

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
August 12, 2014**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, August 12, 2014, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Rob Hudson who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather, and Mr. Kenneth Wheeler. Mr. Rob Hudson announced a quorum and stated that the meeting was lawfully in Session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

On a motion by Mrs. Davis, seconded by Mr. Wheeler, the Board voted unanimously to approve the agenda for the regular August 12, 2014, Board meeting with the following changes:

- Revision to the Student Transfer Report, Section VII. Superintendent's Report, Item B. Number 1
- Addendum to the Personnel Report, Section VIII. Superintendent's Report, Item B. Number 1

The President of the Board declared the motion passed. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

July 22, 2014, Noon, Regular Meeting

Mr. Babb made a motion to approve the minutes from the July 22, 2014, noon regular called meeting as submitted. The motion was seconded by Mr. Wheeler and approved unanimously. Mr. Hudson declared the motion passed.

July 22, 2014, 5:00 p.m. Fiscal Year 2015 Budget Meeting

Mr. Prather made a motion to approve the minutes from the July 22, 2014, 5 p.m. FY15 Budget meeting as submitted. The motion was seconded by Mrs. Davis and approved unanimously. Mr. Hudson declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

No recognitions were scheduled for this meeting.

COMMUNICATION TO THE BOARD

The following informational reports were presented to the Board of Trustees:

- A. Summer Curriculum Writing Team Project Report and Summer and Beginning of School Professional Development Update Report (TPSD Goals #1 and #3)
- B. Dual Credit Enrollment and Advanced Placement Update Report (TPSD Goal #1)
- C. New Teacher Orientation Update (TPSD Goals #1 and #3)
- D. Beginning of School Update Reports by Department
- E. Ad Valorem Report - Amount Received Through July, 2014 (TPSD Goal #4, TPSD Policy #D Fiscal Management)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Wheeler moved to acknowledge, approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #4)

1. Contractual Agreements
 - Acknowledge and Award Contracts #CO1506 through #CO1508
 - Ratification of Contract #CO1509
2. Accepted Donation #2014-2015-002
3. Approved Single Source/Emergency Purchases
 - #SS1501 Engrade (CB/McGraw-Hill), \$62,119.70
 - #SS1502 Prepworks \$12,000.00
4. Granted Permission to Advertise for Bids or Proposals (TPSD Policy DJED)
 - BD1504 Tablet Charging Carts
5. Designated Mrs. Linda Pannell as the "Applicant Agent" for FEMA and MEMA

B. Office of Assistant Superintendent Dr. Eddie Peasant

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Request
 - THS Cross Country, Gulf Coast Stampede, Pensacola, FL, September 26-28, 2014

C. Office of Assistant Superintendent Dr. Diana Ezell

Reviewed and approved the Dropout Prevention Plan (TPSD Goal #1). The following items were included for review:

- Identification of current needs within the school district that will increase the district's high school graduation rate.
- Identification of existing resources and existing prioritized needs.
- Identification of existing barriers that hinder meeting the needs of the district.

The motion was seconded by Mr. Babb and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Vice President Kenneth Wheeler recommended approval of the Docket of Claims and Check Registers as follows:

- Docket of Claims for the period July 1, 2014 through August 1, 2014, Docket of Claims #20994 through #21368, Accounts Payable Checks #12957 through #13279 in the amount of \$1,713,071.42
- The Tupelo High School Activity Check Register for the period July 2014, Checks #1515 through #1521 in the amount of \$1,323.34
- Athletic Activity check Register for the period July 2014, Checks #2013 through #2027 in the amount of \$3,016.82.

The grand total for all funds is \$1,717,411.58.

The motion was seconded by Mrs. Davis and approved unanimously. Mr. Hudson declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Required Monthly Financial Reports – Month Ending June 30, 2014

Following a review of each report and discussion, on a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to approve the following financial reports:

- Bank Reconciliation Report
- Revenue and Expenditure Report with Budget Status
- TPSD Cash Flow Statement
- Combined Balance Sheet
- June 30, 2014 Financial Statements

Board President Rob Hudson declared the motion passed. The Financial Reports for Month Ending June 30, 2014, are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

1. Licensed Personnel Recommendations (includes Addendum)

Mr. Turner presented Licensed Staff recommendations with addendum, for consideration for approval. Mrs. Davis moved to approve the Licensed Personnel Recommendations as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously. Mr. Hudson declared the motion passed.

The Licensed Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Beginning of School Staffing Report (TPSD Goal #3, TPSD Policy GADS Licensed Staff)

Mr. Turner presented the Beginning of School Staffing Report. No action was required by the Board in regards to this report.

