



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

March 13, 2023

AGENDA ITEM: 9.2

**TOPIC: Emergency Closing of Schools and Activities Cancellation -
Policy 608**

BACKGROUND: The timeframe/cancellation of planned afterschool activities when school is closed due to inclement weather needs to be addressed.

PROCESS: The Policy Committee has reviewed this policy and is presenting it to the School Board with the change noted.

RECOMMENDATION: First reading of this policy.

EMERGENCY CLOSING OF SCHOOLS AND ACTIVITIES CANCELLATION

1. During the time when the schools are normally in session, and when unusual conditions exist - epidemic, illness, weather conditions hazardous to transportation or other conditions representing a danger to the students - the Superintendent of Schools or designated representative shall be empowered to suspend operations until the danger no longer represents a threat to student welfare.
2. When, because of inclement weather, (1) school is not in session, (2) school closes early, or (3) activity buses are canceled, all scheduled after-school activities will **automatically generally** be canceled. On these days, games, programs and other activities ~~scheduled within the School District and starting after 6:00 p.m.~~ will be held only with the approval of the Superintendent of Schools.
3. Notwithstanding the terms of this policy, the Child Care programs and the Ice Arena may operate on such a closing day if approved by the Superintendent.

Revised: 05/01/14

Revised: 01/08/15

MSBA Policy 806 Crisis Management Policy: Section III - Preparation for an
Emergency - Model Policy

F. Early School Closure Procedures

The superintendent will make decisions about closing school or buildings as early in the day as possible. The early school closure procedures will set forth the criteria for early school closure (e.g., weather-related, utility failure, or a crisis situation), will specify how closure decisions will be communicated to staff, students, families, and the school community (designated broadcast media, local authorities, e-mail, or district or school building web sites), and will discuss the factors to be considered in closing and reopening a school or building.

Early school closure procedures also will include a reminder to parents and guardians to listen to designated local radio and TV stations for school closing announcements, where possible.

[NOTE: The Comprehensive School Safety Guide (2011 Edition), under the Response section, provides universal procedures for severe weather shelter.]