



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Damon Murphy Ed.D.
Superintendent of Schools

(915) 877-7444
FAX (915) 877-7414
murphy@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Damon Murphy, Superintendent

DATE: December 6, 2012

SUBJECT: Purchase of Furniture for Alderete Middle School

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to consider approval of the purchase of Furniture from School Outfitters in the total amount of \$22,847.88. Please find the attached quotations and funding source document.

ADMINISTRATIVE RECOMMENDATION:

Administration recommends approval of the purchase of Furniture for Alderete Middle School as presented under the Consent Agenda.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

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