

## Lyon County School District Board Memo

**Date:** November 18, 2025

**To:** Board of School Trustees

**From:** BillieJo Hogan, Executive Director of Human Resources

**Re:** New Policy GBAB Volunteers - replacing the Volunteer Policy IICC

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**Recommendation:** That the Board of Trustees approve the new LCSD Board Policy GBAB - Volunteers as a first reading and delete the current LCSD Board Policy IICC - School Volunteers.

**Background Information:**

The Lyon County School District (LCSD) currently has School Volunteer Policy IICC. Recently, POOL/PACT created a model volunteer policy, which is what we are recommending you adopt. Please note that there are small elements of the existing IICC policy incorporated into it. Since this policy is related to personnel rather than instructional matters, it is recommended that we rename it Policy GBAB - Volunteers. As you know, G policies are personnel policies. This is also why we are recommending the deletion of Policy IICC.

Policy GBAB applies to all volunteer activities and programs conducted on behalf of the District, including coaching and other school-site volunteer efforts. The policy is designed to ensure compliance with all applicable state and federal laws and regulations.

Because this policy is broad in scope, individual departments may establish additional, more specific requirements—consistent with Policy GBAB—to guide the use of volunteers within particular program areas.

The policy encompasses the following components:

- Recruiting, Screening, and Selecting Volunteers
- Managing Volunteers
- Volunteer Status
- Planning for Volunteer Programs - this pertains to an outside entity providing volunteer work on a regular basis.

**Discussed at Previous Meeting:**

None

**Attachment(s):**

Lyon County School District Board Policy IICC: School Volunteers  
Lyon County School District Board Policy GBAB: Volunteers

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*