

**Multnomah ESD Board of Directors' Session  
Minutes  
Tuesday, June 19, 2012**

**2011-2013**

**Agency Goals**

- #1 – Reconnecting Youth**
- #2 – Implementation of Legislative Mandates**
- #3 – Positive Work Relationships**
- #4 – Strategic Outreach**
- #5 – Professional Development**
- #6 – Fiscal Stability**
- #7 – Shared Services**
- #8 – Board Operating Agreement**

**1. CALL TO ORDER AND ROLL CALL**

Chair Ainsworth called the meeting to order at 7:13 p.m. on Tuesday, June 19, 2012 in accordance with the agenda and public notice of the meeting.

**Board Members Present:**

Harry Ainsworth, Chair  
Bernie Giusto  
Jean Haliski  
Gary Hollands  
Doug Montgomery  
Sean Schafer, Vice Chair  
Kevin Spellman (via telephone conference call)

**Board Members Absent:**

**None**

**Administrative Staff present:**

Barbara Jorgensen, Superintendent  
Jim Rose, Chief Operating Officer  
Leslie D. Nelson, Board Secretary

**2. PRESENTATIONS AND RECOGNITIONS**

**A. Partnership Spotlight:**

Cabinet Director Baynes, Health and Social Services, shared how pleased she is to recognize the University of Portland School of Nursing, a long-time partner of Health Services. For many years, MESD has provided clinical placement to U of P nursing students during the Community Health Rotation. This year, a new model of student learning was implemented as a pilot project; the Community Dedicated Education Unit (DEU). The DEU model has been successfully implemented in the hospital and long term care settings. The community DEU project implemented with MESD is the first community DEU in the US.

Ms. Vines presented the Board with a plaque recognizing our partnership and the Board recognized three faculty members: Diane Vines, RN, PhD Associate Professor and Lead Faculty for Community Health Nursing, Fran Simmons, RN, MS, Clinical Faculty Coordinator, and Barb Braband, RN, Associate Professor.

**B. Staff Recognition:** None

**C. Program Spotlight:** None

**D. Student Spotlight:** None

### 3. PUBLIC COMMENT

The Board Chair reminded those speaking of the three minute time limit.

- Gail Wheeler, Human Resource Services – Provided the Board with a written transcript of her presentation. She expressed her concern and opinion with regard to AFSCME and her dissatisfaction with their leadership. She called for unity in supporting the agency and administration.
- Lena Coleman, Outdoor School – Thanked the Board for their work for the MESD and our districts. She spoke to the issue of the Print Shop and the consideration of closing this service to our departments and customers and how it will affect the Outdoor School program financially. She asked for a year to allow the Print Shop to become self supporting. She shared her sadness and fear for our agency as we lose more and more gifted employees. She asked the Board to fight for us as employees.
- Joni Muller, Printing and Graphics – Provided the Board with a written transcript of her presentation. She expressed her hopes and concerns for the Print Shop. In honesty she shared her feelings of anger for not being included in the collaborations with outside printing options and believes Printing and Graphics are marketable to the other districts and ESDs. Along with her transcript an Analysis of the budget was shared with the Board.
- Carol Colleen, Printing and Graphics - Asked for clarification on a statement regarding cuts taken in Printing and Graphics and shared how many positions have been cut. She also shared her concern with a misunderstanding of the services that are provided to our component districts. As the statistical analyst on those figures, no one has asked her for those figures. She shared the number of impressions using two different pieces of equipment in the print shop for component district printing and her belief that it will affect the component districts.
- Issa Simpson, AFSCME Representative
  - Cascade Technology Alliance Intergovernmental Agreement **DRAFT** was distributed to the Board. She informed the Board that she has asked repeatedly to be involved in the CTA discussions as she feels they will affect the AFSCME membership. She questioned whether the Board is taking an active part in these discussions.
  - MOU for AFSCME Training – She informed the Board that an agreement had been made with General Counsel Turner and Human Resource Director Schwartz regarding paying for members to receive the training necessary to meet the law for the “highly qualified.” Now she is informed that Administration is no longer in support of this due to budget cuts and it leaves their employees affected. The cost is \$2500 and after reviewing the Superintendent contract she can see where the \$2500 went.
  - Concern was expressed that no transition plans or strategic planning is going on for these types of issues we are all facing. She reiterated that AFSCME

wants to be a partner in these discussions and planning sessions. She asked that the Board keep an eye on the agreements that are going on and the details. She threatened they, AFSCME, will get in the middle of them if they have to.

