

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
JUNE 20, 2022**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, June 20, 2022, at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Todd Haugen, Jeff Lind, Carol L. Johnson, Sarah Young, Gabriel Warren and Superintendent Tim Lutz

MEMBERS ABSENT: Ann Long Voelkner

CALL TO ORDER: (Time: 6:30 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT TIM LUTZ

APPROVAL OF AGENDA

The motion was offered by Gabriel Warren, seconded by Sarah Young, and carried by all in attendance to approve the agenda.

CONSENT AGENDA

The motion was offered by Gabriel Warren, seconded by Todd Haugen, and carried by consent to approve the following items:

- A. Minutes from School Board Meetings Held on May 16, 2022, and June 6, 2022
- B. Current Bills & Special Checks Totaling: \$3,474,512.17
- C. Noncertified Staff Resignations
- D. Release from Contract Requests
- E. Request for Extended Leave – Hendricks
- F. Certified Staff Appointments
- G. Second Reading and Adoption of SBR 400-90-12

LISTENING SESSION REVIEW

Superintendent Lutz corrected misinformation from previous public participation.

SPECIAL TOPICS

**Spotlight Presentation** – Bemidji High School and Bemidji Middle School Activities Reports – Troy Hendricks and Andra Vaughn

STUDENT REPRESENTATIVE REPORTS

Superintended Lutz reported that we have two applicants starting the process to apply for 2022-2023 Student Representatives.

DONATIONS

The motion was offered by Sarah Young, seconded by Jeff Lind, and carried by all in attendance to accept the following donations: \$2,000 a year for the next three years to the Bemidji Career Academies.

EQUITABLE STUDENT ACHIEVEMENT

## **First Reading of Revised SBR 700-40-4 Code of Conduct**

The motion was offered by Gabriel Warren, seconded by Todd Haugen, and carried by all in attendance to approve the first reading of SBR 700-40-4: Code of Conduct.

### RELATIONSHIPS/COLLABORATION

#### **Resolution for Establishing Dates for Filing Affidavits of Candidacy**

Todd Haugen introduced the following resolution and urged its adoption:  
RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 31, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 31 shall begin on August 2nd, 2022 and shall close on August 16th, 2022. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 16th, 2022.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

#### NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD

INDEPENDENT SCHOOL DISTRICT NO. 31  
BEMIDJI AREA SCHOOLS  
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 31 shall begin on August 2nd, 2022, and shall close at 5:00 o'clock p.m. on August 16th, 2022.

The general election shall be held on Tuesday, November 8th, 2022. At that election, three members will be elected to the School Board for terms of four (4) years each.

A special election shall also be held in conjunction with the general election on Tuesday, November 8th, 2022. At that election, one member will be elected to the School Board to serve the remaining two (2) year term of the vacant School Board seat.

Affidavits of Candidacy are available from the school district clerk, (Superintendent's Office)

502 Minnesota Ave NW, Bemidji, MN 56601. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 16th, 2022.

Dated: June 20, 2022 BY ORDER OF THE SCHOOL BOARD

/s/ School District Clerk

The motion for the foregoing resolution was seconded by Sarah Young, and a tabulation of votes is as follows:

AYES: Jeff Lind, Sarah Young, Gabriel Warren, Todd Haugen, Carol Johnson

NOES: None

ABSENT: Ann Long Voelkner

WHEREUPON said resolution declared passed and adopted.

### HIGH QUALITY DISTRICT

#### **Science Curriculum Review**

Colleen Cardenuto, Director of Curriculum & Administrative Services, introduced Amanda Mix and Kyle McMartin to lead the new Science Curriculum Presentations. It was shared that teachers representing all schools and grade levels served on the science curriculum committees and went through a lengthy process to choose our new science curriculum. The process was shared and the new curriculums were identified. The K-5 schools will be using Discovery Education, the Middle School will use TWIG and the High School will use specific material purchased based upon the alignment to their courses and the state standards.

#### **Graduation Rates**

Colleen Cardenuto, Director of Curriculum and Administrative Services, shared the 2020-2021 graduation rates. The rates for all High Schools, Special Education, Free and Reduced were below the state average, but Bemidji High School and the American Indian Subgroups were above the state average.

#### **Student Handbooks Approval**

The motion was offered by Sarah Young, seconded by Jeff Lind, and carried by all in attendance to approve the 2022-2023 student handbooks as presented.

#### **Designation of Identified Official with Authority for the Minnesota Department of Education External User Access Recertification System**

Jeff Lind introduced the following resolution and urged its adoption:

WHEREAS, MDE's External User Access Recertification System is a password protected website for members of educational organizations who have received prior approval to access statewide testing and graduation information. On behalf of Bemidji Area Schools, Jeremy Olson is designated by the School Board as the Identified Official with Authority (IOWA) for Bemidji Area Schools for the secure site for Minnesota Department of Education Secure Systems information. This School Board action will be forwarded to the Minnesota Department of Education as a matter of record.

THEREFORE BE IT RESOLVED, the School Board of Independent School District No. 31, Bemidji, Minnesota, designates Jeremy Olson, Superintendent of Schools, as the Identified Official with Authority with the Minnesota Department of Education for External User Access Recertification System related to the testing and graduation information of Independent School District No. 31, Bemidji Area Schools effective July 1, 2022.

The motion for the foregoing resolution was seconded by Todd Haugen, and a tabulation of votes is as follows:

AYES: Sarah Young, Todd Haugen, Jeff Lind, Gabriel Warren, Carol Johnson

NOES: None

ABSENT: Ann Long Voelkner

WHEREUPON, the foregoing resolution was duly passed and adopted.

**2022-23 Budget Book and Adoption of Preliminary Operating Budget**

The motion was offered by Sarah Young, seconded by Gabriel Warren, and carried by all in attendance to approve the 2022-23 Operating Budget as presented.

**Request for Licensed Staff**

The motion was offered by Gabriel Warren, seconded by Sarah Young, and carried by all in attendance to add 0.20 FTE Early Childhood Special Education teacher and 0.8 FTE Early Childhood Family Education teacher for the 2022-2023 school year.

**Request for Licensed Staff**

The motion was offered by Sarah Young, seconded by Todd Haugen, and carried by all in attendance to add 0.5 FTE School Counselor for the Career Academies program for the 2022-2023 school year, subject to the conditions that the District is able to find a qualified candidate to fill the 0.5 FTE 9<sup>th</sup> Grade Counselor position.

**Negotiations Update**

Jordan Hickman, Director of Human Resources, reported on the status of district negotiations. No action was taken.

WORKFORCE DEVELOPMENT

UPCOMING EVENTS

Tim Lutz retirement party will be Wednesday, June 29, 2022, 4:00 PM-6:00 PM at the district office.

July Meeting – Monday, July 18, 2022, 6:30 p.m.

OTHER

**Once Around the Table**

School Board Members shared their observations of events in the district.

PUBLIC PARTICIPATION

Daniel Larson-Public Input

ADJOURNMENT

The motion was offered by Gabriel Warren, seconded by Todd Haugen, and carried by all in attendance to adjourn. Time: 8:52 p.m.

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Jeff Lind, Clerk

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Date Approved

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Carol L. Johnson, Chair

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Date Approved