



Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

Date of Board Meeting: August 20, 2024

Subject: Approve the second year of the two year rate extension approved last August with Ambassador Services to clean the Richmond and Bay City Campus locations for \$129,508.92 a year plus \$45,288 for addendum to cover new square footage for Bay City Trade School.

Recommendation: Approve the second year of the two year rate extension approved last August with Ambassador Services to clean the Richmond and Bay City Campus locations and addendum for additional square footage for the Bay City Trades for \$174,796.92 a year.

Background and Rationale: The College bid submitted by Ambassador Services to clean the Campuses in Richmond and Bay City was extended last year for 2 additional years by mutual agreement. This agenda item approves the second year of that agreement to provide janitorial service at the Richmond and Bay City campuses. The Maintenance Department continues to be satisfied with the janitorial services of Ambassador, therefore we are requesting acceptance and approval of the second year.

Cost and Budgetary Support: \$174,796.92
Current Unrestricted Operating Budget for 2024-2025.

Strategic Priority Alignment: Student Success Community Impact
 Resource Optimization Institutional Excellence

Resource Person(s):
Gus Wessels, Jr. Dean of Business Services
Doug Baumgarten, Assistant Director of Facilities Management
Cindy Ward, Controller

Signatures:

Cynthia Ward John Wessels
Originator

8-12-24
Date

Billy Malusk
Cabinet-Level Supervisor

8-12-24
Date

President's Approval:

Billy Malusk
President

8-12-24
Date