



**TO:** School Board Members

**FROM:** Superintendent Peter Olson-Skog

**DATE:** February 9, 2026

**SUBJECT:** Administrative Review of Policy 801.1, Naming or Renaming of District Facilities

### **BACKGROUND**

An administrative review of Policy 801.1, Naming or Renaming of District Facilities, has been performed and the current policy adheres to the district's processes and procedures currently in place. This is a School District 197-specific policy. Based on the review, no changes are recommended at this time. It was last reviewed in February of 2023. When this policy was created in 2019, staff reviewed multiple facility naming policies from neighboring school districts to inform the development of the proposed School District 197 policy and took feedback from members of the Board to revise the policy. It was created so that the administration would have clear responsibilities and roles for the naming or renaming of school district facilities.

School District 197 reviews its policies on a 3-year cycle unless otherwise required by law. Typically, recommended policy changes are brought to the school board for three readings, with approval at the third reading. However, when the administration is recommending minor or no changes to the policy, it is labeled as an "administrative review." Consistent changes the board has asked to be applied to policies are considered minor. One example is using more inclusive language such as using "parent/guardian" instead of just "parent."

When labeled an "administrative review" the policy is placed on the consent agenda for a single reading with a recommendation to approve the policy as presented. As a reminder, board members always have the opportunity to remove a policy from the consent agenda to discuss it as part of the main agenda.

This policy was reviewed using the district's Four-Way Equity Test. Item IV, Guiding Principles, requires any planning committee to use the district's Four-Way Equity Test to guide discussions and recommendations.

### **RECOMMENDED RESOLUTION**

***BE IT RESOLVED*** by the School Board of School District 197 to approve Policy 801.1, Naming or Renaming of District Facilities, as presented.