



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: February 12, 2018 Personnel Report
DATE: February 8, 2018

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Joerg, Jeanette	GMSS	Learning Behavior Specialist	5/31/18	1.0
Tockstein, Julia	MCS	Speech Language Pathologist	5/31/18	1.0

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject	FTE
2/5/18 - 4/2/18	Wallace, Tyler (Terry Duber)	GMSS	Science	1.0
3/16/18 - 5/31/18	Atkins, Mary (Karen Mansk)	MCS	Grade 3	1.0
3/22/18 - 5/31/18	Johnson, Hallie (Erin Wallace)	WES	Grade 4	1.0
5/7/18 - 5/31/18	Albertsen, Emily (Katie Galeski)	MCS	Grade 2	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Browning, Susie	GHS	Physical Education	8/20/18 - 11/26/18	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
1/29/18	Roxworthy, Adam	GHS	2nd Shift Custodian	12 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approx. Dates	School Year
Bauer, Margarita	GHS	Special Education Assistant	2/1/18 - 2/12/18	9 month

V. Retirement

None

ADMINISTRATORS

I. Retirements

Start Date	Retirement Date	Name	School	Position
7/1/08	6/30/18	Oberg, Donna	CECSC	Assistant Superintendent - Business Services