



BOARD OF SCHOOL TRUSTEES
KELLER INDEPENDENT SCHOOL DISTRICT

3B. Action

Date: October 11, 2004

SUBJECT: APPROVAL OF BIDS

BOARD GOAL: Budget and Finance

FISCAL NOTE: Budgeted in General Fund

Background Information:

The Purchasing Department, with the assistance of the District's Insurance Consultant, Smith and Associates Consulting, prepared and received proposals for Section 125 Claims Administration and Cancer Protection Plans.

- Five proposals were received for the Section 125 Claims Administration.
 - Eight proposals were received for Cancer Protection Plans.
- Bid tabulations for each proposal are attached for your review.

Administrative Considerations:

After a complete in-depth review and analysis of all the proposals, it is the recommendation of Eric Smith with the support of the Purchasing Department to:

- Award National Plan Administrators as the Administrator for the Section 125 even though they are not the low respondent. When the administration services are compared, there is no justification in making a change within the District.
- Award Charles Brooks for EMC for the Cancer Protection Plans. EMC is the low respondent, and this proposal will give better employee benefits.

+++++

The administration recommends that the Board of School Trustees approve the proposals as presented.

Respectfully submitted,

Denise Kern
Director of Purchasing