Director Hollands asked for clarification as to whether AFSCME could pay for the training for those employees. Ms. Simpson responded that AFSCME could, but after seeing the Superintendent's contract, she is not willing to do that. Director Hollands expressed that if AFSCME feels it is so important to their members, then he would think they, AFSCME, would be willing to pay for it.

Chair Ainsworth thanked all of those who spoke. He understands that things are tense due to the budget, cost cuttings, and reductions, etc. He recapped that the Board does not view this as an adversarial process or a girding into battle lines

The Board called a five minutes recess at 8:05. The Board reconvened at 8:17 p.m.

#### **4. REPORTS TO THE BOARD**

##### **A. Union Representative Reports:**

1. Emily Wittman – President MESDEA – The contract has been ratified by their members. Election of officers was held and she will continue as President. There are a lot of concerns with regard to losing more staff. It is always unsettling whether you are riffed or left behind to continue doing the work.
2. Sally Kissell – President AFSCME – In the absence of Ms. Kissell, Ms. Muller was asked to read a letter to the Board from the AFSCME Executive Board. The letter spoke to the current riffing procedures and the perceived infractions that have taken place. She expressed her concern for an employee who is being protected so she will not be riffed. She asked that everyone respect the contract.

Chair Ainsworth expressed his dissatisfaction with the tone of the letter read and the inappropriate use of the report to the Board time to personally attack an employee. You can use the report time to report on your activities, but this style of reporting is not appreciated by the Board.

##### **B. Communication Services:      Cabinet Director Skolnick**

1. **E2 Foundation Report** – A summary of staff and volunteer activities were included in the written report as printed in the Board Packet. Additionally, credit was given to Ann Vrabel for working on a small proposal for \$25,000 to increase health screening in East County. They will be working with Wal-Mart on this. It will kick off in the Fall and be a great addition to the work we already do. We will have Wal-Mart people come to one of our schools to have an event to promote this great partnership.

2. **Charles Rouse Trust** - \$100,000 has been bequeathed to Outdoor School. Mr. Rouse lived in the Brookings area. The first payment will be about \$59,000. At the request of the agency, the Trustee of the estate has been asked to investigate how Mr. Rouse was associated with the Outdoor School Program. He would have been approximately 25 years old when the program began.
3. **Communication Survey Results** – The summary of results were printed in the Board Packet. This is the third year we have offered our employees the opportunity to give feedback by responding to the survey. By the end of June a draft of suggestions will be developed to bring to the Board. Several small work groups will be initiated to work on specific issues. Cabinet Director Skolnick will provide the Board with the written comments. Director Montgomery and Haliski asked that this be available for the Board Retreat so that it can be discussed openly.

#### **C. Fiscal Report – May 31, 2012: Chief Operating Officer Rose**

A written Fiscal Report was included in the Board Packet addressing Fund 1 – Resolution Services in the State School Fund and Resolution Services Transfer of Overhead, State Sources, and Total Expenditures.

We did not have to send any money back to the State this year. Ms. Phelps of the Business Office has been tracking this for the past several years.

Director Schafer asked if we had any control as to how transit dollars are spent by our component districts. Chief Operating Officer Rose responded that in the past we had tried to do that but in checking with the Secretary of State's office, we cannot hold them to how they spend those funds.

Director Schafer asked for an explanation as to how we currently have one amount in the Fiscal Year to date and in the Projected the amount is twice as much. Chief Operating Officer Rose responded that he would get an answer for the Board.

### **5. ACTION ITEMS**

#### **A. Consent Agenda:**

1. Approve May 15, 2012 TSCC Hearing Minutes
2. Approve May 15, 2012 Board Supplemental Budget Hearing Minutes
3. Approve May 15, 2012 Board Executive Session Minutes
4. Approve May 15, 2012 Board Regular Session Minutes
5. Resolution 12-50 – Personnel – Contract Extension for 2011-2012
6. Resolution 12-51 – Personnel – New Hire Contracts for 2012-2013
7. Resolution 12-52 – Personnel – Contracts Non TSPC Licensed Staff
8. Resolution 12-53 – Personnel – Contracts for TSPC Licensed Staff
9. Resolution 12-54 – Personnel – Renewal of Contract for TSPC Licensed Probationary Staff for 2012-2013
10. Resolution 12-55 – Personnel – Contract Director of Special Education

**Motion:** Director Haliski moved to approve the Consent Agenda. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

**B. Action Agenda:**

**1. *REVISED* Resolution 12-56 – Approval of Superintendent Contract**

**Background:** Due to a typographical error in Resolution 12-56 as posted in the Board Packet, a revised resolution was distributed to the Board and the contract was amended.

