 2010 was 30 years.

The financial statements for the OPEB Plan are reported below because the OPEB Plan does not issue a separate financial report.

#### E. Condensed Financial Statements

# STATEMENT OF PLAN NET ASSETS June 30, 2011

ASSETS:	\$ 12,258,829
Investments, at Fair Value	
NET ASSETS:	
Net Assets Held in Trust for OPEB	\$ 12,258,829

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### NOTE 10 – POST EMPLOYMENT HEALTH CARE PLAN

#### E. Condensed Financial Statements (Continued)

## STATEMENT OF CHANGES IN PLAN NET ASSETS For the Fiscal Year Ended June 30, 2011

#### ADDITIONS:

Investment Income:

Interest and Dividends	\$ 1,736,355
Less Investment Expenses	(70,729)
Net Investment Income	1,665,626
Change in Net Assets	1,665,626
NET ASSETS HELD IN TRUST FOR OPEB:	
Beginning of the Year	10,593,203
End of the Year	\$ 12,258,829

#### 1. Notes to the Condensed Financial Statements

#### A. Plan Provisions

The Plan is described in detail on the previous pages, including Plan provisions and the authority for Plan changes.

#### 2. Summary of Significant Accounting Policies

#### A. Basis of Accounting

The financial statements shown on the previous page were prepared using the accrual basis of accounting. Employee and employer contributions are recognized as revenues in the period in which the employee services are performed. Benefits are recognized as revenues in the period in which the employee services are performed. Benefits are recognized when due and payable.

#### **B.** Investments

The details of the investments and the investment policy are described in Note 1.D.2. of the District's Notes to the Financial Statements.

#### C. Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### **NOTE 11 – COMMITMENTS**

#### A. Joint Powers Agreement

The District entered in to a joint powers agreement in February 1998 with Wright Technical Center No. 966 (WTC), a cooperative center for vocational education, between and among eight other independent school districts to finance the acquisition and betterment of the addition to the existing WTC facilities.

The addition is being financed through capital lease agreements. Each participating district annually authorizes a leading levy to cover their allocated portion of the lease payment based on the formula set out in the joint powers agreement. Participating districts will also be apportioned operating costs and continuing costs for the addition based on the current cost.

Separately issued financial statements can be obtained from Wright Technical Center, 1400 Highway 25 North Buffalo, Minnesota 55313-1936.

#### B. Rental Agreement

The District entered into a rental agreement with the City of Buffalo, Minnesota (the "City") in fiscal year 2001 for use of the Civic Center by the District.

This agreement is for a period of 15 years commencing September 1, 2000. The agreement calls for a minimum rental of 335 hours of ice time per year at the initial rate of \$ 135 per hour and an annual payment of \$ 55,000 for use of classrooms, team and locker rooms and additional ice time during the day when school is in session.

Any increase in the hourly rate of rental will be negotiated between the City and the District annually. Minimum annual payments to the City under this agreement are \$ 100,225. The District is entitled to a percentage of gate receipts from tickets sold for attendance at District functions as part of the terms of this agreement.

#### C. Construction Commitments

As of June 30, 2011 the District had outstanding construction commitments as follows:

	Expended							
	Project			through				
Project	Au	Authorization		ne 30, 2011	Commitment			
Tennis Courts	\$	436,077	\$	348,961	\$	87,116		

# NOTES TO THE FINANCIAL STATEMENTS June 30, 2011

#### **NOTE 12 – CHANGE IN ACCOUNTING PRINCIPLE**

For the year ended June 30, 2011, the District has elected to implement GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This action resulted in a reclassification of fund balances on the governmental fund statements to correspond with the new fund naming structure required by this statement.

## **NOTE 13 – SUBSEQUENT EVENT**

On June 28, 2011 the School Board approved opening a line of credit with a local bank in the amount of \$4,000,000 and with MN Trust in an amount not to exceed 95% of the District's average expenditure per month of operating expenditures in the previous fiscal year. The District has not drawn on either of these lines of credit as of September 30, 2011.

