

CONSENT AGENDA**AGENDA ITEM VI-1a
R24/25-2a**

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Budget Hearing and Regular Session from June 26, 2024
Date:	July 17, 2024
Division/Department:	President's Office
RECOMMENDATION:	Approval of the Minutes for June 26, 2024



**BOARD OF EDUCATION MEETING
MINUTES
June 26, 2024**

**Roger Rook Hall
Board Room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045**

6:00 PM - BUDGET HEARING

Chair Kathy Hyzy called the Clackamas Community College Board of Education Budget Hearing to order at 6:05 p.m. on June 26, 2024.

PRESENT: 7 – Board Members Kathy Hyzy, Irene Konev, Jane Reid, Aaron Woods, Josephine (Jo) Crenshaw, Wade Hathhorn, and Rob Wheeler

COLLEGE REPRESENTATIVES: 4 - President Tim Cook, Vice President Jeff Shaffer, Vice President David Plotkin, Recorder Kattie Riggs, and other CCC staff.

Chair Hyzy opened the public hearing for comment on the 2024-2025 Budget.

There were no comments from the public.

Chair Hyzy closed the public hearing and adjourned the hearing at 6:06 p.m.

6:05 PM - REGULAR SESSION**I. CALL TO ORDER**

Chair Kathy Hyzy called the regular meeting of the Clackamas Community College Board of Education to order at 6:12 p.m. on June 26, 2024.

II. ROLL CALL

PRESENT: 7 – Board Members Kathy Hyzy, Wade Hathhorn (only 6:28 p.m. to 6:30 p.m. via Zoom), Irene Konev, Jane Reid, Aaron Woods, Josephine (Jo) Crenshaw, and Rob Wheeler

COLLEGE

REPRESENTATIVES: 7 - President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Full-time Faculty President Nora Brodnicki (via Zoom), Association of Classified Employees President Kelly White (via Zoom), Associated Student Government President Raven Stinson, Recorder Kattie Riggs, and other CCC staff.

III. LABOR AND LAND ACKNOWLEDGEMENTS

Chair Hyzy called upon Aaron Woods to read the Land and Labor Acknowledgements.

IV. PUBLIC COMMENTS

Chair Hyzy called upon those wishing to speak before the Board.

There were no comments from the public.

V. CONSENT AGENDA

1. The Board considered the approval of the following:
 - a. Minutes (Regular Session) 05.15.24
 - b. Minutes (Work Session – Retreat) 06.08.24
 - c. College President’s Employment Contract
2. The Board acknowledged the acceptance of the following:
 - a. Monthly Financial Reports

R23/24-31 Motion made by Jane Reid, seconded by Irene Konev, to approve and accept Consent Agenda items 1a through 2a. The motion carried by the following vote:

Aye: 6 – Board Members Kathy Hyzy, Irene Konev, Jane Reid, Aaron Woods, Jo Crenshaw, and Rob Wheeler

VI. NEW BUSINESS – FIRST READ

1. Board Policy Update:
GBN/JBA, Sex-Based Discrimination/Misconduct (including Title IX) – CHRO Melissa McCormack/Director Katherine Hopkins

*Katherine Hopkins, Director of Human Resources, provided a brief presentation regarding the changes to an already existing Board policy. There had been new legislature that required agencies to update their policies. The new regulations were released on April 19, 2024 and were mandated to be implemented by August 1, 2024. The final regulations advance Title IX's promise of ensuring that no person experiences sex-based discrimination.
The significant changes are:*

- *Significantly expands the definition of sex-based discrimination.*
- *Language change from “so severe, pervasive, and objectively offensive” to “based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive.”*
- *Removed the requirement for written complaint, formal process, and mandatory hearing*
- *Expanded “Designated Responsible Employees” to include all non-confidential employees*
- *Increased training requirements*

There were a few questions from the Board regarding the modality and style of trainings, who the policy applies to (student, staff, volunteers, Board, etc.), and considerations regarding an increase in claims based on the broadening of the policies/definitions.

Board member Wade Hathhorn joined the meeting via Zoom at 6:28 p.m.

