

Document Status: Draft Update

General Personnel

5:80 Court Duty

The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.

The District will deduct any fees that an employee receives for such duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least five days' prior notice of pending court duty to the District.

Jury Duty

~~Please refer to the applicable collective bargaining agreement(s).~~

Subpoena for Court (non-school-related matter)

~~Please refer to the applicable collective bargaining agreement(s).~~

LEGAL REF.:

[105 ILCS 5/10-20.7.](#)

~~ADOPTED: January 28, 2019~~
