KISD COVID-19 EMPLOYEE FLOWCHART

UPDATED AUGUST 27, 2021

LAB-CONFIRMED COVID-19 POSITIVE

1 EMPLOYEE REPORTS TEST RESULTS TO SUPERVISOR, COVID POC and/or CAMPUS NURSE

2 EMPLOYEE MUST INPUT ABSENCE IN FERP/TEAMS (REQUEST SUB, IF NEEDED)

Employee can contact HR to explore Leave Options.
(COVID Leave expired 6/30/21)

3 RETURN-TO-WORK CRITERIA

SYMPTOMATIC CASES

- ☑ 10 days since 1st symptom;
- ☑ 24 hours with no fever; AND
- ☑ Symptoms improved

ASYMPTOMATIC CASES

- ☑ 10 calendar days have passed since your COVID test date

POSSIBLE CLOSE CONTACT

WAS EMPLOYEE WEARING A FACE COVERING?

- YES → NO ISOLATION IS REQUIRED
- NO → VACCINATED → NO ISOLATION IS REQUIRED
- NO → UNVACCINATED

CDC RECOMMENDS A 10 DAY ISOLATION PERIOD FOR NON-VACCINATED, UNMASKED PEOPLE.

IF THE CLOSE CONTACT EMPLOYEE CONTINUES TO WORK ON CAMPUS, RAPID TESTING MUST BE PERFORMED AT THE START OF THE DAY AT LEAST ONCE EVERY OTHER DAY UNTIL THE END OF DAY 10.

EMPLOYEES CAN COME BACK AS EARLY AS DAY 7 OF ISOLATION, WITH A NEGATIVE *PCR LAB-CONFIRMED* TEST RESULT TAKEN ON OR AFTER THEIR 5TH DAY OF ISOLATION.

EMPLOYEE MUST INPUT ABSENCE IN FERP/TEAMS.

Employee can contact HR to explore Leave Options.
(COVID Leave expired 6/30/21)

KISD COVID-19 STUDENT FLOWCHART

UPDATED AUGUST 6, 2021

LAB-CONFIRMED COVID-19 POSITIVE

1 PARENT REPORTS TEST RESULTS TO CAMPUS NURSE

2 RETURN-TO-SCHOOL CRITERIA

SYMPTOMATIC CASES

- ☑ 10 days since 1st symptom;
- ☑ 24 hours with no fever; AND
- ☑ Symptoms resolved

ASYMPTOMATIC CASES

- ☑ 10 calendar days have passed since your COVID test date

3 STUDENTS ARE EXPECTED TO COMPLETE MAKE-UP WORK WITHIN THE TIME SPECIFIED BY THE TEACHER

POSSIBLE CLOSE CONTACT

WAS STUDENT WEARING A FACE COVERING?

- YES → NO ISOLATION IS REQUIRED
- NO → VACCINATED → NO ISOLATION IS REQUIRED
- NO → UNVACCINATED

KISD RECOMMENDS FOLLOWING CDC GUIDANCE WHICH RECOMMENDS A 10 DAY ISOLATION PERIOD FOR NON-VACCINATED, UNMASKED PEOPLE.

OR STUDENTS CAN COME BACK AS EARLY AS DAY 7 OF ISOLATION, WITH A NEGATIVE *PCR LAB-CONFIRMED* TEST RESULT TAKEN ON OR AFTER THEIR 5TH DAY OF ISOLATION.

TEST RESULTS MUST BE SUBMITTED TO CAMPUS NURSE.

Students are expected to complete make-up work within the time specified by the teacher.

RAPID SCREENING FLOWCHART

UPDATED AUGUST 27, 2021

PROBABLE POSITIVE

The individual may choose to get a lab-confirmed PCR COVID-19 test.

The CDC recommends isolating until all of the following are met:

1. **10 days since symptoms first appeared and**
2. **24 hours with no fever without the use of fever-reducing medications and**
3. **Other symptoms of COVID-19 are improving**

If the individual gets a PCR lab-confirmed test, they must report it to the campus or department.

If lab-confirmed positive, the individual must meet the return to work/school criteria to be allowed back onto KISD property.

Each rapid screener is automatically reported to the Department of State Health Services (DSHS), through the QR Code.
DSHS tracks probable cases on their public dashboard.

This case will not be reflected on the KISD COVID-19 Dashboard.

NEGATIVE RESULT

The individual may return to work or school.

If symptoms not improving or are worsening, get a PCR COVID test or call your doctor.

If the person loses their sense of taste or smell, they should get a PCR test.

It is strongly recommended for the individual to wear a face covering.

KISD COVID-19 POC/NURSE FLOWCHART

COVID-19 POC/NURSE STEPS

LAB-CONFIRMED COVID-19 POSITIVE

ENTER CVP INFORMATION INTO THE DISTRICT TRACKER

INFORM CVP OF ISOLATION DAYS
EMP: REMIND THEM TO PUT ABSENCE IN FERP/TEAMS (REQUEST SUB, IF NEEDED)

NURSE/POC WILL EMAIL PRINCIPAL/SUPERVISOR WHO WILL INFORM EXECUTIVE LEADER/CAAG

NURSE OR ADMIN POC **WILL ASSIST** TO **IDENTIFY & NOTIFY CLOSE CONTACTS**
SCRIPT IN SCHOOLOGY

IF STUDENT, ADMIN POC WILL NOTIFY **TEACHERS**

AT THE END OF THE DAY **REQUEST CLEANING**
COVIDCLEANING@KILLEENISD.ORG

SEND NOTIFICATION EMAIL TO CAMPUS/DEPT + COVIDHR@KILLEENISD.ORG

RETURN-TO-WORK CRITERIA

SYMPTOMATIC CASES

- ☑ 10 days since 1st symptom;
- ☑ 24 hours with no fever; AND
- ☑ Symptoms resolved

ASYMPTOMATIC CASES

- ☑ 10 calendar days have passed since your COVID test date

Employee can contact HR to explore Leave Options.
(COVID Leave expired 6/30/21)

POSSIBLE CLOSE CONTACT

WAS EMPLOYEE WEARING A FACE COVERING?

- **YES** → NO ISOLATION IS REQUIRED
- **NO** → VACCINATED / UNVACCINATED

CDC RECOMMENDS A 10 DAY ISOLATION PERIOD FOR NON-VACCINATED, UNMASKED PEOPLE.

IF THE CLOSE CONTACT EMPLOYEE CONTINUES TO WORK ON CAMPUS, RAPID TESTING MUST BE PERFORMED AT THE START OF THE DAY AT LEAST ONCE EVERY OTHER DAY UNTIL THE END OF DAY 10.

EMPLOYEES CAN COME BACK AS EARLY AS DAY 7 OF ISOLATION, WITH A NEGATIVE *PCR LAB-CONFIRMED* TEST RESULT TAKEN ON OR AFTER THEIR 5TH DAY OF ISOLATION.

EMPLOYEE MUST INPUT ABSENCE IN FERP/TEAMS.