VII. NEW BUSINESS – ACTION

1. Resolution No. R23/24-32, Calling for a Measure Election for General Obligation Bonds Not to Exceed \$120 Million and Approve Ballot Measure Language

Chair Hyzy explained that at the last Board meeting Vice President Jeff Shaffer and CCC’s Campaign Consultant Jeremy Wright provided a presentation with the latest polling information and the ballot measure language. There had been a suggestion from the Board to add the word, “emerging” before technology when describing the updating of aging facilities and technology. Staff incorporated that suggested change into the language and that updated language was in the agenda packet. Also discussed during the last Board meeting and the June 8th Retreat, the ballot measure language and explanatory statement had been carefully crafted to meet the word-limit requirements along with the legal requirements.

R23/24-32 Motion made by Jo Crenshaw, seconded by Aaron Woods, to approve Resolution No. R23/24-32, Calling for a Measure Election for General Obligation Bonds Not to Exceed \$120 Million and Approve Ballot Measure Language. The motion carried by the following vote:

Aye: 7 – Board Members Kathy Hyzy, Wade Hathhorn, Irene Konev, Jane Reid, Aaron Woods, Jo Crenshaw, and Rob Wheeler

Board member Wade Hathhorn left the meeting at 6:30 p.m.

2. CCC Budget Committee Appointment

R23/24-33 Motion made by Irene Konev, seconded by Aaron Woods, to re-appoint Christine Didway in Position 4 and Andrey Chernishov in Position 7 to the CCC Budget Committee for the term July 1, 2024 – June 30, 2027. The motion carried by the following vote:

Aye: 6 – Board Members Kathy Hyzy, Irene Konev, Jane Reid, Aaron Woods, Jo Crenshaw, and Rob Wheeler

3. 2023/24 Budget Amendment

Christy Owen, Dean of Business Services, mentioned that the College brings budget amendments to the Board typically twice per year. This would be the last time to make any changes and true-up the 2023/2024 Budget. Christy reviewed and explained the notable changes.

R23/24-34 Motion made by Jane Reid, seconded by Irene Konev, to approve the 2023/2024 Budget amendments. The motion carried by the following vote:

Aye: 6 – Board Members Kathy Hyzy, Irene Konev, Jane Reid, Aaron Woods, Jo Crenshaw, and Rob Wheeler

4. 2024/25 Budget Adoption

Dean Owen explained the budget process and the steps in the process, the purpose of this step, and the need for the Board to approve a 2024/25 Budget.

R23/24-34 Motion made by Aaron Woods, seconded by Jane Reid, to adopt the 2024/2025 Budget in the aggregate amount of \$148,536,485; and to approve the taxes provided for in the approved budget at the rate of \$0.5582 per \$1,000 of assessed value for permanent tax rate and in the amount of \$11,978,095 for debt service on general obligation bonds. The motion carried by the following vote:

Aye: 6 – Board Members Kathy Hyzy, Irene Konev, Jane Reid, Aaron Woods, Jo Crenshaw, and Rob Wheeler

5. 2024/25 Budget Appropriations

Dean Owen mentioned this item was really a continuation of the Budget discussion, but that it is required to have a separate vote for the appropriations.

R23/24-35 Motion made by Jo Crenshaw, seconded by Irene Konev, to approve the 2024/2025 Budget appropriations as presented. The motion carried by the following vote:

Aye: 6 – Board Members Kathy Hyzy, Irene Konev, Jane Reid, Aaron Woods, Jo Crenshaw, and Rob Wheeler

VIII. STUDENT / FACULTY PRESENTATIONS

1. Apprenticeship Program Presentation by Kari Nixon

Armetta Burney, Dean of Technology, Applied Science & Public Services, introduced Director Kari Nixon.

Kari provided the Board with a presentation regarding apprenticeship programs walking through the registered program, compliance, and partnerships. Kari began with providing an explanation of what it means to have a registered apprenticeship program, the three components included in the program (structured on-the-job training, related classroom instruction, and progressive wage increase with skill development). Clackamas Community College has 12 registered apprenticeship programs including:

- *CTE Teacher Instructor*
- *Inside Electrical*

- *Limited Energy Electrician*
- *Line Estimators*
- *Limited Maintenance Electrician*
- *Lineman (partnership with Portland General Electric (PGE))*
- *Machinist*
- *Meterman (partnership with PGE)*
- *Plumbers*
- *Painters*
- *Protective Signaling*
- *Wireman (partnership with PGE)*

There was a question regarding the length of the programs and number of terms. There were also questions about welding and medical apprenticeships, if students are finding jobs right out of the programs, certifications, and employer-sponsored programs or student initiated.