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REQUIRED SUPPLEMENTARY INFORMATION

## SCHEDULE OF FUNDING PROGRESS - OTHER POST EMPLOYMENT BENEFITS For the Year Ended June 30, 2011

		Actuarial Accrued Liability				UAAL as a
	Actuarial	(AAL) -	Unfunded			Percentage of
Actuarial	Value of	Projected Unit	AAL	Funded	Covered	Covered
Valuation	Assets	Credit	(UAAL)	Ratio	Payroll	Payroll
Date	(a)	(b)	(b-a)	(a/b)	(c)	((b-a)/c)
07/01/08	\$ -	\$ 10,694,069	\$ 10,694,069	0.0%	\$ 28,429,448	37.6%
07/01/10	10,593,203	13,803,801	3,210,598	76.7%	28,590,040	11.2%

This Schedule was implemented in 2009 and, therefore, contains two years of data. See Note 10 in the Notes to the Financial Statements for more details on this schedule.

#### SCHEDULE OF EMPLOYER CONTRIBUTIONS - OTHER POST EMPLOYMENT BENEFITS

Year Ended	1	Annual	7	Γ-4-1	D	-4	_	Net OPEB
June 30,		Required ontribution		Fotal Tibutions	Contr	ntage	(	Obligation (Asset)
		onaroanon	Com	anounons_	Conu	<u>ioucu</u>		(Asset)
2009	\$	1,265,851	\$	568,679	45	<b>5%</b>	\$	697,172
2010		1,253,420	11	,379,957	908	8%		(9,429,365)
2011		1,092,586		811,947	74	%		(9,148,726)

SUPPLEMENTARY INFORMATION

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL DETAIL - GENERAL FUND For the Year Ended June 30, 2011

				Variance with	
		l Amounts	Actual	Final Budget -	
	Original	<u>Final</u>	Amounts	Over (Under)	
REVENUES	A	e 2 200 125	ф <b>деса 000</b>	Φ 4160.055	
Local Property Taxes	\$ 5,841,425	\$ 3,399,125	\$ 7,567,980	\$ 4,168,855	
Other Local and County Revenues	1,881,784	1,921,786	1,916,786	(5,000)	
Revenue from State Sources	42,348,334	44,668,688	40,626,197	(4,042,491)	
Revenue from Federal Sources	2,232,884	2,447,064	2,177,310	(269,754)	
Sales and Other Conversion of Assets	40,800	40,800	44,830	4,030	
Total Revenues	52,345,227	52,477,463	52,333,103	(144,360)	
EXPENDITURES					
Administration					
Salaries	1,042,650	1,043,930	1,037,997	(5,933)	
Employee Benefits	456,600	410,510	436,057	25,547	
Purchased Services	18,465	33,465	16,371	(17,094)	
Supplies and Materials	16,929	16,929	11,090	(5,839)	
Capital Expenditures	9,000	9,000	8,366	(634)	
Other Expenditures	35,960	35,960	50,059	14,099	
Total Administration	1,579,604	1,549,794	1,559,940	10,146	
District Support Services					
Salaries	641,850	643,603	644,648	1,045	
Employee Benefits	218,900	254,700	255,797	1,097	
Purchased Services	306,633	306,633	454,543	147,910	
Supplies and Materials	12,800	12,800	11,344	(1,456)	
Capital Expenditures	9,650	9,650	6,934	(2,716)	
Other Expenditures	19,000	19,000	22,090	3,090	
Total District Support Services	1,208,833	1,246,386	1,395,356	148,970	
Elementary and Secondary					
Regular Instruction					
Salaries	16,475,036	16,516,738	16,459,905	(56,833)	
Employee Benefits	6,277,946	6,075,474	5,867,544	(207,930)	
Purchased Services	1,032,827	1,060,820	1,188,799	127,979	
Supplies and Materials	1,050,997	1,050,032	978,060	(71,972)	
Capital Expenditures	188,580	188,580	279,212	90,632	
Other Expenditures	90,925	91,425	92,575	1,150	
Total Elementary and Secondary	w				
Regular Instruction	25,116,311	24,983,069	24,866,095	(116,974)	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL DETAIL - GENERAL FUND For the Year Ended June 30, 2011