Chair Ainsworth explained that the Board reviewed the contract. The salary was reduced to the previous Superintendent's salary. Additional changes were made in the termination clause regarding informing the Board on renewing deadlines.

**Motion:** Director Montgomery moved to approve Resolution 12-56 as revised. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

**2. Resolution 12-57 - Approval Temporary Employee Contract for Superintendent Elect**

**Background:** At the March 12, 2012 Board meeting the Board took action on Resolution 12-29 to immediately appoint Barbara Jorgensen Superintendent with a contract to be negotiated upon that appointment. The Board has determined that she has been fulfilling the role of Superintendent since that date and should be compensated based on the Superintendent contract approved in Resolution 12-56. However, due to law, a Superintendent contract can only encompass a three year length. Since the Superintendent contract approved is for July 1, 2012 through June 30, 2015, it requires that the Board approve a temporary contract to compensate the work done by the Superintendent Elect between March 12, 2012 and June 30, 2012 which will be reduced by the compensation paid as Chief Program Officer.

**Motion:** Director Montgomery moved to approve Resolution 12-57. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

**3. Resolution 12-58 – Approval of the Regional Achievement Compact**

**Background:** Under 2012's Senate Bill 1581, the Oregon Education Investment Board will enter into achievement compacts with every K-12 school district, education service district, community college, the university system and individual university, and Oregon Health Sciences University. These two-way partnership agreements challenge educators across Oregon to set targets on key student outcomes and encourage broad collaboration to adopt transformational practices, policies and budgets to help students achieve the educational outcomes valued by Oregonians. Each ESD compact will capture the data and targets set by each of the K-12 districts that participate in that ESD. This is intended to encourage a shared responsibility by the ESD and its participating K-12 districts for the success of their students. The accompanying achievement compact for your review and approval reflects a shared commitment to ensure all students succeed and that equity is a shared value and goal. This compact recognizes the educational inequalities for our state's communities of color, English language learners, and students in poverty and seeks to create a shared set of goals to correct these disparities and to ensure that the future of Oregon is filled with opportunity for all.

Cabinet Director Webster and Curriculum Coordinator Custy presented the K12, ESD Achievement Compact distributing three documents:

1. Education Achievement Compact (Final)
2. K-12/ESD Achievement Compact Multnomah ESD – 2148 (state form)
3. K-12, ESD Achievement Compact Definitions Final, OEIB adopted 3/27/12.

By 2025, the state will achieve 40% of Oregonians having earned a Bachelors degree, 40% Associate degree and 20% a high school diploma. We are currently missing Corbett, Riverdale and Portland Public Schools from the aggregated figures. We will submit the report with the information we have and revise as information comes in.

In terms of the ESD having an achievement compact, one aspect is that we work in partnership with our districts to help their students be successful. We then asked what can we do regionally, and will build a work plan for school improvement.

**Motion:** Director Montgomery moved to approve Resolution 12-58. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Hollands, Montgomery, Schafer, and Spellman voting aye and Director Haliski voting nay. Motion passed 6-10.

#### **4. Resolution 12-59 – Approval of Intergovernmental Agreement Mutual Omnibus Agreement - Emergency Assistance**

**Background:** The "School Emergency Response and Recovery Alliance", better known as "SERRA", is a consortium of representatives from Multnomah ESD, its Component Districts, Mt. Hood Community College, the City of Gresham and Multnomah County. SERRA was formed in 1997 to explore ways to work together to improve emergency response and recovery capability in the area's schools. SERRA's goals include the periodic approval of an inter-agency Omnibus Agreement which enables planning for emergencies, provides mutual aid in the event of an emergency, and facilitates insurance and FEMA claims after emergencies.

The present Omnibus Agreement is a renewal of the agreement that has been in place for the last five years. SERRA has deemed it important to renew the agreement at this time, to ensure that, due to significant administrative turnover in all SERRA's member agencies over the last few years, the parties continue to be aware of and continue to uphold this agreement which is vital to the safety of students throughout Multnomah County.

**Motion:** Director Haliski moved to approve Resolution 12-59. Director Hollands seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

**5. Resolution 12-60 – Approval of Participation for 2012-2013 in the Cascade Education Alliance (CEA)**

**Background:** Multnomah ESD, Columbia Gorge ESD, Northwest Regional ESD, and Willamette ESD have seen important benefits from their partnership that created the Cascade Technology Alliance. In an effort to provide cost effective services to districts in other areas the same four agencies are creating the Cascade Education Alliance as an umbrella agreement. Cascade Education Alliance will look for new opportunities to partner on services like school improvement, human resources, and business services in addition to the current technology effort.

