

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
August 14, 2018**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, August 14, 2018, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Board members present during roll call were: Mr. Joe Babb, Ms. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather, and Mr. Kenneth Wheeler. Mr. Prather announced a quorum, and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

**APPROVAL OF AGENDA**

Mr. Hudson moved to approve the agenda for the regular August 14, 2018, Board meeting subject to the following changes:

- Addendum to Personnel Report (Section VI. Action Items, B. 1.)
- Addendum to Consent Agenda (Add Contract #CO1956 to Contractual Agreements (Section VI. Action Items, D. 1.)

The motion was seconded by Ms. Davis, and the Board voted unanimously to approve the agenda for the regular August 14, 2018, Board meeting with the announced changes. The President of the Board declared the motion passed. A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

**APPROVAL OF THE MINUTES**

July 31, 2018, Noon, Regular Meeting, HLC

Mr. Wheeler made a motion to approve the minutes from the July 31, 2018, noon, regular meeting as presented. The motion was seconded by Ms. Davis and approved unanimously. Mr. Prather declared the motion passed.

July 31, 2018, 5:00pm, FY19 Budget Hearing, HLC

Mr. Wheeler made a motion to approve the minutes from the July 31, 2018, 5:00pm, FY19 Budget Hearing as presented. The motion was seconded by Ms. Davis and approved unanimously. Mr. Prather declared the motion passed.

**PUBLIC COMMENTS**

No requests for public comments were received for this meeting of the Board.

## RECOGNITIONS

### A. Mrs. Kim Hopkins

In an announcement that came in late July, the 2018 TPSD Parent of the Year Kim Hopkins has been chosen as the parent of the year in the First Congressional District.

### B. Mrs. Pamela Traylor

Mrs. Pamela Traylor was recognized to express appreciation for the work that she has done on behalf of students, parents, and staff in her position as Director of Student Services.

## ACTION ITEMS

### A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

#### 1. Docket of Claims and Athletic Activity Ref Pay

Board Member Joe Babb recommended approval of the Docket of Claims for the period July 28 through August 10, 2018, Docket of Claims #54968 through #55135 in the amount of \$1,390,073.98 and the Athletic Activity Ref Pay paid to officials and fees in the amount of \$-0- for the period July 28 through August 10, 2018. The grand total is \$1,390,073.98. The motion was seconded by Ms. Davis and approved unanimously. Mr. Prather declared the motion passed.

This affirms that the claims are legal and proper and they are allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972.

The Docket of Claims Report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

#### 2. Required Monthly Financial Reports – Month Ending June 30, 2018

Following a review of each report and discussion, on a motion by Mr. Babb, seconded by Ms. Davis, the Board voted unanimously to approve the following financial reports:

- Summary Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditures with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement (not required)

Board President Eddie Prather declared the motion passed. The Financial Reports for Month Ending June 30, 2018, are marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

### B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4) Licensed and Classified Personnel Recommendations

Upon a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to approve the licensed and classified personnel recommendations

(includes Addendum and correction on page 31 Mr. David East daily rate should be \$247.96 instead of \$165.87/daily) as presented. Mr. Prather declared the motion passed. The Personnel Report is marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

**C. Office of Director of Operations Mr. Charles Laney (TPSD Goals #2 and #4)**

**1. Construction Change Order No. 001 – Thomas Street Renovations**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to approve Change Order No. 001 for Thomas Street Renovations Project which decreased the contract sum for the project in the amount of \$51.00. The new Contract Sum including this Change Order will be \$581,949.00. Mr. Prather declared the motion passed.

A copy of the Change Order No. 001 for the Thomas Street Renovations Project is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

**2. Change Order No. 001 – Fillmore Center Renovations**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to approve Change Order No. 001 for Fillmore Center Renovations Project which decreased the contract sum for the project in the amount of \$8,265.00. The new Contract Sum including this Change Order will be \$245,035.00. Mr. Prather declared the motion passed.

A copy of the Change Order No. 001 for the Fillmore Center Renovations Project is marked **EXHIBIT 6** and held in the Exhibit Book of this meeting date and incorporated herein.

**3. Change Order No. 001 – Pierce Street Renovations**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to approve Change Order No. 001 for Pierce Street Renovations Project which decreased the contract sum for the project in the amount of \$2,776.00. The new Contract Sum including this Change Order will be \$539,224.00. Mr. Prather declared the motion passed.

A copy of the Change Order No. 001 for the Pierce Street Renovations Project is marked **EXHIBIT 7** and held in the Exhibit Book of this meeting date and incorporated herein.