	Budgeted Amounts			Actual		Variance with Final Budget -		
	Or	iginal		Final		Amounts		er (Under)
EXPENDITURES								· · · · · · · · · · · · · · · · · · ·
Vocational Education Instruction								
Salaries	\$	708,800	\$	706,070	\$	706,154	\$	84
Employee Benefits		241,300		217,910		213,718		(4,192)
Purchased Services		574,915		574,915		493,077		(81,838)
Supplies and Materials		30,580		30,580		23,557		(7,023)
Capital Expenditures		7,180		7,180		13,525		6,345
Other Expenditures		500		500		788		288
Total Vocational Education Instruction	1,	563,275		1,537,155		1,450,819		(86,336)
Special Education Instruction								
Salaries	6,	254,100		6,455,997		6,376,812		(79,185)
Employee Benefits	2,	114,140		2,081,378		2,014,871		(66,507)
Purchased Services		555,347		510,669		383,091		(127,578)
Supplies and Materials		93,594		109,952		92,375		(17,577)
Capital Expenditures		329,493		340,010		341,892		1,882
Other Expenditures		12		-		1,725		1,725
Total Special Education Instruction	9,	346,674		9,498,006		9,210,766		(287,240)
Instructional Support Services								
Salaries	1,	455,400		1,482,737		1,481,025		(1,712)
Employee Benefits		424,430		409,280		394,787		(14,493)
Purchased Services		145,755		145,755		123,528		(22,227)
Supplies and Materials		332,751		332,751		334,611		1,860
Capital Expenditures		287,557		322,557		352,243		29,686
Other Expenditures	:	302,440		197,440		109,750		(87,690)
Total Instructional Support Services	2,	948,333		2,890,520		2,795,944		(94,576)
Pupil Support Services								
Salaries	;	832,650		841,550		840,190		(1,360)
Employee Benefits		277,200		276,000		266,343		(9,657)
Purchased Services	3,	520,775		3,515,650		3,349,243		(166,407)
Supplies and Materials		195,569		195,569		194,392		(1,177)
Capital Expenditures		1,400		1,400		539		(861)
Other Expenditures		1,000		1,000		831		(169)
Total Pupil Support Services	4,	828,594		4,831,169		4,651,538		(179,631)

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL DETAIL - GENERAL FUND For the Year Ended June 30, 2011

	Budgeted	Amounts	Actual	Variance with Final Budget -
	Original	Final	Amounts	Over (Under)
EXPENDITURES				
Sites and Buildings				
Salaries	\$ 1,810,350	\$ 1,764,530	\$ 1,809,141	\$ 44,611
Employee Benefits	616,200	543,200	543,584	384
Purchased Services	1,646,041	1,606,001	1,473,746	(132,255)
Supplies and Materials	797,400	<i>7</i> 97,400	532,233	(265,167)
Capital Expenditures	917,915	1,167,915	1,406,914	238,999
Other Expenditures	59,150	59,150	57,690	(1,460)
Total Sites and Buildings	5,847,056	5,938,196	5,823,308	(114,888)
Fiscal and Other Fixed Cost Programs				
Purchased Services	140,130	140,130	133,443	(6,687)
Other Expenditures	130,000	130,000	34	(130,000)
Total Fiscal and Other Fixed				
Cost Programs	270,130	270,130	133,443	(136,687)
Total Expenditures	52,708,810	52,744,425	51,887,209	(857,216)
Excess of Revenues Over				
(Under) Expenditures	(363,583)	(266,962)	445,894	712,856
OTHER FINANCING SOURCES				
Proceeds from Sale of Capital Assets	1,500	1,500	5,867	4,367
Proceeds from Capital Leases	-,	250,000	391,043	141,043
Total Other Financing Sources	1,500	251,500	396,910	145,410
Net Change in Fund Balances	\$ (362,083)	\$ (15,462)	842,804	\$ 858,266
FUND BALANCES				
Beginning of Year			11,216,560	
End of Year			\$ 12,059,364	

#### COMBINING BALANCE SHEET -NONMAJOR GOVERNMENTAL FUNDS June 30, 2011

(With Comparative Totals as of June 30, 2010)

