



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
 FROM: Adam Law Ed.D.  
 RE: January 24, 2022, Personnel Report  
 DATE: January 20, 2022

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I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

**I. Long-Term Substitutes**

Length of Assignment	Name	School	Subject/Grade	FTE
1/31/22 – 2/22/22	Castoro, Katelyn	GMSN	Science	1.0
2/23/22 – 5/15/22	Castoro, Katelyn	GMSN	Science	1.0
1/31/22 - 4/29/22	Kennedy, Kathleen	GMSN	Language Arts	1.0
1/18/22 – TBD	Feulner, Pat	GHS	Industrial Technology	.6
1/10/22 – TBD	Longo, Michael	GHS	Industrial Technology	.4

**II. FMLA**

Name	School	Position	Approximate Dates	School Year
Nickas, Stephanie	WES	Kindergarten	4/4/22 – 5/27/22	21-22

**III. Resignations**

Name	School	Position	Effective Date	School Year
Graves, Wendy	WAS	Grade 2	2/4/22	21-22

**SUPPORT STAFF**

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**I. FMLA**

Name	School	Position	Approximate Dates	School Year
Spencer, Cynthia	HSS	Kindergarten Assistant	2/8/22 – 2/22/22	21-22

**II. Resignations**

Name	School	Position	Effective Date	School Year
Maldonado, Daisy	ALL	On-call Custodian	1/7/22	21-22

Morales, Veronica	GMSS	Custodian	1/28/22	21-22
Prior, Anthony	GHS	Custodian – Campus Manger	1/28/22	21-22
Wynn, Erin	HSS	Special Education Assistant	2/25/22	21-22

### III. Reclassification

Name	School	Position	Effective Date	School Year
Romero, Amy	HSS	Lunchroom Supervisor (FES) to PT Special Education Assistant	1/24/22	21-22
McDonald, Kathy	GHS	10 month Administrative Assistant to 9 month Administrative Assistant	1/10/22	21-22

## ADMINISTRATORS

### I. FMLA

Name	School	Position	Approximate Dates	School Year
Brenna Westerhoff	GMSN	Principal	12/14/21 – TBD	21-22

### II. New Hires

Name	School	Position	Effective Date	School Year
Heiss, Mark	GMSN	Interim Administrator	1/25/22	21-22