**D. CONSENT AGENDA**

In accordance with Dr. Picou's recommendations, Ms. Davis moved to acknowledge, approve and ratify the Consent Agenda as listed below:

**1. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)**

- a) Contractual Agreements (TPSD Policy DJAAB Contract Signing Authority)  
Contracts to be Acknowledged and Awarded: #CO1956 and #CO1973 through #CO1977; Contracts for Rental of School Facilities #SFR1902, #SFR1903 and #SFR1904
- b) Donation #2018-2019-002
- c) Permission to Advertise for BD1901 Chromebooks

## **2. Office of Assistant Superintendent Mr. Andy Cantrell**

- a) Readmission of Student #113-2016-2017 (TPSD Policy JDE)
- b.) Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
- c) Overnight Field Trips (TPSD Goals #3 and #4)  
THS Volleyball Team to compete in a tournament, Collierville, TN, August 17-18, 2018

## **3. Office of Deputy Superintendent Mrs. Kimberly Britton**

- a) Approval of TPSD 2018-2019 Dropout Prevention Plan
- b) Approval of TPSD 2018-2019 Instructional Management (Curriculum) Plan
- c) Approval of TPSD 2018-2019 Strategic Plan
- d) Approval of TPSD 2018-2019 Professional Development Plan
- e) Authorization to pay \$1,000 tuition fee for THS Principal Art Dobbs to participate in the Jim Ingram Community Leadership Institute Class of 2020.

The motion was seconded by Mr. Wheeler and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 8** and held in the Exhibit Book of this meeting date and incorporated herein.

## **SUPERINTENDENT'S REPORT – DR. ROB PICOU**

### **A. Executive Summaries:**

The following Executive Summaries were included in the Board package for this meeting:

1. Staffing Trends – Mr. Jim Turner
2. Multipurpose Shelters – Mr. Charles Laney
3. Back to School Report on Enrollment and Transportation – Mr. Andy Cantrell
4. Preliminary Assessment Results – Mrs. Kimberly Britton (embargoed)

### **B. Communication from Dr. Rob Picou:**

1. CHAMPS Classroom Management Program – Ms. Paige Tidwell

Ms. Tidwell reported that the CHAMPS Approval is designed to help classroom teachers develop an effective classroom management plan that is proactive, positive, and instructional. CHAMPS is not a program but rather a way of thinking that involves structuring classrooms in a way that promotes and encourages responsible behavior.

2. Indicator Report with Baseline Data

Superintendent Picou provided graphs of indicators modeled after the sample that Dr. Mike Waldrop presented at the recent Board Retreat. Dr. Picou stated that the indicator report is a work in process and he will continue to refine this document as it relates to the indicators

identified by the Board in accordance with the four Board goals. It is our hope that the focus of future discussions will be on results.

3. 2018-2019 School Year Board Master Calendar

A sample 2018-2019 School Year Board Master Calendar was included in Dr. Picou's report. Dr. Picou stated that this format was suggested by MSBA.

4. Upcoming Events:

- September 11, noon, regular Board meeting, 5:00pm regular meeting at Parkway
- October 9, noon, regular Board meeting, 5:00pm regular meeting at ECEC
- November 6, 9:00am, Board Work Session, November 6, noon, regular Board meeting, HLC
- November 12-13, MSBA's Fall Leadership Conference, Jackson, MS

## **MISCELLANEOUS BUSINESS**

### **A. Future Agenda Topics – Superintendent Rob Picou**

(listed on Board Master Calendar)

### **B. Future Agenda Topics – Board Members**

- Mr. Wheeler would like a report on SAT vs. ACT.
- Mr. Hudson would like to explore what high-performing school districts are measuring.

### **C. Executive Session – Personnel Matter**

Mr. Prather suggested that there was a need for consideration of entering into Executive Session to discuss a potential litigation matter and a personnel matter. Ms. Davis made a motion, seconded by Mr. Babb, to go into temporary Executive Session to discuss a potential litigation matter and a personnel matter. The motion was adopted unanimously, and Mr. Prather declared the motion passed. The room was then cleared.

The temporary Executive Session was called to order with the following people present: Mr. Joe Babb, Ms. Sherry Davis, Mr. Eddie Prather, Mr. Rob Hudson, Mr. Ken Wheeler, Mr. Otis Tims, Dr. Rob Picou, Mrs. Kimberly Britton, Mrs. Modesty Shumpert, and Ms. Patrice Tate. The Board first considered the reason for entering Executive Session. Mr. Prather stated that there was a need to discuss a potential litigation matter and a personnel matter. Upon a motion by Ms. Davis, with a second by Mr. Babb, the Board voted unanimously to remain in Executive Session. The President of the Board declared the motion passed and went out into the hallway to let everyone know that the Board would remain in Executive Session.

Ms. Gena McAlpin entered the Executive Session. After extensive discussion of the potential litigation matter, Ms. McAlpin, Mrs. Britton, Ms. Shumpert and Ms. Tate left the meeting.

Next, the Board discussed the personnel matter. During the end of this discussion (approximately 3:00pm), Ms. Davis and Mr. Hudson left the meeting.

At this point, Mr. Wheeler moved to return to Open Session. The motion was seconded by Mr. Babb, and adopted unanimously by all members present.

Mr. Prather then left the room and announced that the Board was again in Open Session and that the Board had discussed a personnel matter and a matter involving potential litigation in Executive Session, but had taken no action.

## **ADJOURNMENT**

There being no further business to come before the meeting, Mr. Wheeler made a motion to adjourn, which was seconded by Mr. Babb and adopted unanimously. Mr. Prather announced that the motion had passed and declared the meeting adjourned at 3:11 p.m.

**APPROVED:**

**ATTEST:**

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES**

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**Eddie M. Prather, President**

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**Rob Hudson, Secretary**