	Special Revenue			Debt Service		
				Post		
				Employment		
		Community		Benefits Debt		major Funds
	Food Service	Service	Total	Service Fund	2011	2010
ASSETS				21		
Cash and Investments	\$ 112,623	\$ 138,066	\$ 250,689	\$ 233,709	\$ 484,398	\$ 805,556
Current Property Taxes Receivable	-	329,892	329,892	298,400	628,292	797,168
Delinquent Property Taxes Receivable		16,521	16,521	13,316	29,837	13,344
Due from Department of Education	3	139,042	139,042	13,545	152,587	128,899
Due from Other Minnesota School Districts	-	44,342	44,342	20	44,342	57,793
Due from Federal Government						
through Department of Education	- 3	17	-	-	-	36,455
Due from Other Governmental Units	-	39,850	39,850	27	39,850	485
Inventory	83,094	- <del> </del>	83,094		83,094	69,317
Prepaid Items	€	10	-	-	-	46,934
Advance of Unearned General Education Aid	-	27,674	27,674	==	27,674	
Total Assets	\$ 195,717	\$ 735,387	\$ 931,104	\$ 558,970	\$ 1,490,074	\$ 1,955,951
LIABILITIES AND FUND BALANCES	1					
Liabilities						
Accounts Payable	\$ 14,287	\$ 50,814	\$ 65,101	\$	\$ 65,101	\$ 28,964
Salaries and Benefits Payable	(26,835)	24,931	(1,904)	-	(1,904)	67,938
Due to Other Minnesota Districts		2,280	2,280	-	2,280	•
Due to Other Governmental Units	-	4,094	4,094	-	4,094	
Deferred Revenue	72,118	16,521	88,639	13,316	101,955	74,671
Property Taxes Levied for Subsequent				•		·
Year's Expenditures	-	331,148	331,148	518,688	849,836	1,402,981
Severance Payable	82	17,199	17,199	-	17,199	878
Total Liabilities	59,570	446,987	506,557	532,004	1,038,561	1,575,432
Fund Balances						
Nonspendable	83,094	170	83,094	-	83,094	116,251
Restricted	53,053	288,400	341,453	26,966	368,419	277,841
Unassigned	•	-	· •	-	-	(13,573)
Total Fund Balances	136,147	288,400	424,547	26,966	451,513	380,519
Total Liabilities and						
Fund Balances	\$ 195,717	\$ 735,387	\$ 931,104	\$ 558,970	\$ 1,490,074	\$ 1,955,951

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended June 30, 2011

(With Comparative Totals for the Year Ended June 30, 2010)

	Special Revenue			Debt Service			
	Community			Post	Total Non	Total Nonmajor Funds	
	Food Service	Service	Total	Employment	2011	2010	
REVENUES							
Local Property Taxes	\$ -	\$ 789,459	\$ 789,459	\$ 780,415	\$ 1,569,874	\$ 537,712	
Other Local and County Revenues	2,383	2,006,803	2,009,186	177	2,009,363	1,800,819	
Revenue from State Sources	122,706	202,325	325,031	45,148	370,179	575,033	
Revenue from Federal Sources	1,023,676	9	1,023,676	<del>\$</del> 3	1,023,676	936,855	
Sales and Other Conversion of Assets	1,710,573		1,710,573	20	1,710,573	1,702,659	
Total Revenues	2,859,338	2,998,587	5,857,925	825,740	6,683,665	5,553,078	
EXPENDITURES							
Current							
Sites and Buildings		-	Let		*:	34,066	
Food Service	2,825,861	-	2,825,861	20	2,825,861	3,032,051	
Community Education and Services	29	2,959,658	2,959,658	£1	2,959,658	3,379,867	
Capital Outlay					, ,		
Sites and Buildings	7.5		0.70	-	_	1,065,037	
Food Service	1	8	1/25	-		14,135	
Community Education and Services	19	28,378	28,378	-	28,378	7,085	
Debt Service		•	.,		,	,,005	
Principal	_	_	29	115,000	115,000	_	
Interest and Fiscal Charges	_			683,774	683,774	_	
Total Expenditures	2,825,861	2,988,036	5,813,897	798,774	6,612,671	7,532,241	
Excess of Revenues Over							
(Under) Expenditures	33,477	10,551	44,028	26,966	70,994	(1,979,163)	
(Onder) Exponentiales	33,417	10,551	44,026	20,900	70,994	(1,979,103)	
OTHER FINANCING SOURCES							
Proceeds from Sale of Capital Assets	9	*0	500	£₹3;	_	400	
Bond Issuance	-	7.0	2.50			978,163	
Total Other Financing Sources		-		(/a )		978,563	
Net Change in Fund Balances	33,477	10,551	44,028	26,966	70,994	(1,000,600)	
FUND BALANCES	0						
Beginning of Year	102,670	277,849	380,519	5,47	380,519	1,381,119	
End of Year	\$ 136,147	\$ 288,400	\$ 424,547	\$ 26,966	\$ 451,513	\$ 380,519	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - FOOD SERVICE FUND For the Year Ended June 30, 2011

