

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 14, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input checked="" type="checkbox"/> Resignations	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: 11/9/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Resignation

Description: The following verbal resignation has been accepted by the Superintendent:

- Mary Racine, Gear Up Student Achievement Specialist, effective 8/31/23

Financial Impact: N/A

Attachment(s): Write up of verbal resignation.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Spoke with Mary Racine via telephone on November 9, 2023 at 4:15 pm, and she gave her verbal resignation for her position as Gear Up Student Achievement Specialist; effective 8/31/23.

BSinclair

Bev Sinclair
HR Director