2. **Wellness Month Presentation by Associated Student Government (ASG)**

Raven Stinson and Bethany Day from ASG presented. Bethany began by telling a very personal story about how she lost her husband in 2020 and why she came to CCC. She explained why Wellness Month was changed from Wellness week to a month-long process and how personal this was to her. Bethany explained the goal was to promote mental, physical, social, and nutritional health in fun events for students to enjoy. Some of the events included:

- *Massage Day*
- *Paint Night*
- *Study Sessions*
- *NAMI Day*
- *Car Bash*
- *Movie Night*
- *Dance Party*
- *Game Days*
- *Dodgeball Tournament*
- *Step Challenge*
- *Health & Resources Fair*
- *Spring Celebration (field day)*
- *Recipe Collection*

IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. **Associated Student Government (ASG)**

Raven Stinson, ASG President, mentioned there was money left over from the Wellness month budget that will be able to be rolled-over and used next academic year. The ASG Executive Team has began meeting and will meet over the summer to plan for next year. They are fully staffed and very excited about that. They are moving from multiple technology platforms to just using

2. **Full-Time Faculty Association**

Nora Brodnicki shared how she had enjoyed working with the Board and representing the Full-time Faculty Association. She thanked the Board for their volunteer service.

3. Associate Faculty (Previously Part-Time Faculty) Association

4. Classified Association

Kelly White shared that their elections results were finalized in May.

X. COLLEGE REPORTS

1. President's Report

President Cook invited Lori Hall, Executive Director of Creative Services and Marketing, to share information about the upcoming new website re-design launch. President Cook shared information about commencement, summer connections, summer camps, and upcoming Ingenious People's Day.

President Cook recognized Dean Tara Sprehe and her many years of services at CCC, along with wishing her well with her retirement at the end of June.

2. Enrollment Strategy Update

David Plotkin, Vice President of Instruction and Student Services, and Tara Sprehe, Dean of Academic Foundations and Connections, provided the Board with an update on the Enrollment Strategic Management Plan and how enrollment seems to be looking better. They noted a 3% increase in headcount and a 10% increase in FTE (Full-Time Equivalent) for the spring semester. However, the FTE goal for 5,300 (in the Enrollment Strategic Management Plan) was not met, indicating a need to encourage part-time students to enroll full-time. They also shared data on student enrollment by zone, with varying increases and decreases. Lastly, they highlighted concerns about the federal application for student aid (FAFSA) process, noting a 20% decrease in applications compared to last year, likely due to student hesitation over debt. They also discussed implementing a new customer relations management tool to improve communication with students and increase the number of students completing the mandatory orientation and placement tests.

XI. BOARD OPERATIONS

1. Board Chair Business Report

Kathy attended an ASG meeting and summer connections.

2. CCC Education Foundation Report

Jo shared the CCC Foundation Rise Up Luncheon was a huge success. The community really showed up and raised \$109,000 for student basic needs. This represents a 27% increase over last year. Round 1 scholarship awarding finished up at the end of May. 321 scholarships have been accepted and awarded out of 332 offered, a 96% acceptance rate! This round the Foundation awarded \$655,631 to recipients. We had a greater community support for application as well, they had 56 scholarship readers, thank you all who volunteered! Mini Golf for Mini Grants is happening on July 18th, 4-5:30pm. Where players of all ages are invited to tee off amidst the beauty of The Aerie at Eagle Landing. Proceeds from Mini Golf for Mini Grants will support the Foundation's mini-grant program, which supports projects and curriculum developed by college staff for student impact. Whether you're a seasoned pro or a first-time putter, with each swing of the club, you'll be helping to empower innovators at Clackamas Community College.

3. Oregon Community College Association (OCCA) Report

Jane asked Board members to complete the OCCA survey. Saturday, September 10, 2024 is the All-Board members training. November 6 – 8, 2024 at Salishan will be the OCCA Annual Conference.

4. Board of Education Community Reports

Each Board member provided updates about things they had participated in over the last month or two.

XII. ADJOURNMENT

Chair Hyzy adjourned the meeting at 8:01 p.m.

Date

Kattie Riggs, Recorder

Kathy Hyzy, Board Chair

Tim Cook, College President