	Budgeted	d Amounts	Actual	Variance with Final Budget -	
	Original	Final	Amounts	Over (Under)	
REVENUES					
Other Local and County Revenues	\$ 3,000	\$ 3,000	\$ 2,383	\$ (617)	
Revenue from State Sources	120,450	120,450	122,706	2,256	
Revenue from Federal Sources	949,300	949,300	1,023,676	74,376	
Sales and Other Conversion of Assets	1,932,132	_ 1,932,132	1,710,573	(221,559)	
Total Revenues	3,004,882	3,004,882	2,859,338	(145,544)	
EXPENDITURES					
Food Service					
Salaries	1,026,500	1,069,500	1,051,957	(17,543)	
Employee Benefits	335,930	340,630	412,874	72,244	
Purchased Services	148,630	153,630	156,517	2,887	
Supplies and Materials	1,308,550	1,318,550	1,197,106	(121,444)	
Capital Expenditures	52,000	57,000	-	(57,000)	
Other Expenditures	12,400	12,400	7,407	(4,993)	
Total Expenditures	2,884,010	2,951,710	2,825,861	(125,849)	
Net Change in Fund Balances	\$ 120,872	\$ 53,172	33,477	\$ (19,695)	
FUND BALANCES					
Beginning of Year			102,670		
End of Year			\$ 136,147		

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL - COMMUNITY SERVICE FUND For the Year Ended June 30, 2011

	Budgete	d Amounts	Actual	Variance with Final Budget -			
	Original	Final	Amounts	Over (Under)			
REVENUES				<u> </u>			
Local Property Taxes	\$ 538,019	\$ 538,019	\$ 789,459	\$ 251,440			
Other Local and County Revenues	1,768,910	1,780,910	2,006,803	225,893			
Revenue from State Sources	438,830	438,830	202,325	(236,505)			
Total Revenues	2,745,759	2,757,759	2,998,587	240,828			
EXPENDITURES							
<b>Community Education and Services</b>							
Salaries	1,837,194	1,846,194	1,916,357	70,163			
Employee Benefits	436,100	436,100	488,128	52,028			
Purchased Services	265,700	276,650	299,249	22,599			
Supplies and Materials	176,250	178,300	241,441	63,141			
Capital Expenditures	23,000	23,000	28,378	5,378			
Other Expenditures	8,250	8,500	14,483	5,983			
Total Expenditures	2,746,494	2,768,744	2,988,036	219,292			
Net Change in Fund Balances	\$ (735)	\$ (10,985)	10,551	\$ 21,536			
FUND BALANCES							
Beginning of Year			277,849				
End of Year			\$ 288,400				

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2011

Federal Agency/Pass Through Agency/Program Title	CFDA Number	Expenditures		
U.S. Department of Agriculture				
Through Minnesota Department of Education:				
Child Nutrition Cluster:				
Commodities Programs	10.555	\$ 135,245		
Commodities Program - Cash	10.555	37,265		
School Breakfast	10.553	133,802		
Type A Lunch	10.555	714,716		
Special Milk	10.556	2,648		
Total Child Nutrition Cluster and				
U.S. Department of Agriculture		1,023,676		
U.S. Department of Education				
Through Minnesota Department of Education:				
Title I, Part A Cluster:				
Title I, Part A	84.010	421,659		
ARRA Title I, Part A	84.389	102,243		
Total Title I, Part A Cluster		523,902		
Title II, Part A - Improving Teacher Quality	84.367	136,136		
Title III, Part A - Language Enhancement	84.365	22,516		
Special Education Cluster:				
Special Education	84.027	889,259		
Special Education Discretionary	84.027	67,973		
ARRA Special Education	84.391	471,474		
Handicapped Early Education	84.173	14,837		
Through Wright County Interagency Early Intervention Committee:				
Handicapped Early Education	84.173	4,343		
ARRA Handicapped Early Education	84.392	2,194		
Total Special Education Cluster		1,450,080		
Special Education - Infants and Toddlers Cluster:				
ARRA Special Education - Infants and Toddlers	84.393	4,538		
Special Education - Infants and Toddlers	84.181	40,136		
Total Special Education - Infants and Toddlers Cluster		44,674		
Total Department of Education		2,177,308		
Total Federal Expenditures		\$ 3,200,984		

#### NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS June 30, 2011

#### **NOTE 1 – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

#### **NOTE 2 – INVENTORY**

Inventories of commodities donated by the U.S. Department of Agriculture are recorded at market value in the Food Service Fund as inventory. Revenue and expenditures are recorded when commodities are used.

