



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 8, 2020, at 7:00 p.m. via remote video stream

1. CALL TO ORDER (Policy 2:220)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Egan.

Board members present: President Taylor Egan, Vice President Mike McCormick, Larry Cabeen, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Alicia Saxton. Late: None. Absent: None.

The President welcomed everyone and lead them in the Pledge of Allegiance.

District staff present: Mike Wilkes, Director of Technology; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

2. APPROVAL OF MINUTES (Policy 2:220)

2.1 Regular Session, May 26, 2020

Motion by Juby, second by Saxton, to approve the above-listed minutes, item 2.1. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

2.2 Executive Session, May 26, 2020

Motion by Lamb, second by Juby, to approve the above-listed minutes, item 2.2. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

3.1 Consolidated District Plan for 2020-2021

Director of Learning & Teaching Shonette Sims presented the Consolidated District Plan for the 2020-2021 school year. The purpose of this plan is to have one single district plan for all grants, coordinate personnel, coordinate funding and to have joint consultation. The district participates in the Title I Part A grant, the Title I Part 1003a grant, the Title I Part D grant, the Title II A grant, the Title III-LIEP grant, the Title III Immigrant Education Program grant, the Title IV Part A grant, the IDEA Part B Flow-Through grant and the IDEA Part B Preschool grant. The benefits of these grant funds are that the district can improve basic programming, prepare, train, and recruit high-quality personnel, offer support and academic enrichment, provide a fair, equitable, and high-quality education, provide adequate resources, and provide supplemental financial assistance. The Consolidated District Plan

must contain a Needs Assessment Impact Evaluation, list stakeholders, list private school participation, list pre-school participation, show student achievement, show college and career readiness, show professional development, provide a safe learning environment, be Title I specific and show foster care transportation. The district allocates these funds to personnel, programming, professional development and supplemental learning and instruction.

Assistant Superintendent for Learning & Teaching Dr. Andy Barrett shared with the Board the potential scenarios for beginning the 2020-2021 school year. As a district, we have to assume that next year will not be normal, we will receive updated guidance and need to adapt, we are at our best when we have kids in person, there will likely be a level of social distancing, we might have to implement multiple scenarios during the year and our expectations will be heightened. The potential scenarios that we are looking at are: (1) in-person focus with remote supports; (2) remote focus with in-person supports, and (3) full remote. There will be many questions as we plan for next year, like mandates and guidance, calendar considerations and implementation strategies. Remote learning came upon us very quickly this past year, and we want to be prepared for every scenario as we move forward.

Board comments, questions, concerns: Are the potential scenarios State mandated, or will we have some local control if parents do not want to send their kids to school? (We anticipate that their will be some local control compared to this past spring.) As we go forward, I hope that there are measures built in so that we can monitor how many students are participating, as well as our teachers. There needs to be unanimity so that everyone is getting the same product delivered to them from the teachers, but we also need to know that the students are buying into this. (On our end, teachers are saying we should hold our students accountable, but also hold each other accountable.) Thank you to Dr. Mutchler, Dr. Barrett, and Mrs. Sims, because we did speak after the task force meeting this past week and talked about Board members joining in on the conversation like other task forces. This would give the Board members an opportunity to ask any questions they might have.

3.2 Preliminary 2020-2021 O&M and Ed Funds Preliminary Budgets

Assistant Superintendent for Business Services Dr. Dean Romano presented the 2020-2021 O&M and Ed Fund preliminary budgets. The primary revenue components for these budgets are local tax revenue, local receipts, State funding and federal funding. On the expense side, we look at salary and benefits, purchased services, support services, and supplies and materials. As we begin to develop the budget, we begin with enrollment, then staffing, then revenue, then expenses and finish up with the development and finalization of the budget. Tonight, you are seeing the preliminary budgets in these categories. From here, we will present a draft budget in July, then a tentative budget in August and a final budget in September. September is when we will ask the Board to approve the budget for the 2020-2021 school year. The expense assumptions that we look at are salary costs, health benefits, purchased services, supplies and materials, technology, pension costs, P&C coverage, and WC coverage. This year, we are anticipating a 2.67% increase in the Ed Fund and a decrease of 0.96% in the O&M Fund. As we move forward, our next actions will be to develop the 2020-2021 draft budget for July and make a permanent fund transfer to the Capital Projects Fund in the fall.