Chief Operating Officer Rose the example of School Improvement as being a service that could be done across the 53 school districts in the CEA vs. services to eight, as in Multnomah County. Human Resources is another option across two or three ESDs. This is a variant of shared services.

Director Schafer expressed that he felt the resolution did not outline what participation is. Director Montgomery explained that it is an umbrella with five spokes each providing services, partnerships, which is the way of the future.

Superintendent Jorgensen shared that she and Human Resource Director Nickerson have been talking to the other ESDs about Human Resource Services that could be shared and those things that still would need to remain with each ESD.

Director Giusto asked who is at the table. COO Rose responded that it is the four ESDs. Director Giusto further reiterated that he wants to be sure labor is involved from the beginning level as they may have concerns with the model that we need to hear.

Chair Ainsworth felt that the third WHEREAS was in conflict with the fourth WHEREAS. There being a shared service model. COO Rose explained the third WHEREAS is so that if you don't offer the service, they can purchase it from another ESD in the cooperative area. There are services that don't fall under CEA. He further offered to bring his counterparts to discuss the model and the financial aspects with the Board if they so requested.

**Motion:** Director Montgomery moved to approve Resolution 12-60. Director Schafer seconded the motion.

**Action:** There being no further discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

#### **6. Board Motion BM-12-01 – Approval to Amend Board Resolution 12-47**

**Background:** Upon notification from TSCC, a typographical error was noted in Resolution 12-47, approved by the Board at their May 15, 2012 Board meeting, adopting the budget for 2011-2012 instead of 2012-2013.

**Motion:** Director Giusto moved to approve Board Motion BM-12-01. Director Hollands seconded the motion.

**Action:** There being no discussion motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

#### **7. Board Motion BM-12-02 – Approval to Amend Board Resolution 12-48**

**Background:** Upon notification from TSCC, we are required to include specific language as to which category the property tax levy is being specified. This language was omitted in Resolution 12-48 as approved by the Board on May 15, 2012.

**Motion:** Director Schafer moved to approve Board Motion BM-12-02. Director Haliski seconded the motion.

**Action:** There being no discussion motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, Schafer, and Spellman voting aye. Motion passed 7-0.

Director Spellman informed the Board that he would need to end his participation in the rest of the meeting.

### **6. OTHER BOARD BUSINESS**

#### **A. Discussion – E2 Foundation**

Director Hollands explained that after long discussions with both the E2 Foundation and the FOODS non-profit, that Director Hollands and Director Schafer are recommending that the E2 Foundation:

1. Review the current Bylaws of the Foundation and make the necessary changes to so that the Foundation not only represents Outdoor School but the other students who are impacted by the funds raised.



2. Add an additional Board Member to the Foundation, which would require a Bylaws change, bringing the MESD Board representation on the Foundation to three (3).
3. A contractual agreement of understanding needs to be developed between FOODS and E2 for any services that FOODS might provide.
4. The MESD Board wishes to continue having the E2 Foundation affiliated with the MESD.
5. Recommend meeting soon with an attorney to figure out what our options are for reconstituting the E2 Foundation, so it can go forward. This could involve governance changes.
6. Directors Schafer and Hollands would like permission from the Board to work directly with the Superintendent to move toward the above.

Director Holland talked to Jeff Cogan about the possibility of a local option levy. There is some question regarding who can lobby for this. It might be advantageous to have the other foundation, FOODS, do this.

## **B. Discussion – Print Shop**

Chief Operating Officer Rose distributed and reviewed the decision making process used in consideration of closing down or down sizing printing and graphics.

Director Haliski expressed that she had not received anything from management, whereas she had received a lot from the program people. She doesn't want to see the program go away. She is not supporting the closing of the Print Shop. She doesn't know where the funds can come from but she would like to see them up their funds by getting outside print jobs.

Superintendent Jorgensen distributed and presented a proposal for the Board to consider.

- Option 1: Continue with adopted budget – limiting the Print Shop to the high speed black and white printer and the staff to run it.
- Option 2: Implement Printing and Graphics proposal for six months to become self-sustaining – as developed by the Printing and Graphics Department and presented to the Board in February
- Options 3: Bring back the entire department to full staff

In order to implement Options 2 or 3, we would need to immediately eliminate something else in Fund 6 to cover the increase in budget. It could be taken out of the contingency which would drop us below the acceptable 5% to keep the agency stable.

Director Montgomery commended Superintendent Jorgensen and Chief Operating Officer Rose for their willingness to come and present tonight. He believes that the Board needs to vote for or against the Print Shop tonight.

Director Giusto expressed his support of Option 2.