OTHER DISTRICT INFORMATION

### DEFERRED TAX LEVIES (UNAUDITED)

Calendar Year	Callegard	School Building Refunding	School Building	Alternative Facilities	Taxable OPEB			
Levied	Collected	Bonds of 1999	Bonds of 2003	Bonds of 2005	Bonds of 2009	Total		
2011 2012	2012 2013	\$ 2,526,300 2,522,940	\$ 3,591,900 3,577,300	\$ 898,249 902,777	\$ 518,687 518,687	\$ 7,535,136 7,521,704		
2013	2014	2,123,100	3,963,400	900,874	518,687	7,506,061		
2014	2015	2,135,280	3,928,800	903,236	518,687	7,486,003		
2015	2016	2,134,020	3,016,800	904,418	1,290,437	7,345,675		
2016	2017	2,135,490	3,024,200	899,168	1,290,681	7,349,539		
2017	2018	2,125,541	3,018,400		2,207,194	7,351,135		
2018	2019	2,108,741	3,024,100	-	2,224,541	7,357,382		
2019	2020	2,112,167	3,014,400	¥3	2,240,206	7,366,773		
2020	2021	645,731	4,475,400		2,258,912	7,380,043		
2021	2022	_	5,199,500	-	2,186,378	7,385,878		
2022	2023	<u></u>	5,206,000		<del></del>	5,206,000		
		\$ 20,569,310	\$ 45,040,200	\$ 5,408,722	\$ 15,773,097	\$ 86,791,329		

## PROPERTY TAX LEVIES, RATES AND VALUATIONS LAST 10 FISCAL YEARS (Unaudited)

Year Collectible	 Net Tax Capacity Valuations	Tax Capacity General Rates Fund		Community Service Fund		Debt Service Fund	OPEB Debt Service Fund		Total All Funds	
2002	\$ 14,452,216	0.32049	\$ 2,368,295	\$	322,050	\$ 3,412,290	\$	_	\$ 6,102,635	
2003	16,598,813	0.36712	4,463,834		355,316	3,124,260		5	7,943,410	
2004	19,241,942	0.40045	3,999,310		433,864	5,133,398		-	9,566,572	
2005	21,885,088	0.33232	4,786,185		394,396	4,189,234		-	9,369,815	
2006	27,038,385	0.27768	2,908,810		446,569	6,847,702			10,203,081	
2007	31,211,062	0.31663	5,024,291		469,777	7,578,738		:=	13,072,806	
2008	33,777,333	0.28308	5,548,494		468,565	7,072,607		-	13,089,666	
2009	34,865,502	0.26180	5,680,660		565,908	6,650,262		_	12,896,830	
2010	32,763,398	0.28085	5,673,327		564,269	6,035,737		838,712	13,112,045	
2011	30,210,896	0.31952	5,580,632		590,417	6,664,340		518,688	13,354,077	

Source: School Tax Report



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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the School Board Independent School District No. 877 Buffalo-Hanover-Montrose, Minnesota

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Independent School District No. 877, Buffalo-Hanover-Montrose, Minnesota, as of and for the year ending June 30, 2011, which collectively comprise the District's basic financial statements and have issued our report thereon dated September 30, 2011. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### INTERNAL CONTROL OVER FINANCIAL REPORTING

The management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



#### **COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the District in a separate letter dated September 30, 2011.

This report is intended solely for the information and use of the Board of Education, administration, and state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

KERN, DEWENTER, VIERE, LTD.

Kem De Wenter Vire Ltd.

St. Cloud, Minnesota September 30, 2011



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# REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the School Board Independent School District No. 877 Buffalo-Hanover-Montrose, Minnesota

#### **COMPLIANCE**

We have audited the compliance of Independent School District No. 877, Buffalo-Hanover-Montrose, Minnesota, with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs in Accordance with OMB Circular A-133. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations. Those Standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In our opinion, Independent School District No. 877, Buffalo-Hanover-Montrose, Minnesota, complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.