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Leslie Juby shared that there is not much to report that is different from the last meeting. There is an interpretation of the legislation that is going to affect us. The property tax was signed into law, and it has some components that will allow counties to waive interest payments and such.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that on Sunday the district celebrated its seniors with a drive thru graduation, followed by a remote graduation, which were very positive events. Almost all of the graduates participated by driving down Diagonal Drive and McKinley at the high school. Thanks to those Board members that participated in this event. A group of parents put together a walk down Third Street that honored our graduates with their pictures displayed. It was a great way to wrap up

not only the school year, but also the seniors' year. We also had remote promotion ceremonies for our eighth graders. Thank you to all the staff that made these events possible. There were students from GTV involved during the high school events. As Dr. Barrett shared, we are looking at a lot of planning and preparing for next fall. We are going to have to be flexible next fall, because we may have to shift gears as we go. What is most important is that we get as much face-to-face instruction as we can with students. This is something we are hoping they will consider.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Consideration of Abatement Parameters for City Development (Policy 4:10)

Dr. Romano shared that we have been approached by the City of Geneva with an opportunity to partner so that they can try to develop the land called River Farm. They are hoping to compete with the success of West Chicago. West Chicago has been offering 50% abatement for taxes for a 10-year period. If we were to go down to 50%, maybe we could even consider 75%. We are asking the Board to approve this tonight.

Board comments, questions, concerns: Is this mostly going to be industrial warehouse development? (Yes, they are hoping to have three buildings.)

Motion by McCormick, second by Lamb, to approve the above-listed abatement, item 6.1, as presented. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Approval of Support of City of Geneva's Rebuild Illinois Grant Application

Dr. Romano shared that the City of Geneva asked us to support them in a grant application for the Rebuild Illinois Program. This grant would partially fund a new electrical substation needed to spur and secure development. The City has requested the District's support through a letter to the Director of the Illinois Department of Commerce and Economic Opportunity.

Motion by Cabeen, second by Lamb, to approve the above-listed grant application, item 6.2, as presented. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Policy Updates: First Reading – Updated and Reviewed (Policy 2:240)

- 7.1.1 Policy 2:125, Board Member Compensation; Expenses - Updated
- 7.1.2 Policy 2:160, Board Attorney – Updated
- 7.1.3 Policy 4:50, Payment Procedures – 5-Year Review
- 7.1.4 Policy 5:60, Reimbursement Expenses – Updated
- 7.1.5 Policy 5:150, Personnel Records – Updated
- 7.1.6 Policy 5:280, Duties and Qualifications – Updated
- 7.1.7 Policy 6:135, Accelerated Placement Program – Updated
- 7.1.8 Policy 7:70, Attendance and Truancy – Updated
- 7.1.9 Policy 7:90, Release During School Hours – Updated
- 7.1.10 Policy 7:130, Student Rights and Responsibilities – 5-Year Review
- 7.1.11 Policy 7:325, Student Fundraising Activities – 5-Year Review
- 7.1.12 Policy 8:10, Connection with the Community – Updated
- 7.1.13 Policy 8:30, Visitors to and Conduct on School Property – Updated
- 7.1.14 Policy 8:80, Gifts, Grants, and Bequests – 5-Year Review
- 7.1.15 Policy 8:110, Public Suggestions and Concerns – Updated

These policies will come back to the next meeting for a second reading and approval.

7.2 Board Vacancy Update

The Board President shared that there are twelve applicants for the vacant seat on the Board that will be interviewed over the next three days. This is the first round of interviews. Once the interviews are complete, the Board will meet to narrow down the applicants for a second round of interviews.

