

Pana Community School District #8

Pana Educational Foundation Committee Minutes
Annual Meeting

Date: September 19, 2018

Time: 7:00 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson

Roll Call: Members present were Mark Beyers, Sarah Burris, Rebecca Carter-Beeson, Mike Cothorn, Josh Ishmael, Tom Morrell and Al Stupek. (Mark Beyers is now the Pana School Board's representative on the PEF Board replacing Anne Dorn.)

Members Absent: None

Superintendent Present: Jason Bauer was present

Visitors:

None

Approval of Minutes: Morrell made a motion to approve the minutes from the PEF August 15, 2018 meeting seconded by Cothorn. All Yes.

Treasurer's Report by Tom Morrell:

1. Regular checking account balance as of August 31, 2018 was \$84,609.95.
Total fund balance for PEF as of August 31, 2018 was \$218,975.67.
2. Checks to be written.
 - a. \$52.80 to TAP for fall fundraiser dinner tickets.
 - b. \$14,698.81 to PCUSD#8 for new high school sign.
 - i. \$18,000 collected in public donations to purchase using PEF as a conduit for possible tax deduction use by donors.
 - ii. Remaining \$3,301.19 to be set aside for future expenses of the sign.
3. Stupek to complete survey from Peoples Bank regarding recent renewal of \$16,711.72 certificate of deposit with Peoples Bank.
4. Waiting on bill for T-shirts purchased for Labor Day Parade.
5. Motion was made by Ishmael to approve the Treasurer's Report and was seconded by Burris. All yes.

Old Business

Committee Reports:

1. Scholarship –
 - a. Nothing new to report
2. Courtyard –
 - a. Nothing new to report.
3. Mini-Grant –
 - a. Becky reports we have received 6 requests to date.
 - b. Deadline to submit mini-grants requests is October 2, 2018.
4. Publicity –
 - a. Becky reported that we were short of student walkers in the Pana Labor Day Parade but Bobby Jo Jostes and Dawn Vanus came to the rescue and rounded up some walkers. We need to prepare sooner for this next year.

New Business

1. Fall fundraiser drive up dinner is set for October 17, 2018 from 4:00PM to 6:00PM with dinner pickup in front of the high school.
 - a. Dinner will consist of pork chop, green beans, twice baked potato and rolls.
 - b. Cost is \$10.00 per dinner
 - c. Each PEF Board member was given 15 tickets to sell.
2. It is time to start gathering content for the PEF annual newsletter that typically goes out in January each year.
3. Fall donor letter to go out around Thanksgiving time.

Next PEF meeting is set for Wednesday, October 17, 2018 at 7:00 AM at the Pana CUSD #8 Office.

Motion to adjourn was made by Ishmael and seconded by Morrell. All Yes.

Meeting adjourned at 7:20 AM.