#### INTERNAL CONTROL OVER COMPLIANCE

The management of the District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Education, administration, and state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

KERN, DEWENTER, VIERE, LTD.

Kenn Dollenter View Fed

St. Cloud, Minnesota September 30, 2011

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS IN ACCORDANCE WITH OMB CIRCULAR A-133 June 30, 2011

No

\$300,000

#### SECTION I – SUMMARY OF AUDITOR'S RESULTS

Rinan	lein	<b>Statements</b>
1 шап	VI al	Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weakness(es) identified? No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?

Noncompliance material to financial statements noted? No

Federal Awards

Type of auditor's report issued on compliance for major programs: Unqualified

Internal control over major programs:

Material weakness(es) identified? No

Significant deficiency(ies) identified that are not considered to be material weakness(es)? No

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133?

No

**Identification of Major Programs** 

A and type B programs:

CFDA No.: 84.010, 84.389 Name of Federal Program or Cluster: Title I Cluster

CFDA No.: 84.027, 84,173,

84.391, 84.392 Name of Federal Program or Cluster: Special Education Cluster

Dollar threshold used to distinguish between type

Auditee qualified as low risk auditee? No

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS IN ACCORDANCE WITH OMB CIRCULAR A-133 June 30, 2011

#### **SECTION II - FINANCIAL STATEMENT FINDINGS**

None

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

#### SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

#### **Audit Finding 10-02**

A material audit adjustment was required relating to the issuance of a capital lease.

No material audit adjustments were required for fiscal year 2011.

#### **Audit Finding 10-01**

Time card documentation was not used to monitor time spent on Title I or Special Education services by all employees being paid with those respective federal monies.

This issue was materially corrected during fiscal year 2011.

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#### REPORT ON LEGAL COMPLIANCE

To the School Board Independent School District No. 877 Buffalo-Hanover-Montrose, Minnesota

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Independent School District No. 877, Buffalo-Hanover-Montrose, Minnesota, as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements and have issued our report thereon dated September 30, 2011.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions* promulgated by the State Auditor pursuant to *Minnesota Statutes* Sec. 6.65. Accordingly, the audit included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Minnesota Legal Compliance Audit Guide for Political Subdivisions covers seven main categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, uniform financial accounting and reporting standards for school districts and miscellaneous provisions. Our study included all of the listed categories.

The results of our tests indicate that for the items tested, the District complied with the material terms and conditions of applicable legal provisions.

This report is intended solely for the information and use of the Board of Education, administration and the Office of the State Auditor, and is not intended to be and should not be used by anyone other than these specified parties.

KERN, DEWENTER, VIERE, LTD.

Kem De Wenter, View. Ad.