C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Policy BDC)

1. Second Reading of New TPSD Policies

a. TPSD Policy BCAD Teleconference or Video Board Meeting

Following the second reading of this policy, on a motion by Mr. Prather, seconded by Mr. Wheeler, the board voted unanimously to approve Policy BCAD Video Board Meeting.

b. TPSD Policy GBQAA Reemployment after Retirement.

Following the second reading of this policy, on a motion by Mr. Babb, seconded by Mr. Wheeler, the board voted unanimously to approve Policy GBQAA.

- c. TPSD Policy IEA Three Tier Instructional Model Policy (TST Policy)**
Following the second reading of this policy, on a motion by Mr. Wheeler, seconded by Mrs. Davis, the board voted unanimously to approve Policy IEA.
- d. TPSD Policy IJC Using Copyrighted Material**
Following the second reading of this policy, on a motion by Mrs. Davis, seconded by Mr. Prather, the board voted unanimously to approve Policy IJC.
- e. TPSD Policy JCBA Conduct Student Restraint**
Following the second reading of this policy, on a motion by Mr. Babb, seconded by Mr. Wheeler, the board voted unanimously to approve Policy JCBA as recommended.
- f. TPSD DK Student Activity Funds Management**
Following the second reading of this policy, on a motion by Mrs. Davis, seconded by Mr. Babb, the board voted unanimously to approve Policy DK.

Copies of the aforementioned adopted policies are marked EXHIBIT 6, and are held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3)

Information Items

Information was provided regarding the following items:

1. Enrollment Report (Mrs. Kim Britton)
2. Buildings and Grounds Update (Mr. Andy Cantrell)
3. Athletics Program and Athletic Field/Turf Update (Mr. Andy Schoggin)
4. Accountability Update (August 15 -- Embargoed Assessment Data; Assessment Data Approved by Mississippi Department of Education on September 19)
6. Dates to Remember
 - September 9 Board Meeting (noon at HLC and 5:00 p.m. at TMS)
 - Community Tailgate -- August 29

UNFINISHED BUSINESS

Approval of 2014-2015 District Goals and Indicators

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to approve the 2014-2015 District Goals and Indicators as presented by Dr. Gearl Loden. Board President Rob Hudson declared the motion passed.

The 2014-2015 District Goals and Indicators are marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

Approval of the 2014-2015 School District Budget and Tax Request Resolution

Finance Director Linda Pannell recommended adoption of the 2014-2015 School District Budget and Tax Request Resolution.

1. Adoption of 2014-2015 TPSD Budget

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to adopt the 2014-2015 Tupelo Public School District Budget. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The 2014-2015 School District Budget is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Adoption of Tax Levy Resolution

Mr. Babb moved for adoption of the Tax Levy Resolution for the support of the Tupelo Public School district for the 2014-2015 school year. The motion was seconded by Mr. Wheeler and brought to an unanimous roll call vote and declared passed by Board President Rob Hudson.

The Resolution Requesting a Tax Levy is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

September 9, 2014 Board Meeting (noon, HLC and 5:00 p.m. TMS)

- Enrollment Update
- Summer Programs (Reading)
- ACT Update Report
- Teacher MacBooks
- Posters -- Non-Negotiables

B. Future Agenda Topics – Board Members

Mr. Wheeler brought up the subject of traffic flow near or at Tupelo High School campus.

C. Executive Session

Board President Rob Hudson suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing two personnel matters.

On a motion by Mr. Wheeler, seconded by Mrs. Davis, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the temporary Executive Session was called to order by Mr. Hudson with the following people present: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather, Mr. Kenneth Wheeler, Dr. Gearl Loden, Mr. Otis Tims, Ms. Patrice Tate, and Mr. Jim Turner.

The Executive Session was called to order and the Board first considered the reason for entering Executive Session. Upon a motion by Mr. Wheeler, with a second by Mrs. Davis, the Board voted unanimously to remain in Executive Session for the purpose of discussing two personnel matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Mr. Hudson reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss two personnel matters.

After discussion of the first personnel matter, Dr. Loden, Ms. Tate and Mr. Turner left the meeting.

The Board then took up a discussion of a second personnel matter. Board Member Sherry Davis left the meeting at 3:20pm. The discussion continued until 3:33pm, when Mr. Wheeler moved that the Board adjourn the Executive Session and return to Open Session. Mr. Babb seconded the motion and it was unanimously approved by all members present.

The Board returned to Open Session, and Mr. Hudson announced that the Board had discussed two personnel matters in Executive Session and took no action.

ADJOURNMENT

Mr. Prather then moved that the meeting be adjourned. Mr. Wheeler seconded the motion, and it was unanimously adopted. The Board stood adjourned at 3:36pm.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Robert L. Hudson, II, President

Joseph B. Babb, Secretary