8. INFORMATION

8.1 Board Meeting/Presentation Schedule

8.2 FIOA Request

9. **CONSENT AGENDA**

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Halvorson, Krista, GHS, Orchestra, 1.0 FTE, effective 8/17/20

Krodel, Naomi, GMSN, Emergent Bilingual, .5 FTE, effective 8/17/20

Yeates, Sam, GHS, Business, .8 FTE, effective 8/17/20

Dismissals Support Staff

Pantano, Carrie, GHS, Study Hall Supervisor

Resignations Support Staff

Davis, Fred, All Buildings, Maintenance

Reappointments Administrators

Allison, Reed, 10-month, GHS, Dean

Barrett, Andrew, 12-month, CO, Asst Supt Learning & Teaching

Benavides, Jamie, 12-month, CO, Asst Director Student Services

Bleau, Terrance, 12-month, GMSS, Principal

Carli, David, 12-month, GHS, Athletic Director

Del Re, Shannon, 10-month, GHS, Student Services Coordinator

Drexler, Doug, 12-month, GHS, Principal Associate

Dunmead, Mary, 12-month, Garage, Director of Transportation

Dye, Julie, 12-month, WES, Principal

Giarrante, Anne, 12-month, CO, Director of Student Services

Groot, Melissa, 12-month, CO, Special Education Coordinator

Haugen, Lauri, 12-month, FES, Principal

Hornberg, Kimberly, 12-month, HES, Principal

Jones, Daniel, 12-month, GMSS, Principal Assistant

Kelly, Michael, 10-month, GHS, Dean

Kim, Karen, 12-month, GMSN, Principal Assistant

Latham, Todd, 12-month, CO, Coordinator of Business Services

Law, Adam, 12-month, CO, Asst Supt Human Resources

McPeak, Scott, 10-month, GHS, Principal Assistant

Ney, Scott, 12-month, CO, Director of Facility Operations

Nosalik, Kylee, 10-month, GMSN, Dean

Oros, Kristin, 10-month, GMSS, Dean

Petmezas, George, 12-month, MCS, Principal

Rogers, Thomas, 12-month, GHS, Principal

Romano, Dean, 12-month, CO, Asst Supt Business

Seaton, Jennifer, 10-month, GELP, Student Services Divisional Coordinator

Shrader, Susan, 10-month, GHS, Dean

Sims, Shonette, 12-month, CO, Director of Learning & Teaching

Sprague, Laura, 12-month, CO, Communications Coordinator

Westerhoff, Brenna, 12-month, HSS, Principal

Wilkes, Michael, 12-month, CO, Director of Technology

Zeman, Ronald, 12-month, WAS, Principal

Summer Grounds Staff

Buyck, Connor - New

Hays, Jonah - New

Konrad, Adam - Rehire

Kuehl, Brian – Rehire

McKittrick, Ian - New

9.2 Accounts Payable (Policy 4:50)

9.3 Resolution for the Certification of 2020-2021 Hazardous Bus Routes (Policy 4:110)

9.4 Athletic Training Services Agreement for FY21 through FY23 (Policy 4:60)

9.5 Contract with Northwestern Illinois Association for OT, PT, Vision Services, Hearing and

Interpreter
Services for 2020-21

Motion by McCormick, second by Lamb, to approve the above-listed, items 9.1-9.5. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) Public comments may be submitted to the Board of Education by completing the online form at this link between 6:30 and 7:00 p.m. Monday, June 8: <https://bit.ly/2zQzZPQ>. All comments submitted during this time will be read aloud at the meeting, holding to the District's five-minutes-per-comment policy.
None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Facilities Task Force met today, and after Dr. Romano's presentation on the O&M budget, we should commend Mr. Ney for his efforts in keeping the costs down for his department. It was humbling to see how our whole community and district came together to recognize our seniors with the drive-up graduation and grad walk on Sunday. A big thank you to those local businesses that helped with the Mr. Roger's Campaign and those parents that helped put the grad walk together. Thank you to Dr. Mutchler and his administration for all they have done.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; SELECTION OF A PERSON TO FILL A PUBLIC OFFICE, INCLUDING A VACANCY IN A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN THE POWER TO APPOINT UNDER LAW OR ORDINANCE AND THE DISCIPLINE, PERFORMANCE OR REMOVAL OF THE OCCUPANT OF A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO REMOVE THE OCCUPANT UNDER LAW OR ORDINANCE [5 ILCS 120/2(c)(3)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:00 p.m., motion by McCormick, second by Lamb, to go into executive session to consider matters pertaining to collective negotiating between the public body and its employees or their representatives; litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; selection of a person to fill a public office, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance and the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

At 9:15 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

None.

15. ADJOURNMENT

At 9:17 p.m., motion by McCormick, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED _____

PRESIDENT

SECRETARY _____

Bonnie Johnson

RECORDING
SECRETARY