St. Cloud, Minnesota September 30, 2011

### UNIFORM FINANCIAL ACCOUNTING AND REPORTING STANDARDS COMPLIANCE TABLE For the Year Ended June 30, 2011

		Audit	UFARS	Andit	t-UFARS		Audit	<u>t</u>	UF	ARS	Auc	lit-UFARS
01 GENERAL FUND		# 50 BOG 100	# 50.000 105		(0)	06 BUILDING CONSTRUCTION FUND			2			
Total Revenue Total Expenditures		\$ 52,333,103 51,887,209	\$ 52,333,106 51,887,211	\$	(3) (2)	Total Revenue Total Expenditures	\$	$\langle \hat{a} \rangle$	3	245	\$	**
Nonspendable:		000 000	900 404			Nonspendable:						
460 Nonspendabl Restricted/Reserved:	le Fund Balance	398,695	398,695		~	460 Nonspendable Fund Balance Restricted/Reserved:		4				**
403 Staff Develo	oment	74,801	74,801			407 Capital Projects Levy						-
405 Deferred Ma		11,890	11,890		- 3	409 Alternative Facility Program						26
406 Health and S	afety	(77,456)	(77,456)			413 Building Projects Funded by COP				7.		20
407 Capital Proje		•	-		-	Restricted:						
408 Cooperative		35	- 3		8	464 Restricted Fund Balance				(4)		*
414 Operating Do		~	12		2	Unassigned:						
416 Levy Reduct 417 Taconite Bui	ion Iding Maintenance□	-	- 1		-	463 Unassigned Fund Balance						
423 Certain Teac			- 6		- 0	07 DEBT SERVICE FUND						
424 Operating Ca		61,415	61,415		- 2	Total Revenue	\$ 6,012,	452	\$ 6.0	12,452	S	\$3
426 \$ 25 Taconito					-	Total Expenditures	6,540,	116		40,115	-	- Î
427 Disabled Acc			67		53	Nonspendable:						
	Development	8			- 8	460 Nonspendable Fund Balance		•				100
434 Area Learnin		-	-			Restricted Reserved:						
	Iternative Programs		(2		- 3	425 Bond Refunding 451 QZAB Payments				-		00
438 Gifted and To	ed Alternative Program	9	- 4			Restricted:		•				7.3
441 Basic Skills I		_			-	464 Restricted Fund Balance	1,405,	394	1.4	05,395		(1)
	iical Programs	-	9		20	Unassigned:	•, ·,		*11*			(-)
446 First Grade P			92		23	463 Unassigned Fund Balance		-				- 5
449 Safe School C		-	-		-							
450 Prekindergan		3				08 TRUST FUND	_		_		55	
451 QZAB Paym 452 OPEB Liabili	ents ities not Held in Trust					Total Revenue	\$	-	\$	-	5	8.
453 Unfunded Se			- 22		50	Total Expenditures Unassigned:						7.0
Retirement			- 3		W)	422 Unassigned Fund Balance						***
Restricted:	7.5											
464 Restricted Fu	nd Balance	-			*	20 INTERNAL SERVICE FUND						
Committed:						Total Revenue	\$	2	\$	27.0	\$	50
418 Committed for	or Separation	3,965,750	3,965,750		=	Total Expenditures				-		*)
461 Committed Assigned:		•	-		-	Unassigned: 422 Unassigned Fund Balance						
462 Assigned Fur	nd Balance	1,347,227	1,347,227		200	422 Chassigned Fund Danance				9		•
Unassigned:		1,017,521	Agaz'i I garar ?			25 OPEB REVOCABLE TRUST						
422 Unassigned F	und Balance	6,277,042	6,277,042		_	Total Revenue	\$	-	\$	-	\$	±3
						Total Expenditures		- 0		39		20
02 FOOD SERVICES	FUND			_	_	Unassigned:						
Total Revenue		\$ 2,859,338	\$ 2,859,337	\$	1	422 Unassigned Fund Balance		-				
Total Expenditures Nonspendable:		2,825,861	2,825,861		4.7	45 OPEB IRREVOCABLE TRUST						
	e Fund Balance	83,094	83,094		67	Total Revenue	\$ 1,665,6	626	\$ 16	65,626	\$	- 20
Restricted/Reserved:	0 1 414 244100	42,051	40,051			Total Expenditures	4 1,005,	-	Ψ 1,0		•	
452 OPEB Liabili	ities not Held in Trust	- 5	17		51	Unassigned:						
Restricted:					-	422 Unassigned Fund Balance	12,258,	829	12,2	58,829		100
464 Restricted Fu	nd Balance	53,053	53,052		10	45 OPER DANK SERVICE						
Unassigned:	Sand Balance		100			47 OPEB DEBT SERVICE	£ 025	740		25 240	•	
463 Unassigned F	una Dalance				•	Total Revenue Total Expenditures	\$ 825," 798,"			25,740 98,774	\$	
04 COMMUNITY SEI	RVICE FUND					Nonspendable:	,,,,,	,,,	•	20,774		_
Total Revenue	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ 2,998,587	\$ 2,998,587	\$	-	460 Nonspendable Fund Balance		94		-		100
Total Expenditures		2,988,036	2,988,032		4	Restricted:						
Nonspendable:						464 Restricted Fund Balance	26,9	<i>)</i> 66		26,966		-
	e Fund Balance	*	100			Unassigned:						
Restricted/Reserved: 426 \$ 25 Taconite		_				463 Unassigned Fund Balance				150		- 53
431 Community E		129,672	129,672		- 8							
432 ECFE		99,645	99,645									
444 School Readi	ness	40,554	40,554		100							
447 Adult Basic E		10,669	10,669		100							
	ties not Held in Trust	-	-									
Restricted: 464 Restricted Fu	nd Balanca	7 940	7 964		(4)							
464 Restricted Fu Unassigned:	NO DEIMNOC	7,860	7,864		(4)							
463 Unassigned F	und Balance	¥3			0.63							
<b>0</b>												