Ms. Colleen expressed her concern that the cost analysis done by administration was ill informed and not reflecting of true costing and her concern that at no time was Print Shop staff included in the discussion to help make sure the right costs were being applied.

Ms. Muller expressed to the Board that the proposal to go out and market given in February from the Print Shop was for a one to two year time frame to build up their clientele to cover the costs. This is setting us up for failure. It will take a support system to make this work as the four people who are working in the Printing and Graphics are working.

Chair Ainsworth asked that the Print Shop work with the Superintendent in the next two weeks to see what kind of an option could be developed.

Vice Chair Schafer expressed his appreciation for the work that the Print Shop does. He also feels like the Superintendent and Chief Operating Officer have worked hard to meet the requirements of the decreased state funds. We hire a Superintendent to make hard decisions, and I don't want to have anyone get laid off. I hope you can figure out something together. It doesn't feel that there is sufficient support to sustain the Print Shop so it is a challenge from both groups. You both are being forthright and you have the best interests of the agency in mind. He would like to see a good proposal come back with an end.

Due to the fact that a decision for Option 2 or 3 would require a change in budget and the need to allow the current staff to continue in their position after July 1, 2012, a Board Motion was prepared as follows:

\*\*\*\*\*

**BOARD MOTION BM-12-03      Approval to Restore the Print Shop for 2012-2013**

Chair Ainsworth seeks Board approval for the following Board Motion:

**WHEREAS**, the Multnomah Education Service District Board of Directors have thoroughly reviewed all information relative to the closure of the MESD Print Shop as proposed for the 2012-2013 school year; and

**WHEREAS**, the Multnomah Education Service District Board agrees with the proposed plan as presented by the Superintendent to restore the Print Shop for six months and upon completion of the six months to reevaluate the sustainability of the Print Shop.

**NOW THEREFORE BE IT RESOLVED**, that the Multnomah Education Service District Board of Directors directs the Superintendent to reinstate the Print Shop as proposed and to

amend the Adopted 2012-2013 Budget to accommodate this budgetary change.

**Motion:**        **Director Schafer moved to approve Board Motion BM-12-03. Director Haliski seconded the motion.**

**Action:**        **There being no further discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Hollands, Montgomery, and Schafer, voting aye. Motion passed 6-0.**

### **C. Election of Officers for 2012-2013**

Chair Ainsworth reminded the Board that if they are interested in the position of Chair or Vice Chair for the 2012-2013 school year to notify Vice Chair Schafer and the Board Secretary by Noon on June 29.

## **7. BOARD REPORTS**

### **A. OSBA – No Report**

### **B. OAESD**

1. OAESD Spring Conference – Director Montgomery submitted a written report as posted in the Board Packet.

### **C. AESA – No Report**

### **D. Graduation Reports**

1. Arata Creek Awards – Director Giusto Reported – The building, staff, and principal are a ten. Two ladies who were graduating shared how their lives have changed 180 degrees.
2. Helensview Graduation – Director Ainsworth Reported – Incredible stories always from the students. One woman was very articulate and was very inspiring.
3. Alpha High School Commencement – No Report
4. Doernbecher Hospital Program Graduation – Director Hollands Reported – The visit was filmed by KGW television. It really touched his heart to see these kids focusing on hope. An awesome experience and helped him put life into perspective.

### **E. Board Member Committee Reports - No Reports**

### **F. Board Liaison Department Reports**

1. Administration/Communications – Director Hollands – No Report

2. Business Services – Director Giusto – No Report
3. Human Resource Services/Facilities Services – Director Haliski
  - Facilities is continuing to make adjustments to accommodate the reductions for next year.
4. Health and Social Services – Director Ainsworth – No Report
5. Instructional Services – Director Spellman – No Report
6. Special Education Services – Director Schafer
  - The new Special Education Director has been hired, Kristine Beck. He will be scheduling a meeting with her in the next couple of weeks.
7. Technology Services – Director Montgomery – No Report

#### **G. Correspondence**

1. Thank You Email – Hospital Program – Superintendent Jorgensen Reported
2. Thank you Letter from iPd

#### **8. ACTIVITY CALENDAR**

- A. July 4 – MESD Closed Holiday
- B. July 10 – MESD Board Meeting @ 6:00 p.m.
- C. August 21 – MESD Board Meeting @ 7:00 p.m.
- D. August 6 – 8:00 to noon - Board Planning Retreat

#### **9. ADJOURNMENT**

There being no further business the meeting was adjourned at 10:47 p.m. The next Board meeting will be held at 7:00 p.m. on Tuesday, July 10, 2012 at 6:00 p.m. at the MESD Ainsworth building.

---

Barbara Jorgensen, Superintendent

BJ  
ldn