

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

February 25, 2015

The Board of Directors of Education Service Center, Region 20 met in regular session at 2:01 p.m. on Wednesday, February 25, 2015 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Ronald W. Eckel, Vice Chairman
Mr. Charles A. Carlson, Member
Ms. Irene Rodríguez-Dubberly, Member
Ms. Eunice Sosa, Member
Mr. Tom Winn, Member
Mr. Daniel Amador, Charter Representative

Also present were:

Dr. Ronny Beard, Executive Director
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Ms. Carolyn Castillo, Component Director,
Ms. Yvette Gomez, Component Director, School Support
Ms. Lynn Heatherly, Component Director, iTCCS Programming
Ms. Carol Morgan, Component Director, Head Start Services
Ms. Pat Nickle, Component Director, Consulting Services
Mr. Wayne Parker, Component Director, Systems & Operations
Ms. Janna Poth, Component Director, Instructional Services
Ms. Paula Renken, Senior Field Service Agent
Ms. Jamie Dunevant, Assistant to the Executive Director
Ms. Katherine Torres-Aguirre, Tri-County Head Start Policy Council Representative

**MINUTES OF THE DECEMBER 17, 2014
MEETINGS**

Mr. Carlson made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves as submitted the minutes of the Board of Directors Budget Work Session, Board Hearing and the Regular Board meeting on December 17, 2014.

**HEAD START COMMUNITY ASSESSMENT
UPDATE REPORT 2014-2015**

Mr. Winn made a motion to approve the following resolution. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Community Assessment Update Reports for Bexar County and Tri-County Head Start programs for 2014-2015.

HEAD START SERVICE AREA PLANS 2015-2016

Mr. Carlson made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Service Area Plans for Bexar County and Tri-County Head Start programs for 2015-2016, which were provided on CD format prior to the scheduled meeting.

AMENDMENTS TO THE 2014-2015 OFFICIAL BUDGET

Mr. Eckel made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approve the 2014 – 2015 budget amendments reflected on the chart of the following pages.

CONTRACTS OVER \$25,000

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

ESC-20 IS PURCHASING THE FOLLOWING CONTRACTS

| <u>Agency/School District</u> | <u>Contract Amount</u> | <u>Division</u> |
|--|-------------------------------|---|
| ARC of Texas, Inc. Plan & Implement a Statewide Conference for Administrators, Teachers, Parents & Service Providers February 4 - 5, 2015 | \$150,000 | Administrative and Instructional Services |
| Angela Michele Romano Provide up to 64 days of training Under the "Write for Texas Grant" at Southwest ISD October 1, 2014 - May 31, 2015 | \$32,000 | Administrative and Instructional Services |
| Solution Tree, LCC Professional Learning Communities Academy January 7, 2015 & January 8, 2015 | \$35,100 | Administrative and Instructional Services |
| Luminate LP Professional Networking Services Phase 2 Mainframe | \$67,200 | Informational Technology |
| Sistema Technologies Professional Services - Cobol Programmer February 11, 2015 - August 31, 2015 | \$73,840 | Informational Technology |
| Sistema Technologies Professional Services - Java Programmer February 11, 2015 - August 31, 2015 | \$39,936 | Informational Technology |

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS COOP PURCHASING PROGRAM PARTICIPATION

Mr. Eckel made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves ESC-20's participation in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)

Mr. Carlson made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment of new employees and acknowledges the separation of employment by the following professional staff of ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Previous Employment</u> |
|-----------------------|---|------------------------------|--|
| Ball, Glendon | Coordinator III, Teacher Orientation and Preparation Program (TOPP) | 12-Jan-15 | CATE Specialist with Northside ISD |
| Christensen, Wendy | *Educational Specialist, Adult Education & Literacy Consortium | 05-Jan-15 | Secondary Social Studies Teacher with Harmony Science Academy |
| Dovalina, Clarissa | Educational Specialist, Critical Area, Bilingual/ESL | 05-Jan-15 | Classroom Teacher with Northside ISD |
| Gonzales, Carolina | Coordinator III, Curriculum Support | 05-Jan-15 | Director of Bilingual/ESL/World Languages with Edgewood ISD |
| Ortega, Jacob | Educational Specialist Supervisor, Migrant Comprehensive Needs Assessment | 05-Jan-15 | Instructional Technology Specialist with East Central ISD |
| Pe’Vey Kneupper, Ruth | Educational Specialist, Critical Area, Career and Technical Education | 08-Dec-14 | Coordinator, CTE for SCUCISD |
| Ramirez, Christine | Consultant, Business Services, Consulting Services | 19-Jan-15 | Accountant I with Southside ISD |
| Salinas, Carlos | Analyst Programmer, Student Maintenance, iTCCS | 05-Jan-15 | Systems Analyst II with UTSA |
| Stovall, Monica | Quality Assurance Analyst I | 05-Jan-15 | Business Analyst with Texas Department of Health and Human Services Commission |
| Thomas, Anthony | Analyst Programmer, Business Maintenance, iTCCS | 02-Feb-15 | Senior Programmer Analyst Consultant with Genesis Network Solutions |

***New Position**

SEPARATIONS (PROFESSIONAL STAFF)

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|--------------------|---|------------------------------|----------------------|
| Bond, John | Educational Specialist Supervisor, Deaf Education | 30-Jan-15 | Retirement |
| Carranco, Marianne | Java Developer, J2EE | 5-Feb-15 | Resignation |
| Farmer, Teresa | Analyst Programmer, iTCCS | 30-Jan-15 | Retirement |
| Gutierrez, John | Coordinator III, TOPP, Leadership & Instructional Services | 30-Jan-15 | Retirement |
| Pruski, Mary | Coordinator II, TxEIS Student Applications Support & Training | 30-Jan-15 | Retirement |
| Ramirez, Rachel | Educational Specialist, Head Start School Readiness | 26-Jan-15 | Termination |

**POLICY CBF (LOCAL), INVESTMENT POLICY
REVIEW**

Mr. Carlson made a motion that the following resolution be approved. Mr. Winn seconded the motion which was unanimously approved

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

PROPOSALS

Ms. Sosa made a motion that the following resolution be approved. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

Proposal for Catering Services

Proposal for On-Demand Professional Learning Digital Library

Renewal Proposal for Catering

FOR INFORMATION ONLY ITEMS

Information was provided on the following items:

- Head Start
 - Enrollment, Recruitment, Selection, Enrollment and Attendance Plan 2015-16
 - Bexar County Head Start Eligibility & Selection Tool 2015-16
 - Tri-County Eligibility Criteria Selection Survey 2015-16
 - Bexar County Child Outcomes Data
 - Tri-County Child Outcomes Data
 - Bexar County Head Start Program Federal Reviews
 - Environmental Health & Safety – February 23-27, 2015
 - CLASS Observations – March 3 – 7, 2015
- Investment Report
- Expenditures in Excess of \$25,000
- Board Election Update
- Head Start Policy Council Report from Policy Council Liaisons
- State Board for Educator Certification Notifications
- Accounts Receivable
- Executive Director's Report

ADJOURNMENT

There being no further business, the meeting adjourned at 4:08 p.m.

Board Chair

Board Secretary