

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
October 23, 2012**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, October 23, 2012, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mr. Prather announced a quorum and stated that the meeting was lawfully in Session. Attorney Otis Tims was present, and Attorney Kelly Stimpson participated via WebEx.

APPROVAL OF THE AGENDA

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously by all members present to confirm the agenda, amended as follows:

- Delete New Personnel section from the Personnel Report, Section VIII. Superintendent's Report, Number Two, of Item B.

Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the agenda approved as amended.

REVIEW OF THE MINUTES

The minutes from the October 9, 2012, noon and 5:00 p.m. regular meetings were presented for consideration for approval. No corrections were noted.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

Mr. Prather announced that several recognitions were scheduled for the 5:00 p.m. meeting of the Board.

COMMUNICATION TO THE BOARD

The following reports were presented to the Board of Trustees as information:

- A. Classworks Instructional Software Overview presented by Dr. Leigh Mobley (TPSD Goals #1, #4 and #5)
- B. Audit Update Report presented by Mrs. Linda Pannell (TPSD Goal #5)
- C. State Report Card presented by Ms. Lea Johnson (TPSD Goals #1 and #4)
- D. Expansion of Pre-K Program Report presented by Mrs. Dale Warriner (TPSD Goal #1)
- E. Employee Assistance Program/Wellness Benefit presented by Mr. Jim Turner (TPSD Goal #3)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

- 1. Contracts for Charter Bus Contract #BD-12-13-001
- 2. Donation #2012-2013-017
- 3. Single Source Purchase #SS1312
- 4. Permission to Advertise for Proposal – RFP 1304 Copiers/Printers

B. Office of Assistant Superintendent Dr. Matthew Dillon

Student Transfer Report presented by Mrs. Pamela Traylor

C. Office of Assistant Superintendent Mrs. Kimberly Britton

- 1. Consolidated Federal Program Application FY13 Final Allocation presented by Mrs. Dale Warriner (TPSD Goal #1)

The 2012-2013 TPSD Consolidated Federal Program Application Final Allocations were presented for consideration for approval. This amendment process has been completed to reflect the revised allocations.

Budget allocations for Title I and Title II are as listed:

	Preliminary Allocation	Final Allocation
Title I	\$1,503,479	\$1,751,008
Title I N/D	43,493	36,429
Title II	289,574	343,313
Total	\$1,793,053	\$2,094,432

2. FY13 Title I, Part D, Subpart 2 Local Education Agency's Neglected or Delinquent Facilities Application presented by Mrs. Dale Warriner (TPSD Goal #1)

The Title I, Part D FY13 Application was presented for consideration for approval. The Title I-D grant application serves students who are incarcerated at the Tupelo-Lee County Juvenile Detention Center. The funds are flow-through dollars through the TPSD. The Mississippi Department of Education deadline for submitting the 2012-2013 Program Application has not been released. The following Project Application documents were included for information and review:

- Statement of Assurances and Narrative
- Funding Allocation (\$113,830.00)

D. Office of Superintendent Dr. Gearl Loden

Dr. Loden reported that Mrs. Kelly Stimpson has been selected to present at the NSBA Conference in San Diego (April, 2013) on the topic of conducting school board hearings: "I Can't Hear You" – Tips and Traps Involved in School Boards Conducting Personnel Disciplinary Hearings. Dr. Loden recommended that Mrs. Stimpson be granted permission to present at the NSBA Conference in San Diego and the Board approve the associated costs of the trip.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Board Member Kenneth Wheeler reviewed the Docket of Claims prior to the meeting and advised that at the 5:00 p.m. meeting of the Board he will recommend approval of the Docket of Claims as outlined below:

- Docket of Claims for the period October 1 through October 12, 2012, Docket of Claims #5373 through #5725, Accounts Payable Checks #3248 through #3474 in the amount of \$602,411.37.

2. Certification of Financial Information to Mississippi Department of Education for Year End 2011-2-012

Finance Director Linda Pannell reported that the 2011-2012 Financial Report was submitted to the state last week. Mrs. Pannell explained that the 2011-2012 School Year Accounts are now closed and ready for the 2011-2012 audit to begin.

B. Office of Director of Human Resources Mr. Jim Turner

1. Job Description – Parent as Teacher Educator (TPSD Goal #1)

Human Resources Director Jim Turner presented a proposed Parent as Teacher Educator job description for consideration for approval

2. Personnel Recommendations

Mr. Turner presented Licensed Staff recommendations for consideration for approval.

C. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

Dr. Loden provided information regarding the following items:

1. “What’s Right in Education: Evidence-Based Leadership: It Works”:
presented by Studer Education, Nashville, TN, October 12-13, 2012 attended
by Dr. Loden and Dr. Matthew Dillon
2. Notification that the Mississippi Department of Education has received and
approved our Qualified School Construction Bond (QSCB) Application in the
amount of \$4,435,377.00.
3. Preliminary discussion of possible agenda topics for the October 9, 2012, work
session scheduled for 9:30 a.m. at the Hancock Leadership Center

UNFINISHED BUSINESS

No “Unfinished Business” items were presented at this meeting of the Board.

NEW BUSINESS

A. Change of November Regular Board Meeting Date

Dr. Loden stated that the Mississippi School Boards Association Fall Conference is scheduled for November 12-13, 2012, which will conflict with the November 13th Regular Board meeting date. Dr. Loden recommended that the Board consider changing the November 13th meeting to Thursday, November 15, 2012. This change would amend TPSD Policy BEA-E Regular Board Meetings – 2012 dated April 26, 2012.

B. Consideration of Amendment to TPSD Policy BEA Regular Board Meetings

Board Counsel Otis Tims presented a draft amendment to TPSD Policy BEA Regular Meetings for consideration for adoption.

C. 2013 School Board Meetings Calendar

Dr. Loden presented for discussion and consideration for approval the 2013 School Board Calendar which outlines the regular meetings and tentative dates for work sessions and summer 2013 retreat. If approved, this action will amend TPSD Policy BEA-E Regular Board Meetings – 2013.

D. Employee Assistance Program/Wellness Benefit

Dr. Loden stated that at the 5:00 p.m. a recommendation will be made to approve the Wellness Benefit Proposal with the North Mississippi Health Services Wellness Centers for eligible Tupelo Public School District staff members.

MISCELLANEOUS BUSINESS

Future Agenda Topics

Dr. Loden reported on possible topics for the November meeting of the Board.

ADJOURNMENT

On a motion by Mr. Wheeler, seconded by Mrs. Stone, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 1:27 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie M, Prather, President

Rob Hudson, Secretary